

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION

Greene County, Missouri

(417) 868-4112

Greene County Commission Commission Briefing Minutes

Monday, August 14, 2023
8:30 AM
Highway Department
2065 N. Clifton Ave.

PLEASE CHECK & RETURN

<input type="checkbox"/>	PC
<input checked="" type="checkbox"/>	CC1
<input type="checkbox"/>	GC2

Absent

**Meeting Information

Meeting link: <https://cemo.webex.com/join/mapplegate> Access code: 2499 501 7983

More ways to join

Join by phone: +1-415-655-0001 Access code: 2499 501 7983

Attendees: Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Adam Humphrey, Angel Nelson, Crystal Richards and Mark Webb.

Teleconference Attendees: Cindy Stein, Jeff Bassham, Marta Mize, Jeff Scott, Mike Cagle and Phil Corcoran.

Informational Items

Highway Department-Adam Humphrey and Mark Webb

- Recent storm update
- Kansas Expressway extension update.
- Other project updates.

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Request for Emergency Procurement

Commissioner Rusty MacLachlan moved to approve the emergency procurement for road and bridge as presented. Commissioner John Russell seconded the motion and it passed. Yes: MacLachlan and Russell. Absent: Dixon.

Discussion and Possible Vote: Supplemental Agreement with MoDOT for Construction Funds for Kansas Extension Phase II

Commissioner Rusty MacLachlan moved to approve the supplemental agreement with MoDOT for construction funds for phase II for Kansas Extension as presented and to leave the vote open. Commissioner John Russell seconded the motion and it passed. Yes: Dixon later on 08/14/2023; MacLachlan and Russell.

Other:

With no other business the meeting was adjourned.

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**Greene County Commission
Commission Briefing Agenda**

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8:30 AM
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Informational Items
Highway Department

Items for Consideration and Action by the Commission
Discussion and Possible Vote: Request for Emergency Procurement

Discussion and Possible Vote: Supplemental Agreement with MoDOT for Construction Funds for Kansas Extension Phase II

Other:



OFFICE OF THE PURCHASING DIRECTOR
933 N. ROBBERSON AVE., SPRINGFIELD, MO 65802

BOB DIXON
PRESIDING COMMISSIONER

RUSTY MACLACHLAN
COMMISSIONER, 1ST DISTRICT

JOHN C. RUSSELL
COMMISSIONER, 2ND DISTRICT

REQUEST FOR EMERGENCY PROCUREMENT

The County Commission may waive the requirement of competitive bids or proposals for supplies when the County Commission has determined that there exists a threat to life, property, public health, or public safety; when immediate expenditure is necessary for repairs to County property in order to protect against further loss of, or damage to, County property; to prevent or minimize serious disruption in County services; or, to ensure the integrity of County records. Emergency procurements shall be made with as much competition as is practicable under the circumstances.

A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. As soon as practicable, a record of each emergency procurement shall be made and shall set forth the contractor's name, the amount and type of the contract, and a listing of the item(s) procured under the contract.

UPON COMPLETION OF THIS FORM, PLEASE SUBMIT COPIES TO BOTH THE PURCHASING DEPARTMENT AND THE BUDGET DEPARTMENT

Requesting Office or Department	<u>Road & Bridge</u>
Person Requesting	<u>Adam Humphrey</u>
Date Requested	<u>08/09/2023</u>
Phone Number	<u>417-829-6505</u>

The following is a list of questions that must be answered when making emergency procurement requests. This is a formal document for submission to the County Commission by the requesting department.

1. Please describe the reason for the request of emergency procurement with respect to the threat to public health, welfare, or safety:

On March 30th, 2023 lightning struck the Highway Department campus resulting in extensive damage to the compound, equipment, and fuel island. The fuel island immediately became inoperable which left county employees (including sheriff deputies & other emergency personnel) without fuel for their county vehicles. Emergency repairs were needed to restore fueling operations in order to minimize serious disruption of services to the public.

