

Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

John C. Russell  
2<sup>nd</sup> District Commissioner



Shane Schoeller  
Clerk of the Commission

Christopher J. Coulter, AICP  
County Administrator

Megan Applegate  
Executive Assistant

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

**Greene County Commission**  
**Commission Briefing Minutes**

**Thursday, December 30, 2021**  
9:30 AM  
Commission Conference Room  
1443 N. Robberson, 10<sup>th</sup> Floor

**PLEASE CHECK & RETURN**

<input checked="" type="checkbox"/>	PC
<input checked="" type="checkbox"/>	CC1
<input checked="" type="checkbox"/>	CC2

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "\*" key and be prompted for an access code: 675-853-269

PLEASE BE AWARE: Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell.

WARNING Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

**Attendees:** Bob Dixon, John Russell, Megan Applegate, Darrin White, Aubrey Johnson and Robert Jehle.

**Teleconference Attendees:** Tina Phillips, Mike Cagle, Royce Denny, Phil Corcoran, Jenny Hayward, Justin Hill, Fred Lizama, Cindy Stein, Kevin Barnes, Allen Icet, Mailyn Jeffries, Andrea Stewart, Rob Rigdon and Jim Arnott.

**Informational Items**

**Resource Management-Kevin Barnes**

- Assessor, Collector and County Clerks offices will be open tomorrow.
- Jail project update.
- Sprinkler leak update.

**Items for Consideration and Action by the Commission**

**EX1 Discussion and Possible Vote: Approval of a LEPC Flow Study Grant Application, OEM**

Commissioner John Russell moved to approve the Presiding Commissioner to sign the approval of the LEPC flow study grant application. Commissioner Bob Dixon seconded the motion and it passed. Yes: Dixon and Russell. Absent: MacLachlan.



Discussion and Possible Vote: Lost Vacation Pay, Commission Office

Commissioner John Russell moved to table the lost vacation pay. Commissioner Bob Dixon seconded the motion and it passed. Yes: Dixon and Russell. Absent: MacLachlan.

EX2 Discussion and Possible Vote: Greene County Tuition Reimbursement, Commission Office

Commissioner John Russell moved to approve the GC tuition reimbursement policy. Commissioner Bob Dixon seconded the motion and it passed. Yes: Dixon and Russell. Absent: MacLachlan.

EX3 Discussion and Possible Vote: Change Order to add Judicial Courts 3rd Floor Public Corridor to Finishes Upgrade Project, Resource Management

Commissioner John Russell moved approve the change order as presented. Commissioner Bob Dixon seconded the motion and it passed. Yes: Dixon and Russell. Absent: MacLachlan.

Other:

With no other business the meeting was adjourned.



Bob Dixon  
*Presiding Commissioner*

Rusty MacLachlan  
*1<sup>st</sup> District Commissioner*

John C. Russell  
*2<sup>nd</sup> District Commissioner*



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Informational Items  
Resource Management

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Approval of a LEPC Flow Study Grant Application, OEM  
Discussion and Possible Vote: Lost Vacation Pay, Commission Office  
Discussion and Possible Vote: Greene County Tuition Reimbursement, Commission Office  
Discussion and Possible Vote: Change Order to add Judicial Courts 3rd Floor Public Corridor to Finishes Upgrade Project, Resource Management

Other:

REVISED 12/29/2021 @ 8:30 AM





330 West Scott Street • Springfield, MO 65802  
Phone: 417-869-6040 • Fax: 417-869-6654  
oem.greenecountymo.gov

## Greene County Project Proposal

**Project Name:** 2022 Hazardous Materials Flow Study

**Project Start Date:** February 1, 2022

**Project End Date:** July 15, 2022

### **Purpose and Objective:**

As outlined in 49 CFR Part 110 (25), and through appointed MERC guidelines, the Greene County LEPC is requesting funding for the purpose of performing a hazardous materials commodity flow study (HMCFS). The last study was completed in 2015 and we desire to conduct a new study to acquire current statistical data on hazardous materials that transit Greene County. This information will be used to develop mitigation, preparedness, response and recovery plans pertaining to hazardous materials; and to develop the needed community based exercises to test these plans.

