

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

Greene County Commission
Commission Briefing Minutes

Monday, March 27, 2023
8:30 AM
Highway Department
2065 N. Clifton Ave.



****Meeting Information**

Meeting link: <https://gcmo.webex.com/join/mapplegate> Access code: 2499 501 7983

More ways to join

Join by phone: +1-415-655-0001 Access code: 2499 501 7983

PLEASE BE AWARE: Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as lobby, hallways, shared bathroom, elevator, and stairwell.

WARNING Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

Attendees: Bob Dixon, Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Adam Humphrey, Mark Webb and

Teleconference Attendees: Jeff Bassham, Brent Johnson, Justin Hill, Tina Phillips, Jeff Scott, Royce Denny, Andrea Stewart and Mike Cagle.

Informational Items

Highway Department-Adam Humphrey, Jeff Avers.

- Flooding update.
- Update on a road vacation property.
- Update on Kansas expressway extension.

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Renew Key Equipment Sole Source Contract

Commissioner Rusty MacLachlan moved to approve the renewal of Key Equipment as a sole source contract as presented. John Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Renew KO Manufacturing Sole Source Contract

Commissioner John Russell moved to approve the renewal of KO Manufacturing as a sole source contract as presented. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802
Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greenecountymo.gov

Discussion and Possible Vote: Establish Vermeer Sole Source Contract

Commissioner Rusty MacLachlan moved to approve the establish Vermeer as a sole source contract as presented. John Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

Other:

Presentation on School Crossing Guard Services-Adam Humphrey, Joel Keller

- Highlighted presentation.

With no other business the meeting was adjourned.

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

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COUNTY COMMISSION
Greene County, Missouri
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**Greene County Commission
Commission Briefing Agenda**

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Informational Items

Highway Department

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Renew Key Equipment Sole Source Contract

Discussion and Possible Vote: Renew KO Manufacturing Sole Source Contract

Discussion and Possible Vote: Establish Vermeer Sole Source Contract

Other:

Presentation on School Crossing Guard Services



OFFICE OF THE PURCHASING DIRECTOR
1443 N. ROBERSON AVE., SUITE 1000, SPRINGFIELD, MO 65802

BOB DIXON
PRESIDING COMMISSIONER

RUSTY MACLACHLAN
COMMISSIONER, 1st DISTRICT

JOHN C. RUSSELL
COMMISSIONER, 2nd DISTRICT

March 17, 2023

To: Greene County Commission
RE: Single Feasible Source Purchase

Commissioners:

The Highway Purchasing Department has determined the following item(s) are a single feasible source purchase and wish to enter the single feasible source purchase into the commission minutes.

Authorized Dealer: KO Manufacturing, Incorporated
2720 E. Division Street
Springfield, MO 65803

Please see the attached correspondence provided by KO Manufacturing.

Pursuant with Section 50.783 RSMo., this intent to make a single source purchase was advertised and no competitive responses were received during the allotted period.

Regards,


Karla Nay
Purchasing Coordinator


By:


Presiding Commissioner

By:


Commissioner District 1

By:


Commissioner District 2



Order Confirmation for Ad #: 0005598850

Customer: GREENE COUNTY PURCHASING
Address: 2085 N CLIFTON AVE
 SPRINGFIELD MO 65803 USA
Acct. #: SNL-030307
Phone: 4178694013
EMAIL: TGreen@greencountymo.gov
Payor: GREENE COUNTY PURCHASING
Ordered By: Karla Nay

Order Start Date: 02/21/2023 **Order End Date:** 02/21/2023
Tear Sheets: 1 **Affiliate:** 0 **Blind Box:** **Promo Type:** **Materials:** **Special Pricing:**
Net Amount: \$36.00 **Tax Amount:** \$0.00 **Total Amount:** \$36.00 **Payment Method:** Invoice **Payment Amount:** \$0.00 **Amount Due:** \$36.00

