

Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
1<sup>st</sup> District Commissioner

John C. Russell  
2<sup>nd</sup> District Commissioner



Shane Schoeller  
Clerk of the Commission

Christopher J. Coulter, AICP  
County Administrator

Megan Applegate  
Executive Assistant

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

**Greene County Commission  
Commission Briefing Minutes**

**Tuesday, September 28, 2021**  
8:45 AM  
Commission Conference Room  
1443 N. Robberson, 10<sup>th</sup> Floor

**PLEASE CHECK & RETURN**  
 PC  
 CC1  
 CC2

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gocountymo.gov/CCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

**PLEASE BE AWARE:** Cox Health has adopted a universal masking policy for all their properties. Masks are to be worn entering and exiting their facilities and medical office buildings as well as when in any interior common areas such as a lobby, hallway, shared bathroom, elevator, and stairwell.

**WARNING** Under Missouri law, any individual entering the premises or engaging the services of Greene County waives all civil liability against the individual or Greene County for any damages based on inherent risks associated with an exposure or potential exposure to COVID-19, except for recklessness or willful misconduct.

**Attendees:** Rusty MacLachlan, John Russell, Chris Coulter, Megan Applegate, Fred Lizama and Robert Jehle.

**Teleconference Attendees:** Tina Phillips, Jacob Gil, Adam Humphrey, Mike Cagle, Jim Arnott, Jeff Bassham, Crystal Richards, Cindy Stein, Rick Artman, Allen Icet, Justin Hill, Jamie Willis, Andrea Stewart, Jeff Avers, Dan Patterson, Royce Denny and Jeff Scott.

**Informational Items**

**Budget-Jeff Scott**

- Bond update.
- ERA1 and ERA2 funds update.

**Human Resources-Mailyn Jeffries**

- Flu shot clinics are upcoming
- 32 jobs posted in August, 217 application received.

**Prosecuting Attorney-Dan Patterson and Jamie Willis**

- Staffing update.
- Case type update.
- Family Justice Center update.

**Cox Medical Tower • 1443 North Robberson Avenue, 10<sup>th</sup> Floor • Springfield, Missouri 65802**  
**Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802**  
**[www.greencountymo.gov](http://www.greencountymo.gov)**



#### Chris Coulter

- ARPA survey closed, gave update on numbers and process.
- Focus group meeting on Thursday.
- State of the County next week.

#### Public Information Office-Robert Jehle and Jenny Hayward

- Update on Facebook postings.
- Updated on upcoming projects.
- State of the County update.
- Plans to send out offer to Dept. heads, Directors and Office holders to be available for their services.

#### Items for Consideration and Action by the Commission

##### EX1) Discussion and Possible Vote: Monthly Transfer, Budget Office

Commissioner Rusty MacLachlan moved to approve the monthly transfers as presented. Commissioner John Russell seconded the motion and it passed. Yes: MacLachlan and Russell. Absent: Dixon.

##### EX2) Discussion and Possible Vote: Certification of Health Ordinances for Farm to Table Grant program application for Ozark Hops

Commissioner Rusty MacLachlan moved to approve Commissioner Russell to sign the certification of health ordinances for Ozark Hops as acting Presiding Commissioner in absence of Dixon. Commissioner John Russell seconded the motion and it passed. Yes: MacLachlan and Russell. Absent: Dixon.

##### Discussion and Possible Vote: US 60 & MO 125 Interchange - Cooperative Cost Share Agreement w/ MoDOT & City of Rogersville, Highway

Commissioner Rusty MacLachlan moved to approve the cooperative cost share agreement as presented. Commissioner John Russell seconded the motion and it passed. Yes: MacLachlan and Russell. Absent: Dixon.

##### Discussion and Possible Vote: Farm Road 60 Bridge Replacement Construction Contract w/ Hartman & Co., Highway

Commissioner Rusty MacLachlan moved to approve the farm road 60 bridge replacement construction contract with Hartman CO. as presented. Commissioner John Russell seconded the motion and it passed. Yes: MacLachlan and Russell. Absent: Dixon.