### **Process:**

The LEPC will hire two contractors to review, analyze and develop a comprehensive HMCFS for the purposes of identifying a cross-section of hazardous materials transiting Greene County on an annual basis.

Using the process outlined in the *Guidebook for Conducting Local Hazardous Material Commodity Flow Studies (Report 3)*, the HMCFS planning team will review and correlate the following information and areas:

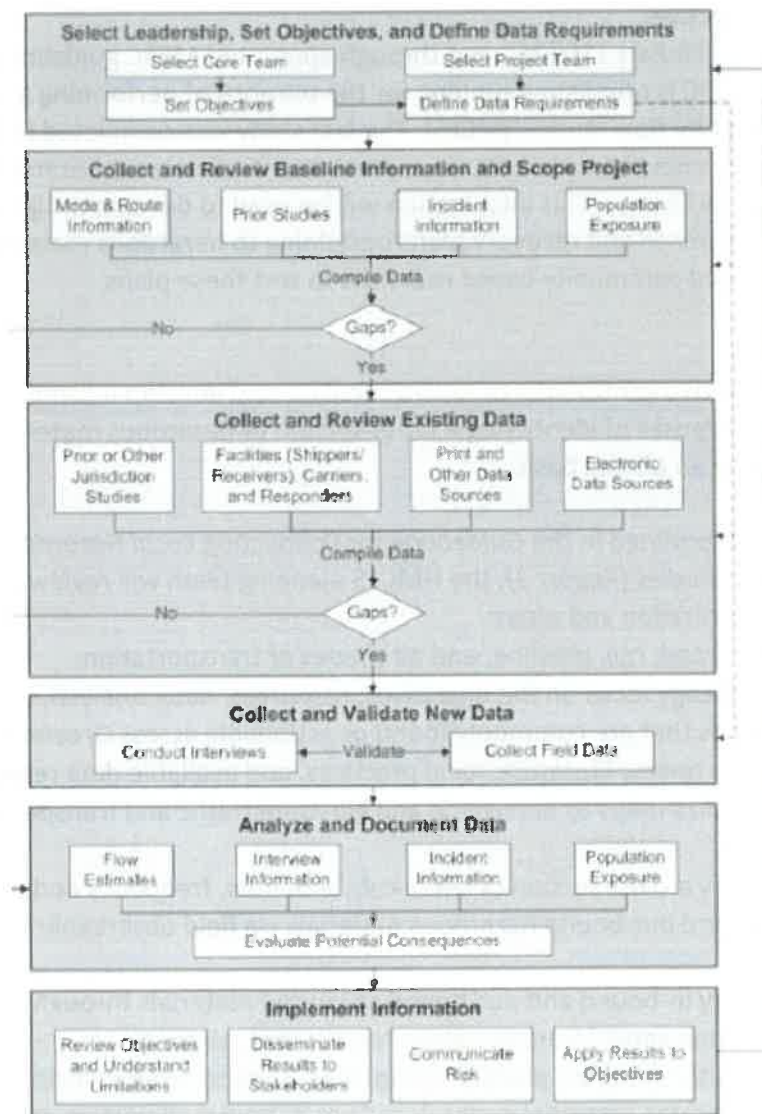
- Will cover road, rail, pipeline, and air modes of transportation;
- Will specifically focus on the objectives, resources, data, analysis, and applications that are commonly found or actionable across Greene County;
- To develop review literature, local practices, and available data resources;
- Review/utilize maps to determine and illustrate traffic and transportation patterns;
- Will identify a cross section of chemicals, amounts, frequency and routes of both in-bound and out-bound hazardous materials via field observable survey methods.
- Will identify in-bound and out-bound rail based materials through requesting and analyzing annual transportation reports and rail routes.
- Working with identified pipeline companies, analyze product listings, pipeline maps, flow rates, seasonal cycles, locations of booster/injection stations and relief valves for product shutdown.

**LEPC**

- Will identify in-bound and out-bound air based materials through requesting and analyzing annual transportation reports.
- Analyze historical data on major accidents involving hazardous materials (regardless of release).
- Identify demographics, community zoning areas, waterways, sinkholes and watershed areas;
- Compile information into a comprehensive report.