2. Describe the anticipated consequences of not procuring immediately:

Consequences of not procuring immediately would mean no fuel would be available for county vehicles (including sheriff deputies & other emergency personnel) which would jeopardize disruption of county services to the public.

3. Describe and attach any quotes received:

The attached invoice itemizes labor & equipment necessary to repair the fuel island, which includes 4 probes.

4. Is this a one-time purchase? Yes No

5. If not, detail the anticipated future purchases, with anticipated acquisition dates:

n/a

6. Was the expenditure included in your annual budget? Yes No

7. If not, how are you proposing the request be funded?

- a. Savings from account: 201-63-564-54407 Building Repair/Maintenance - OK-
- b. Contingency: 201-69-921-59999 Unappropriated Contingency

Vendor(s) Name:	<u>Show Me Petroleum Equipment Co.</u>
Vendor(s) Address:	<u>3440 W. Division, Suite A, Springfield MO 65802</u>
Vendor(s) Phone:	<u>417-755-7448</u>
Product Description:	<u>Equipment & Labor for fuel island repairs</u>
Estimated Cost:	<u>\$ 16,635.31</u>
Account Number:	<u>201-63-575-546016</u>

Presiding Commissioner Approval: absent Date: _____

Commissioner, 1st District Approval: [Signature] Date: 8/14/2023

Commissioner, 2nd District Approval: [Signature] Date: 8/14/2023

Auditor Approval: _____ Date: _____

Purchasing Department Approval: _____ Date: _____

PURCHASE ORDER / REQUISITION NUMBER: _____ / 43874
 (Assigned by Purchasing) (Assigned by Requestor)

Show Me Petroleum Equipment Co.
 3440 W DIVISION ST
 SPRINGFIELD, MO 65802
 +1 4177557448
 service@showmepetroleum.com



INVOICE

INVOICE # 20642
 DATE 06/12/2023
 DUE DATE 07/12/2023
 TERMS Net 30

BILL TO
 Greene County Highway
 2065 N Clifton
 Springfield, MO 65803

SHIP TO
 Greene County Highway
 2065 N Clifton
 Springfield, MO 65803

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.



R-43874

ACTIVITY	QTY	RATE	AMOUNT
WORK ORDER 9024 - CHECK SYSTEMS FUNCTION AFTER LIGHTNING STRIKE			
In Town Mileage	1	25.00	25.00 S
Mar 31, 2023: - Flat Rate In Town Mileage -			
RS-422 Junction Box cover 20-8035	1	184.00	184.00
Mar 31, 2023: RS-422 Junction Box cover 20-8035			
Priority #1 Service	5	170.00	850.00 S
Mar 31, 2023: Total Priority #1 Labor (4 Hour Response Time) - Jason did not see any leaks when dispensers were turned on. Got into the FSC and found the FIT and all PCTs were down. Replaced the PETRONET cover, 485 cable, and the FSC main board. Disconnected the PCM and none of this changed anything. Called OPW and they believe it is the K800 main board. Installed a new probe at the tank pad-no change. Wired probe in at the EVO-no change. Checked positions in the EVO-no change. Will order a new probe module and K800 main board. There is a possibility that the probe wiring is bad as well. You can see where the ground wiring shorted out inside the EVO.			
111-661-5	1	75.00	75.00
Apr 4, 2023: 25 MFD EXPLOSION PROOF CAPACITOR			
Priority #1 Service	1.75	170.00	297.50 S
Apr 4, 2023: Total Priority #1 Labor (4 Hour Response Time) - Jason found a wire that blew apart where it was spliced together. Jason was able to fix this and tested diesel several times with no issues.			
In Town Mileage	1	25.00	25.00 S
Apr 4, 2023: - Flat Rate In Town Mileage -			
SERVICE	1.50	85.00	127.50 S
Apr 5, 2023: - Total Regular Labor - - Jason hooked all the probes to a TS-1001 and none of them worked. Jason also measured the tanks and 125 probes will work in 3 of the tanks, the other is an 89			
Mileage	1	1.50	1.50 S
Apr 5, 2023: - Total Miles Traveled -			

We do accept most major credit cards.
 There will be an additional charge of 2.5 percent on the entirety of the sale if credit card is used. All invoices are due on due date listed above.
 Thanks and have a great Day!

