

Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

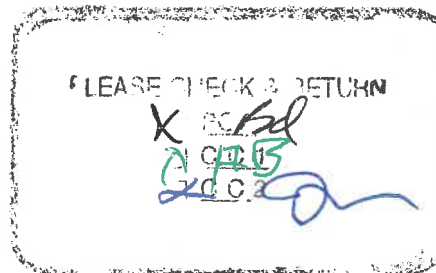
Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

**Greene County Commission
Commission Briefing Minutes**

Tuesday, April 28, 2020
08:45 AM
Commission Conference Room
1443 N. Robberson, 10th Floor



THIS MEETING WILL BE LIMITED TO NO MORE THAN 10 PEOPLE (THIS DOES NOT INCLUDE TELECONFERENCE PARTICIPANTS.) THIS IS DUE TO A COMMISSION ORDER NO. POL-20.3.17.

The Greene County Commission is now offering an alternative to attending the meeting. Please join our meeting from your computer, tablet or smartphone. <https://www.gotomeet.me/GCCommissionOffice>. You can also dial in using your phone. United States: +1 (872) 240-3412. You will be prompted for a PIN number where you will hit the "#" key and be prompted for an access code: 675-853-269

Attendees: Harold Bengsch, John Russell, Chris Coulter, Megan Applegate and Donna Barton.

Teleconference: Jeff Scott, Jeff Bassham, Jim Arnott, Mailyn Jeffries, Royce Denny, Justin Hill Tina Phillips, Mike Cagle, Cindy Stein and Jason Wert.

Informational Items

Budget-Jeff Scott

- Working on projections.
- Working on presentation for office holders.

Donna Barton

- Working on finalizing the Rotunda.

Items for Consideration and Action by the Commission

(EX1) Monthly Transfers, Budget Office. Commissioner John Russell moved to approve the monthly transfers as presented by the budget office and to leave the vote open for Commissioner Bob Dixon. Commissioner Harold Bengsch seconded the motion and it passed unanimously. Yes: Dixon (voted YES on 03/29 @ 2:00pm), Bengsch and Russell.

EX2) Personnel Policy Manual Chapter 6, Section 2: Regular Pay Procedures, Human Resources
Commissioner Harold Bengsch moved to approve the policy change as presented by HR and leave the vote open for Commissioner Dixon. Commissioner John Russell seconded the motion and it passed unanimously. Yes: Dixon (voted YES on 03/29 @ 2:00pm) , Bengsch and Russell

EX3) IGA between Greene County & City of Springfield –COVID-19, OEM, Commissioner John Russell moved to approve the IGA between Greene County and the City of Springfield. Commissioner Harold Bengsch seconded the motion and it passed unanimously. Yes: Dixon (voted YES on 03/29 @ 2:00pm) , Bengsch and Russell

Deputy Sheriff Salary Supplement Fund (DSSSF) Grant, Sheriff's Office Commissioner John Russell moved to approve the DSSSF Grant as presented and leave the vote open for Commissioner Bob Dixon. Commissioner Harold Bengsch seconded the motion and it passed unanimously. Yes: Dixon (voted YES on 03/29 @ 2:00pm), Bengsch and Russell

Other:

With no other business the meeting was adjourned.

Bob Dixon
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John C. Russell
2nd District Commissioner



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COUNTY COMMISSION
Greene County, Missouri
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Greene County Commission
REVISED Commission Briefing Agenda

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Informational Items

Human Resources
Budget
Chris Coulter
Donna Barton

Items for Consideration and Action by the Commission

Personnel Policy Manual Chapter 6, Section 2: Regular Pay Procedures, Human Resources
Monthly Transfers, Budget Office
IGA between Greene County & City of Springfield –COVID-19, OEM
Deputy Sheriff Salary Supplement Fund (DSSSF) Grant, Sheriff's Office

Other:

REVISED 04/24/2020 @ 12:44 PM

Cox Medical Tower • 1443 North Robberson Avenue, 10th Floor • Springfield, Missouri 65802
Mailing Address 940 Boonville Avenue • Springfield, Missouri 65802
www.greencountymo.gov

ex1



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COUNTY COMMISSION
Greene County, Missouri
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April 28, 2020

Justin Hill
Greene County Treasurer

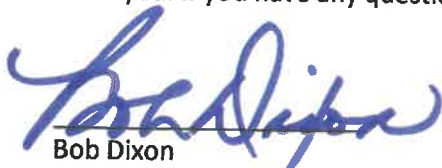
Cindy Stein
Greene County Auditor

Justin and Cindy;

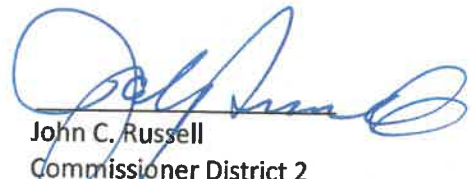
Please transfer the following amounts for the month of April 2020 for future principal, interest and trustee payments on the indicated bonds.