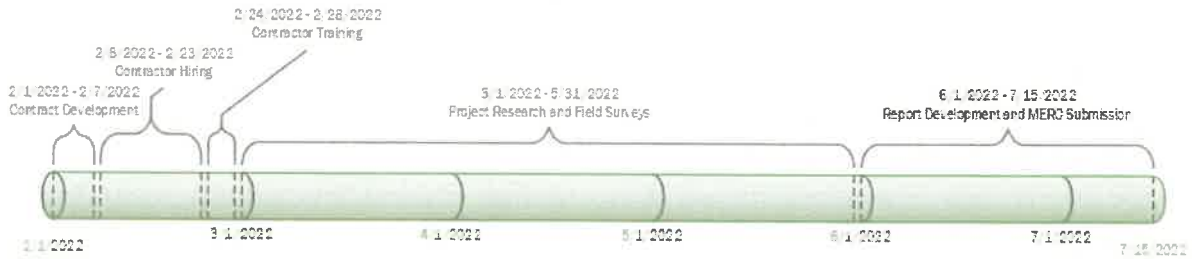
**Development Methodology:**

The following process will be utilized to achieve project completion-





**Timeline and Schedule:**



*\*The goal will be to finalize and submit the report to the MERC by July 15, however, in the event of needed changes or modifications required by the MERC, we have given ourselves 15 days to complete them.*

**Cost Estimates:**

The LEPC has budgeted \$1250 toward the completion of the HMCFS, which is reflected in the overall requested total.

Personnel	
1- 20 hour per week contract employee (Feb. 24, 2022-Jul. 31, 2022)	\$6,900 @\$15/hr.
1- 20 hour per week contract employee (Feb. 24, 2022-Apr. 29, 2022)	\$3,000@\$15/hr.
Equipment	
1- Digital camera for field and survey data capture	\$450.00
2- Binoculars for field surveys	\$150.00
2- Safety vests for contractor field safety	\$75.00
2- Contractor badges	\$10.00
4- Magnetic contractor signs for vehicles	\$200.00
Supplies	
2- Mileage stipend for field survey purposes (\$200 each)	\$400.00
Misc. office supplies	\$100.00
Printing	
Hardcopy document printing and binding	\$250.00
Requested Total	
	\$11,535.00
LEPC Contribution	-1250.00
Total	\$10,285.00





# Missouri Emergency Response Commission

2302 Militia Drive, PO Box 3133 Jefferson City, Missouri 65102

573-526-9240

## 2022 FLOW STUDY SUB-GRANT APPLICATION

The Flow Study application is intended to assist LEPCs and LEPDs with completing a Hazardous Material Flow Study. Proposals for this Sub-Grant **must be received by January 2<sup>nd</sup>, 2022 to be considered.**

Sub-Grant applicants will be notified of approval, after the Missouri Emergency Response Commission meeting in the Quarterly meeting. **Flow Study must be completed before July 31, 2022.**

**All receipts and invoices must be submitted to the MERC no later than August 15, 2022.**

APPLICANT AGENCY: <i>Greene County LEPC</i>	PHONE: <i>417-869-6040</i>
ADDRESS: <i>330 W. Scott Street</i>	CITY <i>Springfield</i>
County: <i>Greene</i>	ZIP <i>65802</i>
	FEIN #: <i>44-6000506</i>

**SUB-GRANT REQUEST DETAILS - this must include a timetable for the project and if you are looking to contract you must follow bid processes for your County. (This application must be approved before you bid for contractors)**

Statement of compliance of Procurement rules: (each County has a set of procurement rules you will get this form the County Clerk. You will need to follow this process if hiring a contractor to do your Flow Study.)

*See attached*

Cost Estimate of work: *See attached*

**Proposal:** Please follow the guidelines set forth in the Guidebook for Conducting Local Hazardous Material Commodity Flow Studies HMCRP. Report 3 is the Document we are using. The proposal must include; the purpose of the study, objectives, timeline and estimated cost. Please use this link <http://www.trb.org/Main/Public/Blurbs/8be31746-4853-4b77-a5b1-e1bf3547453e.aspx>

*See attached*

The County Commissioner must sign the proposal; if an LEPD is applying all Presiding Commissioners must sign.

