

9-1-1 Advisory Board Meeting

January 17, 2024

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Pennington on January 17, 2024, via phone conference call. Eight board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –December 20, 2023 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Arnott motioned to approve the minutes; Coulter seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - The written report for the November Financials were presented by Budget Officer Jeff Scott. November represents 92% of the year. Sales tax is behind pace at 88%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 90%. Personnel expenditures were 82% compared to 24 of 26 pay periods being 92%. Vacancy is on pace to be \$677,504 better than budget of \$275,000. Operations are at 90%. Office Supplies and Equipment Maintenance are over budget. When you combine Personnel & Operations, expenditures are better than pace at 84%. Capital, Debt Service and Contingency is at 43%. Overall, total expenditures are better than pace at 77%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 76% of budget. Adjusted YTD Overall Budget is \$8,718,396 and Adjusted Overall YTD Spending is \$7,155,183 for a \$1,563,213 volume to the good through 11 months.

Cash balance at the end of November 2023 was \$8,306,412 in the warrant account. This is \$1,380,278 higher than last year. Cash level (less outstanding warrants of 469,248) is 4.06 times the required operating reserve level of \$1,928,537.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted there are currently seventeen 9-1-1 Telecommunicator position vacancies. She stated they are currently looking into and working with Human Resources to set up part-time telecommunicator positions to help with the volume of calls and overtime.
- B. **P1CAD and Statistics Update –Webb** – Webb noted 93.2% of calls are being answered within 15 seconds. He stated they are currently working on a CAD upgrade and CAD refresh.

5. NEW BUSINESS

6. **ADJOURNMENT --** With no further business to discuss, the meeting was adjourned at approximately 3:16 p.m. Williams motioned to adjourn, Woods seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, February 21, 2024, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 David Pennington Springfield Fire Department Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Larry Woods Greene County Municipality Representative
 Sarah Schrader Springfield Business Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Jamie Kilburn Greene County Fire District Representative

Absent

Charlie Denison Member-at-Large Representative

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Finance Department

	Jan 2024	Feb 2023	Mar 2023- CANCELED	Apr 2023	May 2023	June 2023	July 2023- CANCELED	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Present 23	Present 24	Absent 23	Absent 24	Proxy 23	Proxy 24
David Pennington	1	1	-	1	1	1	-	1	1	1	A	P	8	1	1	0	1	0
Jim Arnott	1	1	-	A	A	1	-	A	1	1	A	A	5	1	5	0	0	0
Sarah Schrader	1	1	-	1	1	1	-	1	1	A	1	1	9	1	1	0	0	0
Charlie Denison	A	1	-	A	1	1	-	1	1	1	1	A	8	0	2	1	0	0
Larry Woods	1	A	-	1	1	A	-	1	1	A	1	1	7	1	3	0	0	0
Jamie Kilburn	1	-	-	1	1	1	-	1	1	1	1	A	A	1	2	0	0	0
Collin Quigley	1	1	-	1	1	1	-	1	1	1	1	1	9	1	1	0	0	0
Chris Coulter	1	A	-	1	1	1	-	1	1	1	1	1	9	1	1	0	0	0
Paul Williams	1	P	-	1	1	1	-	1	P	1	1	1	8	1	0	0	2	0