Ad Order Notes:
 Sales Rep: ammarsh **Order Taker:** ammarsh

Product	# Inc	Start Date	End Date
SNL-SNL News-Leader	1	02/21/2023	02/21/2023

Text of Ad:

**NOTICE OF INTENT TO MAKE SINGLE
FEASIBLE SOURCE PURCHASE**

Greene County believes there is only a single feasible source from which to purchase the following items, and intends to make a purchase unless viable competition is established. Contact the Purchasing Department at 417-868-4019 by 2:00 p.m. on Tuesday, February 28, 2023 if you can supply the following:

• Bed Release Agent



OFFICE OF THE PURCHASING DIRECTOR
1443 N ROBBERSON AVE., SUITE 1000, SPRINGFIELD, MO 65802

BOB DIXON
PRESIDING COMMISSIONER

RUSTY MACLACHLAN
COMMISSIONER, 1st DISTRICT

JOHN C. RUSSELL
COMMISSIONER, 2nd DISTRICT

March 17, 2023

To: Greene County Commission
RE: Single Feasible Source Purchase

Commissioners:

The Highway Purchasing Department has determined the following item(s) are a single feasible source purchase and wish to enter the single feasible source purchase into the commission minutes.

Authorized Dealer: Key Equipment & Supply, Incorporated
 13507 N.W. Industrial Drive
 Bridgeton, MO 63044

Please see the attached correspondence provided by Key Equipment & Supply, Inc.

Pursuant with Section 50.783 RSMo., this intent to make a single source purchase was advertised and no competitive responses were received during the allotted period.

Regards,

Karla Nay
Karla Nay
Purchasing Coordinator

By:

Bob Dixon
Presiding Commissioner

By:

Rusty MacLachlan
Commissioner District 1

By:

John C. Russell
Commissioner District 2



FEDERAL SIGNAL
Environmental Solutions

Advancing security and well-being.

February 28, 2023

ELGIN
VACTOR

To whom it may concern,

Elgin Sweeper Company and Vactor Manufacturing, Inc. are represented by a worldwide distribution network offering expert service and genuine OEM quality parts for its ELGIN street sweeping equipment and VACTOR lines of sewer and catch basin cleaning equipment. Parts supplied by other vendors do not meet Elgin OEM standards or requirements. Equipping your truck with a part other than a specified OEM product could affect your OEM warranty. Elgin Sweeper Company and Vactor Manufacturing, Inc. are subsidiaries of Federal Signal Corporation.

FS DEPOT

Key Equipment & Supply, Inc. is the sole distributor for the entire state of Missouri, Kansas, and the following counties of Illinois: Adams, Alexander, Bond, Brown, Calhoun, Cass, Champaign, Christian, Clark, Clay, Clinton, Coles, Crawford, Cumberland, DeWitt, Douglas, Edgar, Edwards, Effingham, Fayette, Ford, Franklin, Fulton, Gallatin, Greene, Hamilton, Hancock, Hardin, Henderson, Henry, Iroquois, Jackson, Jasper, Jefferson, Jersey, Johnson, Knox, Lawrence, Livingston, Logan, McDonough, McLean, Macon, Macoupin, Madison, Marion, Marshal, Mason, Massac, Menard, Mercer, Monroe, Montgomery, Morgan, Moultrie, Peoria, Perry, Piatt, Pike, Pope, Pulaski, Randolph, Richland, Rock Island, Saline, Sangamon, Schuyler, Scott, Shelby, St. Claire, Stark, Tazwell, Union, Vermillion, Wabash, Warren, Washington, Wayne, White, Williamson, Woodford representing Elgin Sweeper Company and is responsible for the sales, service, and provider of genuine OEM parts for the Elgin Product lines.