ACTIVITY	QTY	RATE	AMOUNT
FMP-LL3-89 Jun 5, 2023: INCON PROBE 7.5'	1	2,872.13	2,872.13
In Town Mileage Jun 5, 2023: - Flat Rate In Town Mileage -	1	25.00	25.00 S
SERVICE Jun 5, 2023: - Total Regular Labor - - Brandon- I arrived on site and found every probe out and not communicating with Evo. I started with tank 1 Unlead highway. I removed probe and hooked it up straight to Evo. It still would not communicate. I tested a new probe with same results. I swapped channels to channel 9. The new probe would communicate the old probe would not. I installed new probe at tank and adjusted tank monitor. I then went to tank 2 Unlead rev gen. I took probe inside and tested. I found another bad channel. I swapped to channel 10. The probe came online and began working. I then moved to tank 3 Diesel. I tested probe at Evo and changed channels with no success. I tested new probe at EVO which communicated. I then installed at tank and probe would still not talk. I tested underground wiring which I found a short to ground on black wire. I then moved to tank 4 and repeated process. I found a bad probe I swapped channels to 12 with new probe then installed in tank and it immediately began communicating. To simplify what is not working. TANK 3 bad probe and wiring. TANK 4 needs correct probe.	8	85.00	680.00 S
INC-600-0180 Jun 6, 2023: QUICK DISCONNECT YELLOW PROBE CABLE 10'	2	91.21	182.42
SERVICE Jun 6, 2023: - Total Regular Labor - - Brandon- John and I arrived onsite and traced all wires for tank 3. We found wires were secure from tank to electrical manway. We then found bad shield wire and short in seal pack. We checked all wiring connections again from tank to EVO. All wires tested good. We then installed all new probes in tanks 2,3,&4. All probes came online. I then replaced burnt probe module board in EVO then upgraded software to Probe module, control module, and printer module. I reprogrammed tanks to correct channels and verified tank levels. All systems are functioning normally.	3.50	85.00	297.50 S
Incon:TS-PRB PROBE MODULE Jun 6, 2023: TS-PRB PROBE MODULE	1	985.00	985.00
In Town Mileage Jun 6, 2023: - Flat Rate In Town Mileage -	1	25.00	25.00 S
FMP-LL3-125 Jun 6, 2023: TSP-LL3-125 10'FT PROBE	3	2,872.14	8,616.42
TSP-IDF2 Diesel 2" Float Kit Jun 6, 2023: 2" Float Set for Diesel/F	1	468.84	468.84
In Town Mileage Jun 6, 2023: - Flat Rate In Town Mileage -	1	25.00	25.00 S
tssp-prb 12 INPUT PROBE MODULE Jun 6, 2023: tssp-prb 12 INPUT PROBE MODULE	1	575.00	575.00
SERVICE Jun 6, 2023: - Total Regular Labor - - John traveled to site and assisted Brandon in installing new probes they also did some troubleshooting on a bad wire they found a bad seal pack and pigtail. They made connections and got it online. They also made connections on tank gauge everything working as it should.	3.50	85.00	297.50 S

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Thanks and have a great Day!

ACTIVITY	QTY	RATE	AMOUNT
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Work Order Details/Notes: Check systems Function after
Lightning Strike
Josh Called - 7:30AM- 04/04/2023 Reported that none of the
diesel pumps are dispensing now.

BALANCE DUE **\$16,635.31**

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of the sale if credit card is used. All invoices are due on due date listed above.
Thanks and have a great Day!