AUTHORIZED OFFICIAL NAME AND TITLE	<i>Bob Dixon Presiding Commissioner</i>	
TELEPHONE NUMBER	<i>417-868-4112</i>	CELL NUMBER <i>417-343-9560</i>
EMAIL ADDRESS	<i>BDixon@greencountymo.gov</i>	
SIGNATURE	<i>Bob Dixon</i>	
PROJECT DIRECTOR NAME AND TITLE	<i>Larry Woods, LEPC Coordinator</i>	
TELEPHONE NUMBER	<i>417-869-6040</i>	CELL NUMBER <i>417-379-2096</i>
EMAIL ADDRESS	<i>lwoods@greencountymo.gov</i>	
SIGNATURE	<i>Larry Woods</i>	

For additional information please contact Karen Eagleson at 573-526-9240 or email Karen .Eagleson@sema.dps.mo.gov



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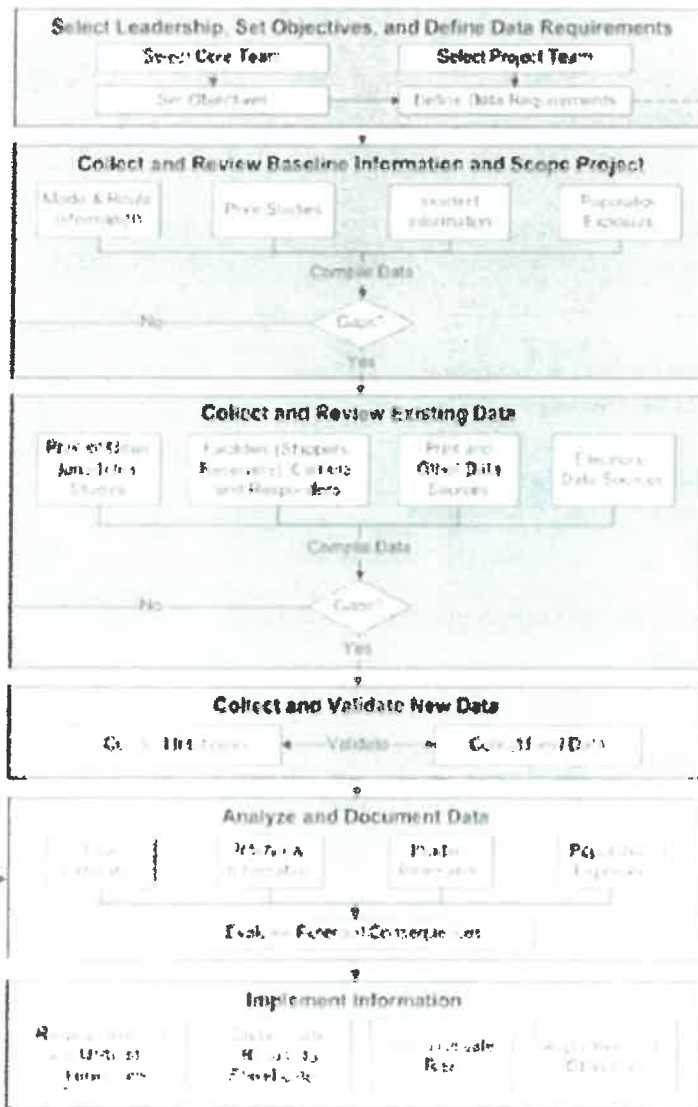
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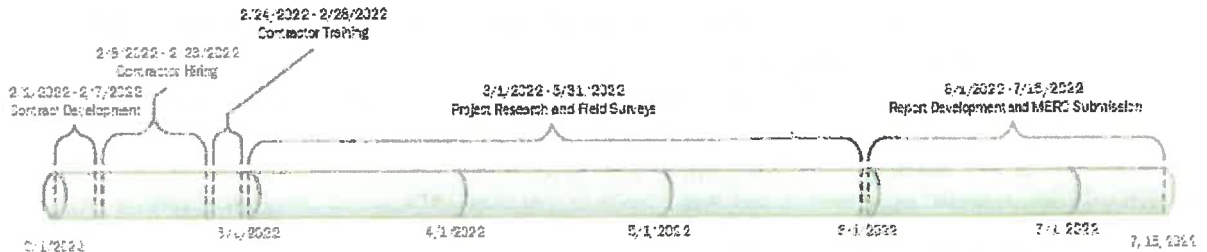
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