

## **9-1-1 Advisory Board Meeting**

### **March 9, 2016**

**1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair David Hall on March 9, 2016, at approximately 3:00 p.m. in the Public Safety Center, 911 Emergency Communications conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members were present as follows:

David Hall	Springfield Fire Department Representative
Major Spaulding	Greene County Sheriff's Office Representative
J. Howard Fisk	Springfield Business Representative
Duane Compton	Greene County Municipality Representative
Chris Coulter	Greene County Commission Representative
Collin Quigley	City of Springfield Representative
Paul Williams	Springfield Police Department Representative

Scott Kensel, Member-at-Large Representative, and Nelson Prewit, Greene County Fire Districts were not present. For others present - See *Attachment 1*.

**2. APPROVAL of the February 10, 2016 MINUTES** – **Hall** indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Paul Williams motioned to approve the minutes. Howard Fisk seconded. Motion carried 6/0.

### **3. STATUS UPDATES**

**A. Financial Reports** – **Tina Phillips, representative from Greene County Budget Office**, distributed the financial reports. Sales tax revenue for January is \$418,558.31. Two encumbrances are currently booked. The amount in office equipment is for office furniture that was originally encumbered for 2015. We are attempting to get those expenses paid out of 2015. The Professional Services amount represents the staffing study which was understood at budget time to be paid out of contingency once the amount was known. Revenues and Expenditures are both around 6.5% of budget.

### **4. OLD BUSINESS**

**A. Emergency Communications Center Update** – **JR Webb**, distributed the ATTA's for the month of January. We are preparing for the staffing study interviews which start next week. Two complaints from outside the agency, one was sustained, and the other was unfounded. Reminder to save the date of the May 12<sup>th</sup> for the Cardinal's game. Hiring started 2015 and that list has been exhausted so we will post again March 11, 2016. Last hiring: 192 applications, 132 met standards, 72 tested, 3 canceled, 15 no show, 1 late, 7 disqualified, 3 withdrew, 21 failed, 22 passed, 13 passed interview, 9 failed interview, 1 failed background check, and 13 hired. Kevin Johnson took a job with Wal-Mart and is no longer with us.

**B. Statistics Update – JR Webb** presented visual graphs of 12 months of good data that is now available, so we will always have 12 months showing on our reports. ECD fielded 37,282 total phone interactions (emergency and non-emergency) with 18,587 of those coming in as 911 calls February. This is a 6.4% increase over 2015. Landlines continue to decrease as 80.43% of calls are made from cell phones representing a national trend.

**C. Inter-Governmental Agreement – Hall** reported the City Attorney is working on finalizing the agreements and he will be meeting with City of Republic, and County Commissions before the next Meeting. It was brought to the Boards’ attention that Order Of The Greene County Commission Springfield, Missouri on page two under Board Structure, bullet point seven needed to be reworded to “recommended by the Fire Districts”. Discussion accrued about what the procedure would be if a district would not agree to sign the agreements. Suggestions of denying service to these districts, even if we do not desire this option. Also adding a time limit to the signing of the agreements so the process is not unnecessarily drawn out. The understanding is that the Board of the district would be the one signing the agreements was brought to everyone’s attention.

**5. NEW BUSINESS**

**A. Board Member Appointments/Reappointments – JR Webb** reported the Greene County Commission reappointed Howard Fisk, Paul Williams, and Jim Arnott for another three year term effective February 19, 2016 – February 19, 2019. Howard Fisk appointed David Hall as Chairman and challenged him to finish the agreements within this term. Collin Quigley seconded. Motion carried 6/0. David Hall elected for another one year term. Collin Quigley appointed Howard Fisk as Vice Chairman. Duane Compton seconded. Motion carried 6/0. Howard Fisk elected for another one year term.

**6. ADJOURNMENT --** With no further business to discuss, Fisk motioned to adjourn. Chris Coulter seconded. The meeting was adjourned at approximately 3:50p.m. The next scheduled meeting will be **Wednesday, April 13, 2016 at 3:00 p.m.** at the Public Safety Center, 911 ECD Conference room on the 2nd floor.

**Attachment I -- Non-Voting Members Attendance**

J. R. Webb	S/G County Emergency Communications Department
Katrina Viau	S/G County Emergency Communications Department
Scott Moore	Battlefield Fire District
Tina Phillips	Greene County Finance