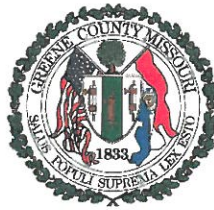


Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

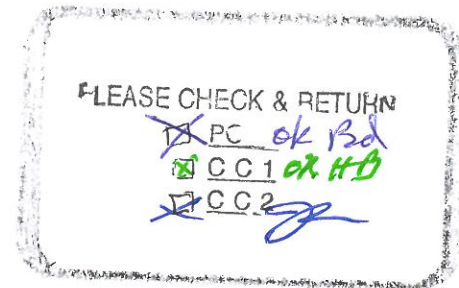
Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

Greene County Commission
Commission Briefing Minutes

Tuesday, October 08, 2019

08:45 AM
Historic Courthouse
Room 212
940 N Boonville



Attendees:

Bob Dixon, Harold Bengsch, John Russell, Chris Coulter, Megan Applegate, Donna Barton, Jeff Scott, Mailyn Jeffries, Amanda Corcoran, Major Phil Corcoran, Major Royce Denny, Jeff Bassham, Cindy Stein, Justin Hill and Melissa Denney .

Informational Items

Budget: Jeff Scott stated the Budget Office is currently working on numbers for 2020 positions and reminded Commission of the upcoming Tax Oversight Committee meeting which will take place on 10/24.
Human Resources: Mailyn Jeffries HR Director informed Commission that the Medical Examiner position has been filled, Ms. Jeffries will let the Commission know once an official start day is agreed upon.
Donna Barton: Currently working on Cornerstone dedication event and the Rotunda for November.

Items for Consideration and Action by the Commission

(EX1) Vendor Name Change on Contract for Bonding Services- Purchasing Office: Melissa Denny presented the Commission with the vendor name change letter. Commissioner Harold Bengsch moved to approve Presiding Commissioner Bob Dixon to sign the letter for change of name on contract for bonding services. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none.

(EX2) MPR Withdrawal-HR: Mailyn Jeffries presented a letter for notice of withdrawal from Midwest Public Risk. Commissioner John Russell moved to approve Mailyn Jeffries to submit the preliminary request to withdrawal from MPR. Commissioner Harold Bengsch seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

(EX3) Public Administrator: Administrative Deputy Positions – Exempt Threshold-HR Mailyn Jeffries provided the Commission changes to the exempt threshold that will take place effective 01-01-2020. Commissioner Harold Bengsch moved to approve the salary changes to the outlined position provided by Ms. Jeffries which will go into effect on 01/01/2020. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

(EX3) Treasurer: Accounting Clerk increase-HR: Mailyn Jeffries and Treasurer Justin Hill explained the purpose of the increase. Commissioner John Russell moved to approve the 3% increase in the position discussed. Commissioner Harold Bengsch second the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

Designation of Delegates to MAC'S Annual Conference-Commission Office

Commissioner Harold Bengsch moved to table the action item. Commissioner John Russell seconded the motion and it passed unanimously. YES: Dixon, Bengsch and Russell. NAY: none. Abstain: none Absent: none

Other:

With no other business the meeting was adjourned.

Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

Greene County Commission
Commission Briefing Agenda

Tuesday, October 08, 2019

08:45 AM
Historic Courthouse
Room 212
940 N Boonville

Informational Items

Budget
Human Resources p
Chris Coulter
Donna Barton

Items for Consideration and Action by the Commission

Vendor Name Change on Contract for Bonding Services- Purchasing Office

MPR Withdrawal-HR

Public Administrator: Administrative Deputy Positions – Exempt Threshold-HR

Treasurer: Accounting Clerk increase-HR

Designation of Delegates to MAC'S Annual Conference-Commission Office

Other:

Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

Greene County Commission
Commission Briefing Agenda

Tuesday, October 08, 2019

08:45 AM
Historic Courthouse
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Informational Items

Budget
Human Resources p
Chris Coulter
Donna Barton

Items for Consideration and Action by the Commission

Vendor Name Change on Contract for Bonding Services- Purchasing Office

MPR Withdrawal-HR

Public Administrator: Administrative Deputy Positions – Exempt Threshold-HR

Treasurer: Accounting Clerk increase-HR

Designation of Delegates to MAC'S Annual Conference-Commission Office

Other:

ex1

STIFEL

9/30/2019

Bob Dixon, Presiding Commissioner
Greene County
940 N. Boonville
Springfield, MO 65802

via e-mail

Re: Greene County, Missouri Special Obligation County Refunding Building Bonds (BABs and RZEDBs) Series 2020
MSRB Rule G-17 Disclosures

