

# 9-1-1 Advisory Board Meeting

## November 20, 2024

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order at 3:03 p.m. by Chairman Pennington on November 20, 2024, in person at 330 W. Scott Street, Springfield, Missouri. Six board members were in attendance. *Attendance details in Attachment.*

Chairman Pennington welcomed the newest member, Gene Smith to the 9-1-1 Advisory Board.

2. **APPROVAL –September 18<sup>th</sup>, 2024, Meeting Minutes** – Chairman Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Williams motioned to approve the minutes; Kilburn seconded. Motion carried 5/0 (Gene Smith was not on the Board for the September meeting)

### 3. STATUS UPDATES

**Financial Reports** - The written report, for the September Financials, was prepared by Budget Officer Jeff Scott. September represents 75% of the year. Sales tax is behind pace at 72%. Overall, revenue is ending the month behind pace at 73%. Personnel expenditures were 83% compared to 20 of 26 pay periods being 77%. This is due to a one-time, unbudgeted payment for switching LAGERS categories of \$889,769. In addition, Group insurance is running at 80% of budget. Operations are at 47%. Professional Services, Springfield Plaza TIF, Springfield Allocated Overhead, and CAD System Maintenance are ahead of pace. When you combine Personnel & Operations, expenditures are right at pace at 75%. Capital, Debt Service and Contingency are at 0%. Overall, total expenditures are below pace at 64%. When large, one-time expenditures are factored in and smoothed (LAGERS, Gen.Liability, Spfld All OvrHd, CAD System Maint, Equipment) the Adjusted YTD Overall Budget is \$7,620,290 and Adjusted Overall YTD Spending is \$6,900,048 for a \$720,243 volume to the good through 9 months.

Cash balance at the end of September 2024 was \$6,728,513 in the warrant account. This is \$806,451 lower than last year. Cash level (less outstanding warrants of 692,989) is 3.20 times the required operating reserve level of \$2,105,054. This is the first reporting since \$2,000,000 was funded into the equipment reserve.

#### **Written by Jeff Scott, Greene County Budget Office\***

Jeff further explained that the budget is at 83% for personnel and should be 77%, but that the Lagers one-time payment increased this year's budget. He also reported being at 47% for operations.

Jeff advised that the \$2 Million for Equipment Reserves was previously added to the budget at the recommendation.

### 4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted the staffing is increasing. She reported computers for CAD being replaced due to note meeting the specifications required by Motorola to run the updated CAD and they didn't meet the specifications that was originally ordered. Ford informed the Board that the 9-8-8 MOU was nearing completion and that the grant award documents should

be sent to the Commissioners from the Missouri 9-1-1 Service Board soon for the upgraded and hosted Viper system for Mercy Communications and for the backup AT&T circuit for the center.

Ford also informed the Board that they would have Santa present for the employee's kids to take pictures on December 21<sup>st</sup>.

- B. P1CAD and Statistics Update** –Webb provided an update on departmental statistics, noting percentage of cellular device calls nearing 90%, answer times, and processing times information was reviewed. He explained the processing times are similar to that of other calls.

Webb advised that the new CAD server stack and software should be ready soon and that there will be a provisioning class for the new updates.

Chairman Pennington asked that we invite other agencies to the provisioning class.

- C.** Ford reported the budget changes for the addition of the air conditioning units per the Building Maintenance Department in the Communications room. She also reported the addition of the grant award to revenue, the addition of the grant expenses for the Mercy and Circuit project at the recommendation of the County Auditor and an addition of the new UPS PM from the County IS Department. All was previously presented to the Commissioners.

## 5. NEW BUSINESS

No new business to report.

Reminder there will be no December meeting.

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:42 p.m. Williams motioned to adjourn; Quigley seconded. Motion carried 6/0.

The next scheduled meeting will be **Wednesday, January 15, 2025, at 3:00 p.m.** via phone conference call.

### *Attachment 1*

#### **Present**

Jamie Kilburn	Greene County Fire District Representative
David Pennington	Springfield Fire Department Representative
Collin Quigley	City of Springfield Representative
Sarah Schrader	Springfield Business Representative
Paul Williams	Springfield Police Department Representative
Gene Smith	Member-at-Large Representative

#### **Absent**

Chris Coulter	Greene County Commission Representative
Larry Woods	Greene County Municipality Representative
Jim Arnott	Greene County Sheriff's Office Representative

**Non-Voting Members Attendance**

April Ford                    Springfield - Greene County Emergency Communications Department  
 Jeff Scott                    Greene County Finance Department (virtual)  
 J.R. Webb                    Springfield - Greene County Emergency Communications Department

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024- CANCELLED	July 2024	Aug 2024	Sep 2024	Oct. 2024 CANCELLED	Nov 2024	Dec 2024 CANCELLED	Present 23	Present 24	Absent 23	Absent 24	Proxy 23	Proxy 24
David Pennington	1	1	A	A	1	-	1	A	1	-	1	-	8	6	1	3	1	0
Jim Arnott	1	1	P	A	A	-	P	1	P	-	A	-	5	3	5	3	0	3
Sarah Schrader	1	A	1	1	1	-	1	1	1	-	1	-	9	8	1	1	0	0
Gene Smith	A	1	1	A	A	-	-	-	-	-	1	-	8	3	2	3	0	0
Larry Woods	1	P	1	A	1	-	1	1	1	-	A	-	7	6	3	2	0	1
Jamie Kilburn	1	A	1	1	1	-	1	1	1	-	1	-	A	8	2	1	0	0
Collin Quigley	1	1	A	1	1	-	1	1	1	-	1	-	9	8	1	1	0	0
Chris Coulter	1	1	1	A	1	-	1	1	1	-	A	-	9	7	1	2	0	0
Paul Williams	1	1	1	1	1	-	P	P	1	-	1	-	8	7	0	0	2	2