

Bob Dixon
Presiding Commissioner

Rusty MacLachlan
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

**Greene County Commission
Commission Briefing Minutes**

Thursday, March 3, 2022
9:30 AM
Commission Conference Room
1443 N. Robberson, 10th Floor

PLEASE CHECK & RETURN

<input checked="" type="checkbox"/>	PC	<i>[Signature]</i>
<input checked="" type="checkbox"/>	CC1	<i>[Signature]</i>
<input checked="" type="checkbox"/>	CC2	<i>[Signature]</i>

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

PLEASE BE AWARE: Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell.

WARNING Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

Attendees: Bob Dixon Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Bill Prince, Jill Randolph, Robert Jehle, Jenny Hayward and Jeff Scott.

Teleconference Attendees: Mike Cagle, Phil Corcoran, Royce Denny, Vanessa Branden, Rob Rigdon, Fred Lizama and Jeff Bassham.

Informational Items
None.

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Allocation of MHDC grant, Budget

Commissioner John Russell moved to approve the allocation of the MHDC grant as presented. Commissioner Rusty MacLachlan seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Affidavit of Worker Eligibility, Budget

Commissioner Rusty MacLachlan moved to approve the affidavit of worker eligibility as presented and to make Mailyn Jeffries the administrator of E-Verify. Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802

Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802

www.greenecountymo.gov

Discussion and Possible Vote: MOU-Legal Services of Southern Missouri, Juvenile

Commissioner John Russell moved to approve the MOU with legal services of Southern Missouri and the Greene County Juvenile office. Commissioner Rusty MacLachlan seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: MODOT Grant Applications, Sheriff

Commissioner John Russell moved to approve the application of MODOT grants for Youth Alcohol in the amount of \$128,152.00, DWI Saturation in the amount of \$135,000.00, Hazardous Moving Violations in the amount of \$144,469.97, DWI UNIT in the amount of \$180,696.83, HMV UNIT in the amount of \$110,965.91. Commissioner Rusty MacLachlan seconded the motion and it and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Professional Services Contract-Charlie Rosenbury ARPA Web Application

Commissioner Rusty MacLachlan moved to approve the professional services contract for Charlie Rosenbury. Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Discussion and Possible Vote: Voluntary Annexation Application and Petition, Resource Management

Commissioner Rusty MacLachlan moved to approve the voluntary annexation application petition as presented Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon, MacLachlan and Russell.

Other:

With no other business the meeting was adjourned.

Bob Dixon
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Rusty MacLachlan
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Informational Items

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Allocation of MHDC grant, Budget

Discussion and Possible Vote: Affidavit of Worker Eligibility, Budget

Discussion and Possible Vote: MOU-Legal Services of Southern Missouri, Juvenile

Discussion and Possible Vote: MODOT Grant Applications, Sheriff

Discussion and Possible Vote: Professional Services Contract-Charlie Rosenbury ARPA Web Application

Discussion and Possible Vote: Voluntary Annexation Application and Petition, Resource Management

Other:

REVISED 03/02/2022 @ 8:40 AM

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802
Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greenecountymo.gov



Highway Safety Division
P.O. Box 270
Jefferson City, MO 65102
1-800-800-2358 or 573-751-4161

COUNTY AUTHORIZATION

On March 3rd, 2022 the County Commission of Greene
County discussed participation in Missouri's Highway Safety Program.

It is agreed the County should participate in Missouri's Highway Safety Program.

It is further agreed the County Sheriff will investigate the possibilities of attaining financial assistance from the Highway Safety Division.

When funding from the Highway Safety Division is no longer available, the local government entity agrees to make a dedicated attempt to continue support for this traffic safety effort.



County Commissioner



County Commissioner



Presiding Commissioner



GREENE COUNTY
SHERIFF
JIM C. ARNOTT



OFFICE: (417) 868-4040
FAX: (417) 868-4830

Greene County Commission
Attn. Megan Applegate

Re: Synopsis of Highway Safety Grants for 2023

We have five grants we are asking to renew. This is an on-going grant that we have had many years.