Key Equipment and Supply, Inc is the sole distributor for the entire state of Kansas and the following counties in Missouri: Andrew, Atchison, Barry, Barton, Bates, Benton, Buchanon, Caldwell, Camden, Carroll, Cass, Cedar, Chariton, Christian, Clay, Clinton, Dade, Dallas, Davies, De Kalb, Douglas, Gentry, Greene, Grundy, Harrison, Henry, Hickory, Holt, Jackson, Jasper, Johnson, Laclede, Lafayette, Lawrence, Linn, Livingston, McDonald, Mercer, Morgan, Newton, Nodaway, Ozark, Pettis, Platte, Polk, Putnam, Ray, Saline, St. Clair, Stone, Sullivan, Taney, Vernon, Webster, Wright, Worth in Kansas City, MO representing Vactor Manufacturing and is responsible for the sales, service, and provider of genuine OEM parts for the Vactor Product lines.

Key Equipment & Supply, Inc certifies that the quoted price is equal to or less than that given to the vendor's most favored customers or other government agencies.

The people at **Key Equipment & Supply, Inc** are factory certified to provide quality service work.

For all your equipment requirements, please contact:

Key Equipment & Supply Company
13507 N.W. Industrial Drive
Bridgeton, 63044, MO
USA
Phone: 1.314.298.8330
Fax: 1.314.298.8376
Website: www.key-equipment.com
Email: sales@key-equipment.com

Key Equipment & Supply Company
1315 Otis Street
Springfield, 62703, IL
USA
Phone: 1.217.313.4708
Fax: 1.913.788.4093
Website: www.key-equipment.com
Email: sales@key-equipment.com

Key Equipment & Supply Company
6716 Berger Avenue
Kansas City, 66111, KS
USA
Phone: 1.913.371.8260
Fax: 1.913.788.4093
Website: www.key-equipment.com
Email: sales@key-equipment.com

Please contact me if you have any additional questions.
Best Regards,



Jeremy Olson
Customer Support Manager FSDepot
847-468-2356
olson@elqinsweeper.com



Order Confirmation for Ad #: 0005539839

Customer: GREENE COUNTY PURCHASING
Address: 2065 N CLIFTON AVE
 SPRINGFIELD MO 65803 USA
Acct. #: SNL-030307
Phone: 4179684013
EMAIL: TGreen@graincountymmo.gov
Payor: GREENE COUNTY PURCHASING
Ordered By: Karla Nay

Order Start Date: 02/21/2023 **Order End Date:** 02/21/2023
Tear Sheets: 1 **Affiliate:** 0 **Blind Box:** **Promo Type:** **Materials:** **Special Pricing:**
Net Amount: \$36.00 **Tax Amount:** \$0.00 **Total Amount:** \$36.00 **Payment Method:** Invoice **Payment Amount:** \$0.00 **Amount Due:** \$36.00

Ad Order Notes:
 Sales Rep: ammarsh **Order Taker:** ammarsh

Product	# Ina	Start Date	End Date
SNL-SNL News-Leader	1	02/21/2023	02/21/2023

Text of Ad:

**NOTICE OF INTENT TO MAKE SINGLE
POSSIBLE SOURCE PURCHASE**

Greene County believes there is only a single feasible source from which to purchase the following items, and intends to make a purchase unless viable competition is established. Contact the Purchasing Department at 417-868-4019 by 2:00 P.M. on Tuesday, February 28, 2023, if you can supply the following:

- Parts for Eight Sweepers



OFFICE OF THE PURCHASING DIRECTOR
1443 N ROBBERSON AVE., SUITE 1000, SPRINGFIELD, MO 65802

BOB DIXON
PRESIDING COMMISSIONER

RUSTY MACLACHLAN
COMMISSIONER, 1st DISTRICT

JOHN C. RUSSELL
COMMISSIONER, 2nd DISTRICT

March 17, 2023

To: Greene County Commission
RE: Single Feasible Source Purchase

Commissioners:

The Highway Purchasing Department has determined the following item(s) are a single feasible source purchase and wish to enter the single feasible source purchase into the commission minutes.

Authorized Dealer: The Vermeer Great Plains, Incorporated
15505 S 169 US Hwy
Olathe, KS 66062

Please see the attached correspondence provided by Vermeer Corporation.

Pursuant with Section 50.783 RSMo., this intent to make a single source purchase was advertised and no competitive responses were received during the allotted period.

Regards,


Karla Nay
Purchasing Coordinator

By:


Presiding Commissioner

By:


Commissioner District 1

By:


Commissioner District 2



NATHAN GUESS
Managing Director, Global Distribution
Vermeer Corporation
O: (641) 621-8525
M: (641) 629-1499
nguess@vermeer.com

03/07/2023

To whom it may concern,

This letter is to confirm that Vermeer Great Plains, with retail locations located at:

- 15505 S US 169 HWY, Olathe, KS, 66062
- 19812 W Kellogg Dr., Goddard, KS, 67052
- 6260 W US HWY 60, Brookline, MO, 65619
- 8300 N I 35 Service Rd., Oklahoma City, OK, 73131
- 20505 E Admiral Pl., Catoosa, OK, 74015

is the official and approved provider of Vermeer Corporation for equipment and parts in Kansas, Oklahoma, and the following counties in Missouri: Barry, Barton, Bates, Benton, Buchanan, Caldwell, Camden, Carroll, Cass, Cedar, Chariton, Christian, Clay, Clinton, Cooper, Dade, Dallas, DeKalb, Douglas, Green, Henry, Hickory, Howard, Howell, Jackson, Jasper, Johnson, Laclede, Lafayette, Linn, Livingston, McDonald, Miller, Moniteau, Morgan, Newton, Oregon, Ozark, Pettis, Platte, Polk, Pulaski, Ray, Saint Clair, Saline, Shannon, Stone, Taney, Texas, Vernon, Webster, and Wright.

By signing this letter, we authorize Vermeer Great Plains to offer Vermeer equipment, parts, and service for all equipment manufactured by Vermeer Corporation.

Additionally, Vermeer Corporation, located at 1210 Vermeer Road East, Pella, Iowa, USA, is the sole source manufacturer of Vermeer equipment and parts which are distributed throughout the world by dealers who are assigned exclusive territories.

Please do not hesitate to contact us if you have any additional questions regarding our relationship with Vermeer Great Plains.

Sincerely,

Vermeer



**EQUIPPED TO
DO MORE.**

Nathan Guess

Managing Director, Global Distribution - Industrial
1210 Vermeer Road East | Pella, Iowa USA 50219
O: 641.621.8525 | C: 641.629.1499

vermeer.com



Order Confirmation for Ad #: 0006622629

Customer: GREENE COUNTY PURCHASING
 Address: 2065 N CLIFTON AVE
 SPRINGFIELD MO 65803 USA
 Acct. #: SNL-030307
 Phone: 4178684013
 Email: TGreen@greencountymo.gov
 Payor: GREENE COUNTY PURCHASING
 Ordered By: Karla Nay

Order Start Date: 03/10/2023 Order End Date: 03/10/2023
 Tear Sheets: 1 Affidavits: 0 Blind Box Promo Type Materials Special Pricing
 Net Amount: \$38.40 Tax Amount: \$0.00 Total Amount: \$38.40 Payment Method: Invoice Payment Amount: \$0.00 Amount Due: \$38.40

Add Order Notes:
 Sales Rep: asethsary Order Taker: asethsary

Product	# Lns	Start Date	End Date
SNL-SNL News-Leader	1	03/10/2023	03/10/2023

Text of Ad:

**NOTICE OF INTENT TO MAKE SINGLE
FEASIBLE SOURCE PURCHASE**

Genese County believes there is only a single feasible source from which to purchase the following items, and intends to make a purchase, unless viable competition is established. Contact the Purchasing Department at 417-968-4019 by 9:00 a.m., on Friday, March 17, 2023 if you can supply the following:

- **Wynnex Equipment Parts and Services**

**GREENE COUNTY
CROSSING GUARD
SERVICES**



CROSSING GUARD HISTORY:

- June 2006 – Greene County Commission adopts "Traffic Control Manual for School Crossing Protection" – as drafted by the City's School Crossing Protection Committee
- "The policies in this manual apply to all Springfield R-12 Schools in both the City and County unless otherwise noted."
- School Crossing Protection Committee consists of:
 - Springfield Police Department
 - PTA Members from Springfield R-12 School District
 - Director of School Public Safety for Springfield R-12 School District
 - School Police Representative
 - City of Springfield Public Works Representatives
 - Greene County Representative

CROSSING GUARD HISTORY:

2006 Traffic Control Manual for School Crossing Protection – Greene County Responsibilities:

- "Enact laws & regulations to provide for the necessary control and protection of pedestrians"
- "Utilize uniform, standard & recognizable traffic signs, signals and pavement markings to protect pedestrians"
- "When school crossing protection issues arise outside of the city limits, the Springfield R-12 School District will solicit input from the School Crossing Protection Committee and coordinate with Greene County officials"
- "If a location meets the warrants for an adult crossing guard as specified, the placement of the guard may be considered provided that necessary funds are appropriated by City Council, Greene County Commission, or others."

**SPRINGFIELD R-12 SCHOOL CROSSINGS
IN GREENE COUNTY:**

- 1.) Carver Middle School
- 2.) Cherokee Middle School
- 3.) Hickory Hills Middle School
- 4.) Wanda Gray Elementary
- 5.) David Harrison Elementary
- 6.) McBride Elementary
- *** Wilson Creek Middle School
(City of Battlefield)



**CROSSING GUARD SERVICES IN
GREENE COUNTY OVER THE YEARS...**

- **2007 to 2010** – Greene County begins paying for School Crossing Guard services using General Revenue funds
- **2010 to 2012** – Greene County Highway Department pays for School Crossing Guard services
- **2013 to 2014** – Greene County halts all payments for School Crossing Guard services
- **2015 to September 2020** – Greene County resumes payments for School Crossing Guard services using General Revenue funds
- **September 2020 to Present Day** – Greene County Highway Department pays for School Crossing Guard services by utilizing a *contract agreement between City of Springfield & Cross Safe (vendor)*

HOW DOES GREENE COUNTY PARTICIPATE?

- **2 Separate Agreements:**
 - **Agreement #1:** Contract Agreement for School Crossing Guard Services between City of Springfield and Vendor (Cross Safe) – executed in 2020 and renewed each year by the City
 - **Agreement #2:** Intergovernmental Agreement between Springfield R-12 School District and Greene County – executed/updated annually to address reimbursement of costs between Greene County and School District

AGREEMENT #1 – CONTRACT FOR SCHOOL CROSSING GUARD SERVICES

- City of Springfield purchasing staff initiates the RFP and oversees the bidding of this annual contract for Crossing Guard Services
- Current contract provisions specify that:
 - "The contractor shall communicate with the City's Contract Administrator. The Contract Administrator will be a designee from the City of Springfield Traffic Engineering Department who will oversee the School Crossing Guard Services."
 - "The contractor shall have a quarterly meeting with City staff to discuss performance and any issues or questions. Also, the contractor must act as a liaison between the City and the School District of Springfield R-12 on all issues related to Crossing Guards."
 - "The contractor shall contact the Springfield Public School Police Department immediately if a position cannot be filled by the contractor. If the contractor cannot provide a substitute in a timely fashion and the Springfield Public School Police Department, the Springfield Police Department, or the City of Springfield Public Works Department staffs that position, the City will bill the contractor for the period spent covering the post!"
- Greene County uses the City of Springfield's contract as a cooperative contract for the crossing guard services per the terms specified by the City

CONTRACT PAY RATES FOR CROSSING GUARD SERVICES:

