

9-1-1 Advisory Board Meeting

August 21, 2024

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order at 3:00 p.m. by Vice Chair Coulter on August 21, 2024, via phone conference call. Seven board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL – July 17, 2024 Meeting Minutes** – Coulter indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Quigley motioned to approve the minutes; Arnott seconded. Motion carried 6/0.

3. STATUS UPDATES

4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted the staffing is increasing and overtime has been down due in part to the staffing and training, as well as the addition of part time employees. She stated that 2 of 4 part time positions have been filled and they are interviewing to fill the remaining positions. Ford provided an update on the plan to move from Guardian Tracking to another software platform for tracking training, quality assurance, appraisals, policies, and procedures.
- B. **PICAD and Statistics Update** –Webb advised the CAD upgrade is on hold due to a SQL update and the new CAD will provide for much needed new features. Webb also updated on the NG911 plan and stated that Motorola said they may have a work around to go live without the backup circuit to JASCO. He said the Missouri 9-1-1 Service Board will be meeting next month on the grant proposals for the backup circuit and Mercy Communications workstations, as well as meeting soon on the GIS grant proposal for sub-addressing for GIS data enhancements.

Webb provided an update on departmental statistics, noting percentage of cellular device calls, answer times, and processing times information.

5. NEW BUSINESS

- A. **Budget Presentation and Approval** – Ford presented the 2025 County Budget proposal to the 9-1-1 Advisory Board. She noted some areas that are still pending final costs, (Equipment Lease, Building Maintenance, Equipment 9-1-1, and both Building and Equipment Reserve) for replacement of all CAD workstations, due to specifications not being met. She further explained some building projects with the replacement of the UPS and possible lighting that is still pending, as well as projects within the 2024 budget that may be invoiced in 2025.

Ford will continue working with Jeff Scott from the Greene County Finance Department on adjustments to the line items and will submit the approved budget prior to the September 1st deadline date.

Quigley made a motion to approve the 2025 County Budget as presented and with the possible changes. Woods seconded. Motion carried 7/0.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:42 p.m. Woods motioned to adjourn; Schrader seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, September 18, 2024, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Stacey Parton–Proxy* Springfield Police Department Representative
 Sarah Schrader Springfield Business Representative
 Jamie Kilburn Greene County Fire District Representative
 Collin Quigley City of Springfield Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Larry Woods Greene County Municipality Representative
 Chris Coulter Greene County Commission Representative

Absent

David Pennington Springfield Fire Department Representative
 Open Position Member-at-Large Representative

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Mike Cagle Greene County Finance Department

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024- CANCELED	July 2024	Aug 2024	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Present 23	Present 24	Absent 23	Absent 24	Proxy 23	Proxy 24
David Pennington	1	1	A	A	1	-	1	A	1	1	A	P	8	3	1	2	1	0
Jim Arnott	1	1	P	A	A	-	P	1	1	1	A	A	5	2	5	2	0	1
Sarah Schrader	1	A	1	1	1	-	1	1	1	A	1	1	9	4	1	1	0	0
Vacant	A	1	1	A	A	-	A	A	1	1	1	A	8	2	2	3	0	0
Larry Woods	1	P	1	A	1	-	1	1	1	A	1	1	7	3	3	1	0	1
Jamie Kilburn	1	A	1	1	1	-	1	1	1	1	1	A	A	4	2	1	0	0
Collin Quigley	1	1	A	1	1	-	1	1	1	1	1	1	9	4	1	1	0	0
Chris Coulter	1	1	1	A	1	-	1	1	1	1	1	1	9	4	1	1	0	0
Paul Williams	1	1	1	1	1	-	P	P	P	1	1	1	8	5	0	0	2	0