Youth Alcohol 128,152.00

This grant will pay for deputies to work overtime finding underage drinkers and drivers. Trying to prevent the underage youth trying to buy, drink and drive on our county roads.

DWI Saturation 135,000.00

This grant will pay for deputies to work overtime to find adults who are impaired. This include DWIs, under the influence of drugs, and/or driving impaired for any reason. This is to help keep our county roads safer.

Hazardous Moving Violations \$144,469.97

This grant will pay for deputies to work overtime to find speeders, distracted and aggressive drivers.

DWI UNIT \$180,696.83

We have 2 DWI UNIT deputies. This grant pays for 50% of their annual income. We are requesting 2 vehicles fully equipped with radio, siren, camera, and all that it takes to equip a law enforcement vehicle

HMV UNIT \$110,965.91

We have 1 HMV UNIT deputy. This grant pays for 50% of his annual income. We are requesting a fully equipped vehicle for the HMV Unit Deputy.

Thank you for your time and efforts with regard to these grants.

Sincerely Sarah Moore



PROFESSIONAL SERVICES CONTRACT

This contract is by and between government entity, County of Greene, Missouri, a county of the first classification and political subdivision of the State of Missouri (herein referred to as Greene County) and, individual, Charlie Rosenbury, dba Self Interactive (herein referred to independent Contractor).

GENERAL CONTRACT INFORMATION

Greene County Contact Personnel Information:

Administrative Contact: Christopher Coulter
Title: County Administrator
Phone: 417-868-4873
Email: ccoulter@greencountymo.gov
Address: 940 N Boonville, Springfield MO. 65802

Technical Contact: Dave Cavener
Title: Information Systems Manager
Phone: 417-868.-4056
Email: dcavener@greencountymo.gov

Independent Contractor Information:

Name: Charlie Rosenbury, dba Self Interactive
Address: 405 S. Jefferson Ave., Springfield MO 65806
Phone: 417-413-4448
Email: charlie@selfinterative.com

Contract Title: Custom Web Application

Contract Period: Contract approval date by Commission through end of project

Contract Amount: \$15,000.00

Description of Services: Set forth in Attachment A

Quality Assurance: Independent Contractor shall provide satisfactory progress updates no less than weekly to Greene County until such time it is determined by Greene County that updates are needed on a less frequent basis. Independent Contractor shall provide Greene County with thorough assessment of information system and programming needs. This shall include immediate needs presented as soon as feasible as well as estimates for reimbursement of costs already incurred and requests for future funding.

Independent Contractor shall supply Greene County with satisfactory recommendations for programming in a timely manner that provides confidence the program will be fully executed prior to the expiration of the contract.

Debarment Certification: Independent Contractor certifies that he is not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal Department or Agency.

Cancellation Policy: Should there be a need by either party to cancel this contract, it will be mutually understood that no fees will be paid; reasonable and necessary expenses incurred prior to the cancellation will be address on a case-by-case basis.

Payment Process: Independent Contractor shall invoice Greene County as stipulated in Attachment A. Greene County shall pay Independent Contractor's invoice within thirty (30) days of receipt.

Independent Contractor understands that he/she is not eligible for or entitled to pension or retirement benefits, health insurance, vacation pay, sick pay; holiday pay, or any other fringe benefits provided by Greene County. All payments made on the contracted amount will not be subject to withholding and will be identified as a 1099 compensation.

Greene County shall provide Independent Contractor office space with basic furnishings and equipment to accomplish stated duties.

This contract also infers a non-disclosure and confidentiality agreement that restricts the Independent Contractor from disclosing any sensitive information obtained during the contracted work and/or utilizing for personal gain.

Approved and Accepted:

Auditor Certification: I certify that the expenditure contemplated by this document is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance of anticipated revenue appropriated for payment of same.