#### Other:

With no other business the meeting was adjourned



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**COUNTY COMMISSION**  
**Greene County, Missouri**  
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**REVISED: Greene County Commission  
Commission Briefing Agenda**

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Informational Items

Budget  
Human Resources  
Prosecuting Attorney  
Chris Coulter  
Public Information Officer

Items for Consideration and Action by the Commission

Discussion and Possible Vote: Monthly Transfer, Budget Office

Discussion and Possible Vote: Commission Board Appointments

Discussion and Possible Vote: Certification of Health Ordinances for Farm to Table Grant program application for Ozark Hops

Discussion and Possible Vote: US 60 & MO 125 Interchange - Cooperative Cost Share Agreement w/ MoDOT & City of Rogersville, Highway

Discussion and Possible Vote: Farm Road 60 Bridge Replacement Construction Contract w/ Hartman & Co., Highway

**Cox Medical Tower • 1443 North Robberson Avenue, 10<sup>th</sup> Floor • Springfield, Missouri 65802**  
**Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802**  
**[www.greenecountymo.gov](http://www.greenecountymo.gov)**

Other:

Revised on 9/27/2021 @ 8:15 AM



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**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

September 28, 2021

Justin Hill  
Greene County Treasurer

Cindy Stein  
Greene County Auditor

Justin and Cindy:

Please transfer the following amounts for the month of September 2021 for future principal, interest and trustee payments on the indicated bonds.

<b>FROM</b>			
\$	(118,135.89)	101-96-49612	Transfer from Other Funds: Series 2020
\$	(107,812.69)	102-96-49100	Transfer from Other Funds: 2021A
\$	( 38,879.55)	102-96-49100	Transfer from Other Funds: 2021B
\$	(279,611.54)	102-96-49100	Transfer from Other Funds: Series 2018
\$	<u>( 45,248.54)</u>	207-96-49100	Transfer from Other Funds: Dan Kinney 2020A
\$	(589,688.21)	Total	

<b>TO</b>			
\$	<u>589,688.21</u>	301-96-49100	Transfers from Other Funds
\$	589,688.21	Total	

If you have any questions, please contact Jeff Scott at extension 1446. Thank you.

Absent  
Bob Dixon  
Presiding Commissioner

Rusty MacLachlan  
Rusty MacLachlan  
Commissioner District 1

John C. Russell  
John C. Russell  
Commissioner District 2







## Missouri Value-Added Agriculture *“Farm to Table”* Grant Program Application Form

Legal Business or Producer Name (financially responsible for project):		
Contact Person:		
Mailing Address:		
City:	State:	Zip:
County:		
Physical Address (if different):		
Phone:	Cell:	
Fax:	Email:	
Commodities:	Finished Product:	
Total Cost of Product: \$		
Grant Request Amount: \$		
Project Start-Up Date:		Project Completion Date:
<p>Purpose: To provide partial funding in the form of grants for rural agricultural businesses that add value to Missouri agricultural products, aid the economies of rural communities, and support the use of Missouri agricultural products in schools and institutions within Missouri.</p> <p>Grant Award Amount: \$200,000 maximum for a small business purchasing or processing locally grown agricultural products from a small farmer for use in institutions in the state of Missouri.</p> <p>Application Deadline: 5:00 p.m. October 1, 2021 for funding in January, 2022</p> <p>For full program guidelines, including definitions, restrictions, and allowed use of funds, please visit <a href="http://masbda.com">masbda.com</a>.</p>		

## **Scoring Criteria:**

**Proposals will be selected on a competitive basis. Each proposal will be evaluated and scored within a framework of 100 maximum points using the following criteria:**

**Priority Consideration:** Preference will be given to grant requests initiated by a group (more than one) of Missouri producers who have oversight and a clear knowledge of the plan of work. Preference will also be given to innovative projects that do not duplicate projects or efforts already underway. Preference will be given to projects demonstrating the potential for near-term development of a value-added agricultural business concept.

