

Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

John C. Russell  
2<sup>nd</sup> District Commissioner



Shane Schoeller  
Clerk of the Commission

Christopher J. Coulter, AICP  
County Administrator

Megan Applegate  
Executive Assistant

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

**Greene County Commission  
Commission Briefing Minutes**

**Tuesday, October 18, 2022**  
9:00 AM  
Commission Conference Room  
1443 N. Robberson, 10th Floor

**PLEASE CHECK & RETURN**

PC  
 CC1  
 CC2

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the “#” key and be prompted for an access code: 675-853-269

**PLEASE BE AWARE:** Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell

**WARNING** Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

**Attendees:** Bob Dixon, Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Jim Arnott, Michael Summers, Robert Jehle, Laura Merriman and Paige Rippee.

**Teleconference Attendees:** Jeff Scott, Tina Phillips, Cheryl Dawson-Spaulling, Fred Lizama, Rance Burger, Jeff Bassham, Cindy Stein, Andrea Stewart, Mike Cagle, Crystal Richards, Justin Hill, Brent Johnson and Amanda Corcoran.

**Informational Items**

**Budget-Jeff Scott**

- ERA1 and ERA2 update.
- Budget 2023 update.

**Human Resources-Amanda Corcoran**

- 23 current job posting, open positions are over 100.
- LEAD Committee meeting reminder tomorrow.
- Flu shot clinic last week, over 112 participants.

**Chris Coulter**

- Hearing officer for animal control update.
- RBI update.
- City/County meeting has been canceled.

**Cox Medical Tower • 1443 North Robberson Avenue, 10<sup>th</sup> Floor • Springfield, Missouri 65802**

**Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802**

**[www.greencountymo.gov](http://www.greencountymo.gov)**

**Public Information Office-Robert Jehle**

- RBI story in the works.
- Youth Detention update.
- Working on recruiting video with Highway.
- Working with Collector's office on a project.

**Items for Consideration and Action by the Commission**

**Discussion and Possible Vote: Approval of Social Media Campaign for Applicants, Sheriff**

Commissioner John Russell moved to approve the sole source agreement with Opfer Communications as presented. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

**Discussion and Possible Vote: Tax Clearance for Liquor License, County Clerk**

Commissioner John Russell moved to approve the tax clearance for liquor licenses and allow the Presiding Commissioner to sign. Commissioner Rusty MacLachlan seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

**Discussion and Possible Vote: Acceptance and Appointment of Authorized Representative for Local Assistance and Tribal Consistency Fund (LATCF), Budget**

Commissioner Rusty MacLachlan moved to accept and authorize the budget officer, Jeff Scott as the representative for LATCF. Commissioner John Russell seconded the motion and it passed. Yes: Dixon, MacLachlan and Russell.

**Other:**

With no other business the meeting was adjourned

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Informational Items

Budget

Human Resources

Chris Coulter

Public Information Office

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Approval of Social Media Campaign for Applicants, Sheriff

Discussion and Possible Vote: Tax Clearance for Liquor License, County Clerk

Discussion and Possible Vote: Acceptance and Appointment of Authorized Representative for Local Assistance and Tribal Consistency Fund (LATCF), Budget

Other:

Revised on 10/17/2022 @ 8:35 AM

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## Current Policy

### Section 12-13: Leave Extension Beyond End of FMLA Entitlement

The Family and Medical Leave Act allows an eligible employee a total of 12 workweeks or 480 hours of leave during any 12-month period. Once an employee has exhausted 12 workweeks or 480 hours of leave an employee may apply for a 30-day extended unpaid leave of absence. The written request must include a health care provider's certification that the employee is unable to work and an expected return to work date. A request for an extended leave of absence will be evaluated based on a number of factors, including the anticipated workload requirements and staffing considerations during the proposed period of absence, as determined by the officeholder or department administrator. During an approved extended unpaid leave of absence, employees will be eligible to continue receiving county paid health insurance benefits and participate in the shared leave program. An employee may request up to three (3) 30-day extensions. An extended leave of absence is not guaranteed to be approved and will be determined on a case-by-case basis by an elected official or the Greene County commissioners.

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An extended leave of absence is not guaranteed to be approved and will be determined on a case-by-case basis by an elected official or the Greene County commissioners.