	FROM	
\$ (13,764.88)	101-96-49612	OFT: QECB 2011A
\$ (7,987.84)	101-96-49612	Transfer from Other Funds: Series 2020
\$ (422,803.23)	102-96-49100	Transfer from Other Funds: Series 2018
\$ (51,790.73)	207-96-49100	Transfer from Other Funds: Dan Kinney 2011B
\$ (496,346.68)	Total	
	TO	
\$ 496,346.68	301-96-49100	Transfers from Other Funds
\$ 496,346.68	Total	

Thank you. If you have any questions, please contact Jeff Scott at extension 1446.


Bob Dixon
Presiding Commissioner


Harold Bengsch
Commissioner District 1


John C. Russell
Commissioner District 2

Section 6 – 2: Regular Pay Procedures

1. Payday.

All county employees will be paid on a biweekly basis (every other Friday) via direct deposit. Each direct deposit will include earnings for all work performed through the end of the previous payroll period.

2. Administrative Pay Corrections.

Employees should review their paystubs regularly for errors. In the unlikely event that there is an error in the amount of pay or benefits, the employee should promptly bring the discrepancy to the attention of the department's designated payroll officer so that corrections may be made as quickly as possible.

3. Pay Deductions.

The law requires that certain deductions be taken from every employee's compensation. Among these are applicable federal, state, and local income taxes. In addition to pay deductions required by law, eligible employees may voluntarily authorize deductions from their payroll to cover the costs of participation in authorized benefit programs. These deductions will be taken in equal amounts on the first and second payroll of the month. It is the responsibility of each employee to ensure the accuracy of all deductions. Some supplemental benefits may have to be deducted in every payroll.

4. Direct Deposit

An employee will have their net pay direct deposited into the financial institution of their choice, provided the institution is a participant in the Federal Reserve. Forms for direct deposit are available on the employee access link. An employee will be responsible for providing accurate information on the direct deposit form. All financial institution information changes must be submitted by Friday at 5:00 pm to the County Clerk's office the week prior to a pay date.

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EXHIBIT A

CIVIL EMERGENCY ORDER

- I. Section One: Businesses and Other Operations May Continue or Resume Operations Subject to the Provisions of this Order
 - A. Subject to federal, state, and local laws, businesses and other operations in the City may continue or resume operations provided they comply with the provisions of this Order.
 - B. Centers for Disease Control ("CDC") social distancing requirements.
 1. All businesses shall carry out to the greatest degree possible CDC recommended social distancing and cleaning guidelines in all situations, including, but not limited to, when customers are standing in line or when individuals, including employees, are using shared indoor or outdoor spaces.
 - C. This Order shall not apply to government agencies.
 - D. Personal care services.
 1. In addition to the social distancing requirements set out in Section I.B.1., all businesses providing personal care services shall require employees to wear a mask while providing services for which physical distancing is not possible and shall require customers, to the extent possible while receiving the service, to wear a mask or other facial cover.
 2. Businesses providing personal care services shall limit the number of all persons, including but not limited to employees, vendors, and customers, in any particular business or retail location at any one time to a maximum of:

The result of the total square feet of that part of the building devoted to the subject business divided by 120. Use the following formula to determine allowable occupancy:

$$\text{Total square feet} / 120 = \text{maximum number of people allowed.}$$

Example: (2,500 total square feet / 120) = 20 people
- E. All non-essential businesses as defined in this Order, except personal care services which shall comply with Section I.D.2., and any business engaged in retail sales to the public, including an Essential Business, shall limit the

number of customers in any particular business or retail location at any one time to a maximum of:

The result of the total square feet of that part of the building devoted to the subject business divided by 120. Use the following formula to determine allowable occupancy:

Total square feet / 120 = maximum number of people allowed.

Example: (2,500 total square feet / 120) = 20 people

- E. Notwithstanding any other provision in this Order, no Essential Business or Non-essential Business may provide any business or non-business activity that enhances the risk of the spread of a communicable disease by bringing groups of people together, including but not limited to:
1. Entertainment, movies, concerts and other live performances, dancing, arcades, gaming, bowling, billiards and pool;
 2. Exhibitions and museums;
 3. Contact sports, swimming pools, fitness classes, playgrounds;
 4. Religious services except as permitted in this Order;
 5. Conferences, and seminars;
 6. Bars and nightclubs shall remain closed.

Commented [LR1]: My concern about not having any kind of test here is that it creates confusion about whether restaurants can serve alcohol.

II. Section Two: Definitions and Exemptions

- A. Definitions. For purposes of this Order, the following terms will have the meaning ascribed to them:
1. "Personal care services" include, but are not limited to, barbers, hairdressers, manicurists, esthetician, piercing technicians, tattoo artists, and massage therapists.
 2. "Non-essential Business" means any for-profit, non-profit, or educational entity, regardless its corporate or entity structure, that does not qualify as an "Essential Business" as defined in this Order.
 3. "Essential Business" means any for-profit, non-profit, or educational entity, regardless its corporate or entity structure, to the extent that a substantial element of its daily operations is included in the following activities: