

Bob Dixon  
Presiding Commissioner



Shane Schoeller  
Clerk of the Commission

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

Christopher J. Coulter, AICP  
County Administrator

John C. Russell  
2<sup>nd</sup> District Commissioner

Megan Applegate  
Executive Assistant

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

**Greene County Commission  
Commission Briefing Minutes**

**Tuesday, May 16, 2023**  
9:15 AM  
Commission Conference Room  
1443 N. Robberson, 10<sup>th</sup> Floor

PLEASE CHECK & RETURN  
 PC  
 CC1  
 CC2

**\*\*Meeting Information**

Meeting link: <https://gcmo.webex.com/join/mapplegate> Access code: 2499 501 7983

**More ways to join**

Join by phone: +1-415-655-0001 Access code: 2499 501 7983

**Attendees:** Bob Dixon, Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate,

**Teleconference Attendees:** Janell Westbrook, Jeff Bassham, Mike Cagle, Royce Denny, Justin Hill, Franz Williams, Jack McGee, Mailyn Jeffries, Cindy Stein, Rob Rigdon, Brent Johnson, Allen Icet and Jim Arnett

**Informational Items**

**Budget-Mike Cagle**

- ERA1 and ERA2 update.
- New budget monitoring document loaded on the website.
- ARPA related budget adjustments update.

**Human Resources-Mailyn Jeffries**

- Management training update.
- Annual eval reminder update.
- 817 employees have completed open enrollment.
- Deadline for open enrollment is Thursday at noon.

**Items for Consideration and Action by the Commission**

Discussion and Possible Vote: Mechanical System Upgrades for HCH, PSC, and Judicial Courts Buildings (Professional Services Agreement with True Engineering), Resource Management  
Commissioner John Russell moved to approve the professional services agreement with True Engineering as presented. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Window Replacement in Historic Courthouse (Professional Services Agreement with N-FORM Architecture), Resource Management  
Commissioner John Russell moved to table the professional services agreement with N-FORM Architecture as presented. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Assessment Fund Budget Adjustment ARPA, Budget

Commissioner Rusty MacLachlan moved to approve the assessment fund adjustment in the amount of \$75,000.00 from ARPA funds as presented. Commissioner John Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Right of Way Deed for An Administrative Subdivision, Resource Management

Commissioner Rusty MacLachlan moved to approve the right a way deed as presented. Commissioner John Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: OHRD Grant Reimbursement, Building Ops

Commissioner John Russell moved to approve the OHRD grant reimbursement for the vehicle as presented. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Other:

Sheriff Arnott asked for a child care update.

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Informational Items

Budget  
Human Resources  
Chris Coulter  
~~Public Information Office~~

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Discussion and Possible Vote: Mechanical System Upgrades for HCH, PSC, and Judicial Courts Buildings (Professional Services Agreement with True Engineering), Resource Management

Discussion and Possible Vote: Window Replacement in Historic Courthouse (Professional Services Agreement With N-FORM Architecture), Resource Management

Discussion and Possible Vote: Assessment Fund Budget Adjustment ARPA, Budget

Discussion and Possible Vote: Right of Way Deed for An Administrative Subdivision, Resource Management

Discussion and Possible Vote: OHRD Grant Reimbursement, Building Ops

Other: