

9-1-1 Advisory Board Meeting December 20, 2023

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Coulter on December 20, 2023, via phone conference call. Six board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –November 15, 2023 Meeting Minutes** – Coulter indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Schrader motioned to approve the minutes; Williams seconded. Motion carried 6/0.

3. STATUS UPDATES

Financial Reports - The written report for the October Financials were presented by Budget Officer Jeff Scott. October represents 83% of the year. Sales tax is behind pace at 70%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 82%. Personnel expenditures were 75% compared to 22 of 26 pay periods being 85%. Vacancy is on pace to be \$713,460 better than budget of \$275,000. Operations is ahead of pace at 86%. CAD System Maintenance and Springfield Allocated Overhead are the major contributors to this situation. Office Supplies and Equipment Maintenance are over budget. When you combine Personnel & Operations, expenditures are better than pace at 77%. Capital, Debt Service and Contingency is at 43%. Overall, total expenditures are better than pace at 71%. When adjusting for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 69% of budget. Adjusted YTD Overall Budget is \$7,969,291.62 and Adjusted Overall YTD Spending is \$6,529,654.57 for a \$1,716,588.16 volume to the good through 10 months.

Cash balance at the end of October 2023 was \$7,945,546 in the warrant account. This is \$694,339 higher than last year. Cash level (less outstanding warrants) is 3.96 times the required operating reserve level of \$1,928,537.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted there are currently fifteen 9-1-1 Telecommunicator position vacancies. She stated they are looking at possible changes in scheduling, hiring high school interns and adding part time employees to help with short staffing. Ford noted they are working on potentially obtaining a grant for NextGen. She stated they are continuing to work on 988 as well as doing updates on the building. Ford noted they are working on tracing abandoned 911 calls to find disconnected lines that are calling 911.
- B. **PICAD and Statistics Update –Webb** – Webb noted 92.2% of calls are being answered within 15 seconds. He stated they are currently working on a CAD upgrade and CAD refresh.

5. NEW BUSINESS

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:20 p.m. Williams motioned to adjourn, Woods seconded. Motion carried 6/0.

The next scheduled meeting will be **Wednesday, January 17, 2023, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Olan Morelan-Proxy Springfield Fire Department Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Larry Woods Greene County Municipality Representative
 Sarah Schrader Springfield Business Representative

Absent

Charlie Denison Member-at-Large Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Jamie Kilburn Greene County Fire District Representative

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Finance Department

	Jan 2023	Feb 2023	Mar 2023- CANCELLED	Apr 2023	May 2023	June 2023	July 2023- CANCELLED	Aug 2023	Sep 2023	Oct. 2023	Nov 2023	Dec 2023	Present 22	Present 23	Absent 22	Absent 23	Proxy 22	Proxy 23
David Pennington	1	1	-	1	1	1	-	1	1	1	A	P	7	8	3	1	1	1
Jim Arnott	1	1	-	A	A	1	-	A	1	1	A	A	5	5	5	5	1	0
Sarah Schrader	1	1	-	1	1	1	-	1	1	A	1	1	9	9	2	1	0	0
Charlie Denison	1	1	-	A	1	1	-	1	1	1	1	A	8	8	3	2	0	0
Larry Woods	1	A	-	1	1	A	-	1	1	A	1	1	9	7	2	3	0	0
Jamie Kilburn	-	-	-	1	1	1	-	1	1	1	1	A	10	A	1	2	0	0
Collin Quigley	A	1	-	1	1	1	-	1	1	1	1	1	7	9	3	1	0	0
Chris Coulter	1	A	-	1	1	1	-	1	1	1	1	1	6	9	4	1	1	0
Paul Williams	1	P	--	1	1	1	-	1	P	1	1	1	7	8	0	0	4	2