**Agriculture Economic Development Potential:** (45 points possible)

- 1) Economic development potential for a Missouri rural community and direct economic impact to Missouri's agricultural producers
- 2) Developing or expanding markets for a Missouri agricultural product
- 3) Potential for creating new jobs
- 4) Capital investment

**Credibility and Merit:** (25 points possible)

- 1) Perceived technical and commercial feasibility
- 2) Qualifications of the project principals and subcontractors is a key consideration
- 3) Summary of a relevant literature search
- 4) Reasonable/feasible work plan and timeframe for completion

**Matching Funds:** (10 points possible)

- 1) A minimum of 10% Cash match is required.
- 2) Applicants will be awarded points for any matching funds. Both cash and in-kind matches will be considered; more value will be placed on cash matches above the 10% required cash match than on in-kind matches (please see definitions of cash match and in-kind match on page 5 of the program guidelines).

NOTE: 10% cash match must be met and documented by proof of payment before final grant disbursement can be made.

- 3) Projects will be evaluated on the level of funding commitment from the applicant and other private or public sources.
- 4) Applications with matching funds from other sources must show the source's approval before MASBDA will release grant funds. Grants may be contingent upon proof that matching funds have been allocated to the proposal.

**Merit:** (20 points possible)

- 1) Each Authority commissioner may award up to 20 additional points per proposal. These points are based largely on individual judgement of the proposal's likely success.

**A Project must score at least an average of 60 points to be considered for funding.**

**Executive Summary:** In 500 words or less, provide a summary of the project. Please introduce your operation or small business, including past experience in school/institutional sales, qualifications for the project's proposed activities, and describe the new or expanded uses of locally grown agricultural products in schools or institutions. Include a brief description of the agricultural product and process to be used, a description of the institution(s) to be served, specific use of grant funds, and the end product that will result if funded.

**Tell us about your existing business and experience with institutional sales.**

**On what do you base your chance of success?**

**Summary of use of grant funds (construction, equipment, training, etc.)**

**Description of Small Business:** In 1,000 words or less, clearly describe the small business, the current market, and the potential institutional market. Include the institution's location, the number of people/students and age or grade (if students) (pre-K, elementary, middle, high school, university), a listing of the locally grown agricultural products that will be marketed and the number of Missouri producers providing the product, the form in which the food product will be provided (fresh, frozen, form of processing, etc.), and the timing of the marketing (year-round, summer school months, February-October, etc.).

Please list each letter of commitment or contract (name of school or institution, product request, quantity requested, and number of students/people to be served).

**Statement of Objectives:** In 1,000 words or less, list the project objectives in a clear and concise manner, what will be accomplished and what geographic area will be impacted by funding the project. Description of agricultural economic development potential (development, processing, or marketing of new/expanded uses of an agricultural product in schools or institutions) should be included.

**List the project objectives:**

**What geographic area will be impacted by funding this proposal?**

**What is the potential economic benefit to Missouri agricultural producers in volume of product sold and or dollars of income?**

**Expected Results and Applicability to Development:** In 800 words or less, clearly describe 1) the scientific and technical merit of the project (if applicable), 2) potential for direct near-term commercial application of project results, and 3) anticipated results or outcome of the proposed project, the impact of the project on rural communities and agricultural producers, job creation potential and capital investment.

**Anticipated results** – What is the expected outcome of the project?

**Near term commercial application** - If successful, when do you expect your project to enter the market?

**Impact on rural communities** – What is your estimate of job creation potential and capital investment?

**Plan of Work:** In 850 words or less, provide a detailed plan of work; identify key personnel, including producers and the product each will be producing. Outline how the proposed grant project will be implemented and the near-term process for getting locally grown agricultural products into specific schools or institutions. Include an estimated timeline for construction/installation implementation. Identify critical risks or concerns that must be addressed in order to make this a successful project.

**List names of producers involved, and product(s) purchased:**

**Timeline for completion:**

**Critical risks or concerns to be addressed:**

**Facilities and Equipment:** Use the following table to list eligible project costs (facilities, equipment, materials/supplies, equipment lease/rental, professional services, food safety certifications, etc.) to be purchased with grant funds. Use an additional sheet if necessary and include bids for all resources included in the grant request.

Resource Category (See above)	Resource Description	Cost


**References: Provide the name and phone numbers of at least two industry references who are familiar with the proposed project.**

Reference Name	Title, Organization	Phone	E-mail

- Checklist:
- € Attachment A-Certification of Information and Business Relationships
  - € Attachment B-Statement of Potential Funding Sources and Confirmation of Cash Match
  - € Attachment C-Project Budget
  - € Attachment D-Certification of County Health Ordinances
  - € Have you included one original and one copy of the application?
  - € Have you included the application fee? See guidelines for details.
  - € Are all bids and resumes included for all sub-contractors?

**Application and Award Process:**

- 1) The MASBDA Board of Commissioners will review and score application; applications that score a 60 or above out of 100 will be considered for an in-person interview before the board.
- 2) After the in-person interview, applications that score a 60 or above out of 100 will be considered for funding.

Completed Missouri Value-Added grant Applications should be forwarded to the following address:

Missouri Agricultural and Small Business Development Authority  
 1616 Missouri Boulevard  
 P.O. Box 630  
 Jefferson City, MO 65102

Fax: (573) 522-2416  
 Email: [masbda@mda.mo.gov](mailto:masbda@mda.mo.gov)

One emailed or faxed copy must be received no later than 5:00p.m. the day of the program deadline, listed on page 1 of the program application. One original and one copy of the grant application, along with the appropriate application fee, must be sent by overnight delivery to the address above to be received no later than the next business day. Late or incomplete application will not be considered for funding.

To review the full program guidelines, visit our website at [masbda.com](http://masbda.com). For more information, please call (573) 751-2129.

**ATTACHMENT A**  
**Certification of Information and Business Relationships**

Pursuant to the “Guidelines and Application Format” document for the “Missouri Value-Added Grant Program” administered by the Missouri Agricultural and Small Business Development Authority (MASBDA), the applicant(s) (signing below) hereby certifies, subject to penalties of perjury, the following:

I certify that I am not: (i) a commissioner or employee of the Missouri Agricultural and Small Business Development Authority with a substantial interest of ten percent or more in the project described in the grant application, (ii) a member of the Missouri General Assembly with a substantial interest in the project described in the grant application, (iii) a state-wide elected official with a substantial interest in the project described in the grant application, (iv) a director of a state department with a substantial interest in the project described in the grant application, (v) a parent, child, spouse or sibling of any of the above either of who has a substantial interest in the project described in the grant application, whether singularly or collectively of 10 percent or more.

In addition by affixing my/our signature(s) to this application, I/we certify having read and understand the guidelines governing award of these grants and agree to all conditions set forth therein and attest that all information contained in this application package is true to the best of the applicant’s knowledge, information and belief.

If awarded, grant payments by MASBDA for expenditures approved in the work plan may be made on a reimbursement basis to the grant recipient (after proof of payment is received by MASBDA) or directly to the vendor contracted by the grant recipient upon receipt of an invoice approved by the grant recipient. Any vendor invoice paid by MASBDA are for the benefit of the grant recipient for its obligations owed related to the approved work plan, and in no way constitutes a partnership, creditor, or other business relationship between MASBDA and vendors contracted by the grant recipient.

**The grant recipient will be responsible for any federal or state taxes applicable for funds received, if awarded, and it is recommended the applicant consult their tax professional prior to submitting an application, and upon potential award.**

Should a grant be awarded, basic project information (such as grant amount, proposed location, work products funded, etc.) may be used in announcements, press releases and other public information.

In addition to the final project report, MASBDA reserves the right to conduct a follow-up survey of funded projects to determine long-term economic impacts.

The Missouri Agricultural and Small Business Development Authority reserves the right to modify or terminate any subsequent agreements with applicant if, at a future date, the authority becomes aware of misrepresentation(s) contained in this application.

Applicant Name and Signature: \_\_\_\_\_

Applicant Name and Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Send completed application (one Original) and application fee to:**  
Missouri Agricultural and Small Business Development Authority (MASBDA)  
1616 Missouri Boulevard  
PO Box 630  
Jefferson City, MO 65102

**ATTACHMENT B  
Statement of Potential Funding Sources**

Previous funds received, or funding applications pending, for this project. List additional sources on another sheet of paper if necessary.

Source: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 Time Period Funded: \_\_\_\_\_

Source: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 Time Period Funded: \_\_\_\_\_

**PROPOSED FUNDING FOR THIS PROJECT** (other than the Missouri Agricultural and Small Business Development Authority):

Source	Funding Request	Anticipated Date of Funding
<b>Contributed Cash Match – verified by statement below</b>		
Commercial Lender		
Venture Funding		
Foundation		
State Program (specify) 1. 2.		
Federal Program (specify) 1. 2.		
Other Sources (specify) 1. 2. 3.		
<b>Total Proposed Funding</b>		

Confirmation of Cash Contribution toward Cost of Grant Funded Project:

I, \_\_\_\_\_, authorized representative of \_\_\_\_\_ (grant applicant) confirm that \_\_\_\_\_ (grant applicant) will contribute \$ \_\_\_\_\_ (must match project budget and be a minimum of 10% of the grant subtotal shown on Attachment C) toward the cost of the grant-funded project. Appropriate copies of invoices and canceled checks will be provided to MASBDA. Final disbursement of grant funds cannot be made until the 10% cash match obligation is satisfied.

Signature \_\_\_\_\_ Date \_\_\_\_\_

ATTACHMENT C

Project Budget Summary

**Replace this page with completed Project Budget Excel sheet available at**  
**<https://agriculture.mo.gov/abd/masbda/>**





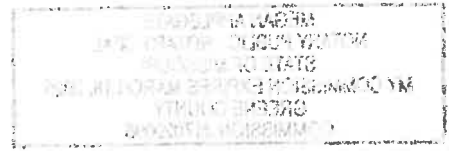
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Bob Dixon  
*Presiding Commissioner*

Rusty MacLachlan  
*1<sup>st</sup> District Commissioner*

John C. Russell  
*2<sup>nd</sup> District Commissioner*



Shane Schoeller  
*Clerk of the Commission*

Christopher J. Coulter, AICP  
*County Administrator*

Megan Applegate  
*Executive Assistant*

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

February 2, 2021

Shane Schoeller  
Clerk of the County Commission  
940 Boonville  
Springfield, MO 65806

Shane,

Please accept this written communication as advance authorization for Commissioner John Russell to sit as Acting Presiding Commissioner and to vote accordingly in the event of a tie vote should my absence occur and warrant it.

Cordially,

A handwritten signature in cursive script that reads "Bob Dixon".

Bob Dixon  
Presiding Commissioner





Missouri Value-Added Agriculture  
*“Farm to Table”* Grant Program  
 Application Form

Legal Business or Producer Name (financially responsible for project):		
Contact Person:		
Mailing Address:		
City:	State:	Zip:
County:		
Physical Address (if different):		
Phone:	Cell:	
Fax:	Email:	
Commodities:	Finished Product:	
Total Cost of Product: \$		
Grant Request Amount: \$		
Project Start-Up Date:	Project Completion Date:	
<p>Purpose: To provide partial funding in the form of grants for rural agricultural businesses that add value to Missouri agricultural products, aid the economies of rural communities, and support the use of Missouri agricultural products in schools and institutions within Missouri.</p> <p>Grant Award Amount: \$200,000 maximum for a small business purchasing or processing locally grown agricultural products from a small farmer for use in institutions in the state of Missouri.</p> <p>Application Deadline: 5:00 p.m. October 1, 2021 for funding in January, 2022</p> <p>For full program guidelines, including definitions, restrictions, and allowed use of funds, please visit <a href="http://masbda.com">masbda.com</a>.</p>		



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**What geographic area will be impacted by funding this proposal?**

**What is the potential economic benefit to Missouri agricultural producers in volume of product sold and or dollars of income?**






**References: Provide the name and phone numbers of at least two industry references who are familiar with the proposed project.**

Reference Name	Title, Organization	Phone	E-mail

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  - € Attachment B-Statement of Potential Funding Sources and Confirmation of Cash Match
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**ATTACHMENT B**  
**Statement of Potential Funding Sources**

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 Address: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 Time Period Funded: \_\_\_\_\_

Source: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 Time Period Funded: \_\_\_\_\_

**PROPOSED FUNDING FOR THIS PROJECT** (other than the Missouri Agricultural and Small Business Development Authority):

Source	Funding Request	Anticipated Date of Funding
<b>Contributed Cash Match – verified by statement below</b>		
Commercial Lender		
Venture Funding		
Foundation		
State Program (specify)		
1.		
2.		
Federal Program (specify)		
1.		
2.		
Other Sources (specify)		
1.		
2.		
3.		
<b>Total Proposed Funding</b>		