Dear Commissioner Dixon:

Recently, you received notice of George K. Baum & Company's ("Baum") assignment to Stifel Nicolaus & Company, Incorporated ("Stifel" or "we") of the engagement to serve as underwriter on the above referenced transaction(s). As of September 30, 2019, Stifel is engaged as an underwriter for the above referenced transaction(s). Stifel is required to provide the disclosures below to you pursuant to Municipal Securities Rulemaking Board (the "MSRB") Rule G-17 even though you have received them from Baum for the same transaction(s).

We are writing to provide you, as Presiding Commissioner of Greene County (the "Issuer"), with certain disclosures relating to the issuance of the refunding building bonds referenced above (the "Bonds"), as required by the Municipal Securities Rulemaking Board (the "MSRB") Rule G-17 as set forth in MSRB Notice 2012-25.

Stifel intends to serve as an underwriter, and not as a financial advisor or municipal advisor, in connection with the issuance of the Bonds.

As part of our services as underwriter, Stifel may provide advice concerning the structure, timing, terms, and other similar matters concerning the issuance of the Bonds.

I. Disclosures Required by Rule G-17 Concerning the Role of the Underwriter

- (i) MSRB G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors.
- (ii) The underwriter's primary role is to purchase the Bonds with a view towards distribution in an arm's-length commercial transaction with the Issuer. The underwriter has financial and other interests that differ from those of the Issuer.
- (iii) Unlike a municipal advisor, the underwriter does not have a fiduciary duty to the Issuer under the federal securities laws and is, therefore, not required to act in the best interests of the Issuer without regard to its own financial or other interests.
- (iv) The underwriter has a duty to purchase the Bonds from the Issuer at a fair and reasonable price, but must balance that duty with its duty to sell the securities to investors at prices that are fair and reasonable.

- (v) The underwriter(s) will review the official statements for the Bonds in accordance with, and as part of, its responsibilities to investors under federal securities laws, as applied to the facts and circumstances of each transaction¹.

II. Disclosures Relating to the Underwriter's Compensation

The underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreements to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fees or discounts will be contingent on the closing of the transactions and the amount of compensation may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a conflict of interest since the underwriter may have an incentive to recommend to the Issuer a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

III. Additional Conflicts Disclosures

Stifel has not identified any additional potential or actual material conflicts that require disclosure.

IV. Disclosures Relating to Complex Municipal Securities Financing

Since Stifel has not recommended a "complex municipal securities financing" to the Issuer, additional disclosures regarding the financing structure for the Bonds are not required under MSRB Rule G-17.

In accordance with the requirements of MSRB Rule G-17, if Stifel recommends, or if the Bonds are ultimately structured in a manner considered a "complex municipal securities financing" to Issuer, this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and are reasonably foreseeable at that time.

If you or any other Issuer officials have any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the Issuer's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority to bind the Issuer by contract with Stifel, and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

¹ Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

We are required to seek your acknowledgement of receipt of this letter. Accordingly, please send me an email to that effect or sign and/or return the enclosed copy of this letter to me at the address set forth below or via email. Depending on the structure of the transaction that the Issuer decides to pursue, or if additional potential or actual material conflicts are identified, we may be required to send you additional disclosures regarding the material financial characteristics and risks of such transaction and/or describing those conflicts. At that time, we also will seek your acknowledgement of receipt of any such additional disclosures.


We look forward to working with you and the Issuer in connection with the issuance of the Bonds.

Sincerely,



Michael L. Short, Managing Director
4801 Main St., Ste. 530
Kansas City, MO 64112

Acknowledgement:



Date: 10/08/2019

CC: Cindy Stein, Auditor
Chris Coulter, County Administrator
Jeff Scott, Budget Officer
Melissa Denney, Purchasing

et

Bob Dixon
Presiding Commissioner

Harold Bengsch
1st District Commissioner

John C. Russell
2nd District Commissioner



Shane Schoeller
Clerk of the Commission

Christopher J. Coulter, AICP
County Administrator

Megan Applegate
Executive Assistant

COUNTY COMMISSION
Greene County, Missouri
(417) 868-4112

October 8, 2019

Michael:

Consistent with the agreement between your firm and Greene County, MO, Stifel Nicolaus has been designated bond underwriter for the following transactions:

Greene County, MO Special Obligation Refunding Building Bonds (BABs & RZEDBs refunding) Series 2020; and

Green County, MO Certificates of Participation (Capital Projects, Phase II) Series 2020A.