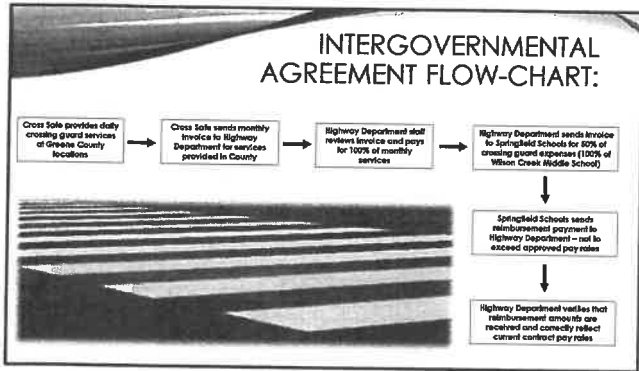
	<u>Crossing Guards:</u>	<u>Crossing Guard Supervisors:</u>
Aug. 2020	\$16.04/hour	\$18.96/hour
Nov. 2020	\$19.56/hour	\$22.48/hour
July 2021	\$20.53/hour	\$23.59/hour
Aug. 2022	\$22.29/hour	\$25.61/hour

More than 35% Increase since 2020

Greene County's Cost for 2021 = \$14,142
 Greene County's Cost for 2022 = \$11,513

AGREEMENT #2 – INTERGOVERNMENTAL AGREEMENT BETWEEN SPRINGFIELD SCHOOLS AND GREENE COUNTY

- Greene County is tasked with overseeing the contract for crossing guard services at school crossing locations outside of Springfield City Limits
- Establishes cost-sharing responsibilities between Greene County and Springfield R-12 Schools for Crossing Guard Services within Greene County
- Annual agreement runs from August 1 thru July 31 of each school year, including "regular" school session and "summer" school session
- Greene County pays vendor (Cross Safe) invoices monthly for 100% of crossing guard services outside of Springfield City Limits – 7 locations total
- Springfield R-12 Schools reimburses Greene County for 50% of crossing guard services within Greene County (100% reimbursement for Wilson Creek)
- City of Springfield utilizes a separate IGA with the Springfield R-12 Schools to address the City's cost share responsibilities for crossing guard services (does not include Summer School)



ISSUES AND CONCERNS:

The Highway Department is approving monthly vendor invoices, but we do not monitor if locations are actually being "staffed" daily where crossing guard services are being contracted, and we have no staff available for such monitoring.

- Greene County receives no notification from the contractor and no communication from the School District in the event that Cross Safe is unable to provide a Crossing Guard at any specified location.
- Greene County is not present to verify if school crossing locations continue to meet minimum warrants to require crossing guard services (based on number of pedestrians using the crossing in the morning and afternoon periods).
- By "piggy-backing" off of the City's contract for crossing guard services, Greene County is subject to specific communication mechanisms/processes in the City's agreement which fail to provide any information exchange with Greene County staff.
- Greene County does not receive scheduling updates if school start times and/or dismissal times change, and we do not receive notifications of "special events" at school locations when students may be utilizing the school crossing locations.
- If a child is struck/injured at a school crossing location where Greene County is contracting for these crossing guard services, we are concerned that the County has great liability exposure under the current agreement structure.

OUR RECOMMENDATIONS:

- Intergovernmental agreement between Springfield R-12 Schools and Greene County should be "re-structured" such that the school district administers and oversees the contract with Cross Safe.
 - School District staff has the most direct knowledge of daily crossing guard staffing/presence.
 - Greene County could then reimburse Springfield Schools (if County Commission desires to continue funding these services) for 50% portion.
- Greene County should avoid continued use and administration of the City of Springfield's contract for crossing guard services.
 - Highway Department has no "connection" to the crossing guard services at Springfield R-12 School locations and our responsibility should be to provide the correct infrastructure, pavement markings, signs, and signals.
 - Current contract provisions for crossing guard "substitute back-ups" cannot be effectively executed if Cross Safe fails to furnish staff because county is not notified and cannot provide back-up staffing.