Confirmation of Cash Contribution toward Cost of Grant Funded Project:

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Signature \_\_\_\_\_ Date \_\_\_\_\_



ATTACHMENT D  
 Certification of County Health Ordinances  
 (Must be submitted regardless of type of project)

Animal agriculture has been and continues to be the foundation of Missouri agriculture. Animal agriculture is the leading economic development industry in most rural Missouri counties. In addition, the primary use of grains produced in Missouri is for the feeding of livestock.

The Missouri Agricultural and Small Business Development Authority (MASBDA) is committed to the continued economic viability of animal agriculture through loans, loan guarantees and grants not only for production of livestock, but also for related value-added enterprises.

MASBDA Commissioners are concerned about the impact county health ordinances may have on the financial ability of animal agriculture and related value-added enterprises to repay loans and to profitably utilize grants.

MASBDA has received a request to provide financial assistance for a project for an animal agriculture and/or related value-added enterprise. Please identify any county health ordinances that impact or affect animal agriculture and/or related value-added enterprises.

- I. Does the county being considered for this proposed project now have a county health ordinance restricting livestock or poultry production more restrictive than state or federal law?  
 YES \_\_\_ XX \_\_\_ NO \_\_\_\_\_
- II. Is the county being considered for this proposed project currently considering a county health ordinance restricting livestock or poultry production more restrictive than state or federal law?  
 YES \_\_\_\_\_ NO \_\_\_ XX \_\_\_
- III. Does the county being considered for this proposed project currently have an Agri-Ready County designation?  
 YES \_\_\_\_\_ NO \_\_\_ XX \_\_\_
- IV. Is the county being considered for this proposed project currently considering application for an Agri-Ready County designation?  
 YES \_\_\_\_\_ NO \_\_\_ XX \_\_\_

(For more information on the Agri-Ready County designation, please visit [www.mofarmerscare.com](http://www.mofarmerscare.com))

If you have answered yes to questions I or II, please attach a copy of the ordinance or the current draft of the ordinance to this certificate.

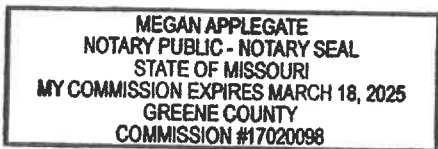
*John C. Russell*  
 Signature (Presiding County Commissioner) (acting)  
John C. Russell  
 Printed name

9/28/2021  
 Date  
Greene  
 County

STATE OF MISSOURI )  
 ) SS.  
 COUNTY OF Greene )

On this 28 day of September, 2021, before me, the undersigned, a Notary Public, appeared John C. Russell to me personally known, who, being by me duly sworn, did say that they are the acting Presiding Commissioner of Greene COUNTY, MISSOURI, and that said instrument was signed on behalf of said County by authority of its governing body, and said officer acknowledged said instrument to be executed for the purposes therein stated and as the free act and deed of said County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year last above written.



*Megan Applegate*  
 Notary Public - State of Missouri  
 Commissioned in Greene County  
 My commission expires: 3-18-2025



Bob Dixon  
*Presiding Commissioner*

Rusty MacLachlan  
*1<sup>st</sup> District Commissioner*

John C. Russell  
*2<sup>nd</sup> District Commissioner*



Shane Schoeller  
*Clerk of the Commission*

Christopher J. Coulter, AICP  
*County Administrator*

Megan Applegate  
*Executive Assistant*

**COUNTY COMMISSION**  
**Greene County, Missouri**  
**(417) 868-4112**

February 2, 2021

Shane Schoeller  
Clerk of the County Commission  
940 Boonville  
Springfield, MO 65806

Shane,

Please accept this written communication as advance authorization for Commissioner John Russell to sit as Acting Presiding Commissioner and to vote accordingly in the event of a tie vote should my absence occur and warrant it.

Cordially,

A handwritten signature in black ink that reads "Bob Dixon". The signature is written in a cursive, flowing style.

Bob Dixon  
Presiding Commissioner