Please proceed to coordinate the financing team and keep us informed.

Respectfully,

Bob Dixon, Presiding Commissioner

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GREENE COUNTY HUMAN RESOURCES

940 N. BOONVILLE, SPRINGFIELD, MISSOURI, 65802, Room 314 • TELEPHONE 417.868.4116 • FACSIMILE 417.868.4811

October 4, 2019

Notice to Withdrawal from Midwest Public Risk (MPR)

Greene County Commissioners:

Attached you will find documentation which formally gives notice of intent to withdrawal from the Midwest Public Risk (MPR) employee benefits program effective June 30, 2019. Please note the following items should be taken into consideration before or will be applicable by submitting the notice.

- Greene County will be charged "run-out" fees totaling \$76,945.20. These fees will be used to process claims incurred prior to June 30, 2019 but received after this date for a 3 month period. *MPR will continue to process and pay claims incurred by June 30th for 90 days following termination. Claims received but not processed and paid by September 30th will be the responsibility of the withdrawing Member. MPR will charge an administrative fee per employee per month for the three-month period to process run-out claims.*

Member - # of participants based on 9/1/2019 BSC	Member #	Location	# of enrollees	# of enrollees	# of enrollees	# of enrollees	# of enrollees	# of enrollees	Total run out fees
Summary billing									
Greene County	1109	M378	822	830	413	57	40	49	
Total runout fees			66,261.42	8,964.00	1,015.98	224.01	160.80	318.99	76,945.20

- This resolution will be considered "final and binding". If for any reason Greene County decides not to withdrawal from the pool, we may be subject to underwriting and our renewal rate may change. *Midwest Public Risk shall retain the right to individually underwrite any member who has submitted their notice of withdrawal, who later determines to remain with Midwest Public Risk, based on their own individual utilization, experience and/or loss history.*
- Greene County will not be able to rejoin Midwest Public Risk for a period of 24 months.

Respectfully,

Mailyn Jeffries
Human Resources Director
Greene County, MO

Preliminary Notice of Intent to Withdrawal

October 4, 2019

Mr. Terry W. Norwood, CEO
Midwest Public Risk
19400 E. Valley View Parkway
Independence, MO 64055

RE: Intent to Withdrawal from Midwest Public Risk

Dear Terry,

Please consider this letter as Greene County, Missouri's formal notice of intent to withdrawal from Midwest Public Risk effective June 30, 2019. Greene County desires to specifically withdraw from the employee benefits program.

It is our intention to seek alternative quotations or pricing. If our final notice of withdrawal is deemed to be necessary, you will be notified no later than March 30, 2020. This notification will be accompanied by a formal board resolution stating our intent to withdraw.

Sincerely,

Mailyn Jeffries
Member Representative
Greene County, MO

ex3

Commission Briefing – October 8, 2019

Public Administrator: Administrative Deputy Positions – Exempt Threshold

Effective January 1, 2020 the Department of Labor has increased the exempt salary threshold to \$35,568 annually. To accommodate this change, the Administrative Deputy positions in the Public Administrator Office need to be reclassified to a grade 11 to meet the new mandate. I recommend this change be effective 01/01/2020.

Employee Name	Current Grade/Step	Annual Salary	Recommended Grade/Step	Recommended Salary	Difference
Deborah Roberts	10/1	\$34,132.80	11/min	\$36,275.20	\$2,142.40
Teresa White	10/min	\$33,633.60	11/min	\$36,275.20	\$2,641.60
Total					\$4,784.00

Treasurer: Accounting Clerk Increase

To keep the Accounting Clerks at the same rate of pay, Justin Hill requested ~~Penny Griffin~~ take a pay decrease when she transferred to his office. The second Accounting Clerk has retired and Justin requests to reinstate the 3% pay decrease. I recommend this change be effective with the current pay period.

Employee Name	Current Grade/Step	Annual Salary	Recommended Grade/Step	Recommended Salary	Difference
Penny Griffin	9/5	\$33,529.60	9/7	\$34,528.00	\$998.40