Theresa Bankston-Wroolie

From: Josh Garner
Sent: Thursday, August 3, 2023 9:10 AM
To: Theresa Bankston-Wroolie
Subject: Re: Invoice 20741 from Show Me Petroleum Equipment

Yes that's good to pay. It's the lighting strike repairs.

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From: Theresa Bankston-Wroolie <TWroolie@greencountymo.gov>
Sent: Thursday, August 3, 2023 8:41:19 AM
To: Josh Garner <JGarner@greencountymo.gov>
Subject: FW: Invoice 20741 from Show Me Petroleum Equipment

Josh,

Are you okay with me processing this for payment?

Thank you,

Theresa Wroolie

Accounts Payable Coordinator
Greene County Highway Department
Ph: 417.829.6062
Fax: 417.831.5216
www.greencountymo.gov

From: twilson@showmepetroleum.com <twilson@showmepetroleum.com>
Sent: Wednesday, August 2, 2023 3:22 PM
To: Josh Garner <JGarner@greencountymo.gov>; Theresa Bankston-Wroolie <TWroolie@greencountymo.gov>
Subject: RE: Invoice 20741 from Show Me Petroleum Equipment

Taxes are removed on this invoice. Thanks!

Thanks,

Tony Wilson

Show Me Petroleum Equipment Company
3440 W. Division St.
Springfield, MO 65802



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From: Josh Garner <JGarner@greencountymo.gov>
Sent: Wednesday, August 2, 2023 2:34 PM
To: twilson@showmepetroleum.com
Subject: RE: Invoice 20741 from Show Me Petroleum Equipment

Theresa,
Invoice 70340 is good to pay after they take the taxes off. I had to call show me petroleum a few times to get everything in order form the lighting strike.

From: twilson@showmepetroleum.com <twilson@showmepetroleum.com>
Sent: Wednesday, August 2, 2023 1:29 PM
To: Theresa Bankston-Wroolie <TWroolie@greencountymo.gov>
Cc: Karla Nay <KNay@greencountymo.gov>; Crystal Richards <CRichards@greencountymo.gov>; Josh Garner <JGarner@greencountymo.gov>; Mark Webb <MWebb@greencountymo.gov>; Adam Humphrey <AHumphrey@greencountymo.gov>; pmoore@showmepetroleum.com
Subject: RE: Invoice 20741 from Show Me Petroleum Equipment

Hello Teresa, I have attached all invoices due on this new fuel dispenser job as well as for the severe lighting strike that you all had there earlier this year. Also I have attached our forms for prevailing wage. Payment is due immediately, can you please advise when check will be ready for us to either pick up or be in the mail. Thanks

Thanks,

Tony Wilson

Show Me Petroleum Equipment Company
3440 W. Division St.

Crystal Richards

From: Chris Stueve
Sent: Friday, March 31, 2023 10:39 AM
To: Highway Department
Subject: RE: Fuel island

Good morning - Copied below are two security video screen captures that show last night's lightning strike, which occurred at approximately 10:24 PM. The first image is looking north from the middle part of Building F (Sign Shop) and the second image is looking south from the middle part of Building I (North Truck Shed). These screen captures, plus two 12-second video clips that show the strike, are saved on the H:\ drive at H:\USERS\Pictures\Lightning Strike 2023-03-30.

The IS Network team is aware that the High Street Gate's swipe card reader is currently nonfunctional and are working to get it back online.





Chris B. Stueve
GIS Specialist
Greene County Highway Department
P 417.829.6515
F 417.831.5216

From: Josh Garner <JGarner@greenecountymo.gov>
Sent: Friday, March 31, 2023 12:38 AM
To: Sheriff Office All <GCS@greenecountymo.gov>; Highway Department <Highway@greenecountymo.gov>
Subject: Fuel island

Lightning struck near the fuel island causing electrical issues. The fuel island will be down until it is repaired. I will notify everyone whenever the electrical issues are fix and fuel island is back operational.

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