Cindy Stein, CPA
Greene County Auditor

Date

Independent Contractor

Charlie Rosenbury


Date

Greene County:



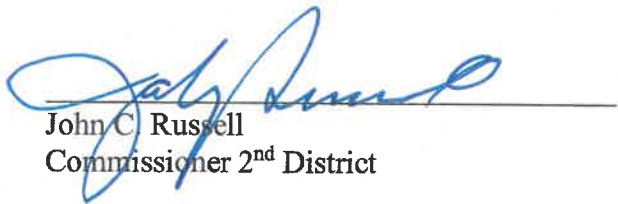
Bob Dixon
Presiding Commissioner

Date 3/3/22



Rusty MacLachlan
Commissioner 1st District

Date 3/3/2022



John C. Russell
Commissioner 2nd District

Date 3/3/2022

Attested by:

Shane Schoeller
County Clerk

Date

Approved to Form:

Austin Fax
County Counselor

Date

Attachment A

Attached



Scope of Work

CUSTOM WEB APPLICATION

Project Management

- Project Setup
- Meetings
- Communications & Updates
- Quality Control

Development - Public Functions

- Account Creation
 - a. Email notification
- Small Business & Non-Profit Applications
 - a. Form Fields
 - b. File Attachments
- Public User Dashboard
 - a. My Account
 - b. My Applications
- Email Notifications on application status updates

Development - Administrative Functions

- Applications List
- Application Review/Detail
 - a. Readonly submitted information
 - b. Editable Status field w/ email notifications on update

Maintenance and Support

- Availability for ad-hoc support while the web application is in-use
- Support covered by this fee is limited to documented scope and functionality



NOTABLES

Collaboration with Greene County IS

This project will utilize existing GC IS internal libraries for the following functions:

- User Accounts and Authentication
- System emails
- File uploading and retrieval
- Others as collaboratively determined during development

Additionally, GC IS will handle the following aspects of the application:

- Database creation and management (with direction from Self on schema specifics)
- Devops/Deployments
- Others as collaboratively determined during development

In order to comply with security requirements, GC IS will provide a laptop with VPN access for all development work.

Phase Approval

Given the accelerated timeline, the project will be completed in phases to focus on the urgent pieces first. These are detailed in the Schedule section below.

Collaborative Testing & Quality Assurance

We often engage in collaborative quality testing for elements of design, function, and experience with the products we develop for our clients. This process enriches our ability to produce the highest fidelity version of the product that you asked us for.

Changes & Revisions

We know from experience that fixed-price contracts are rarely beneficial to you, as they often limit you to your earliest ideas. We don't want to limit your ability to change your mind. The price at the beginning of this contract is based on the effort required to accomplish everything you've told us you want to achieve, but we're happy to be flexible. If you want to change your mind or add anything new, that won't be a problem as we'll provide a separate estimate for that.



Schedule

It is important that we both work to maintain our schedule. In order to keep things moving, we both agree to strive for response to all correspondence within 1 business day. Any delays in communication will affect the below timetable, and the production schedule will have to be extended to match the delay.

- 1 | Upon receipt of GC Laptop - Development begins
- 2 | 2-4 weeks - Small Business application development and deployment
- 3 | 2-3 weeks - Application administration portal development
- 4 | TBD - Non-profit application development and deployment
- 5 | As Needed - Maintenance and Support

Payments

Just as you expect timely and punctual delivery of your product as agreed, you also agree to stick tight to the following payment schedule.

- 1/3 of total fee payable prior to work commencing: **\$5,000.00**
- 1/3 of total fee payable upon Small Business application deployment: **\$5,000.00**
- 1/3 of total fee payable upon Non-Profit application deployment: **\$5,000.00**

Any additional work required for this project outside of the scope articulated within that section will be quoted separately and charged either at the time of occurrence or as part of the final invoice, whichever we deem more appropriate

We do not place any interest on late payments from clients, but reserve the right to stop work on the project and withdraw any staging site or otherwise up until the time any outstanding amount is settled.



Closures

This proposal is valid for a period of 10 business days, after which the conditions and provisions set forth within shall expire and will at such time represent no commitment or obligation to the terms and fees described.

Signed | Charlie Rosenbury
Acting Agent | Self Interactive

Signed |
Acting Agent | Greene County

Please retain a copy of this agreement for your records