

9-1-1 Advisory Board Meeting

October 18, 2023

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Pennington on October 18, 2023, via phone conference call. Seven board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –September 20, 2023 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Denison motioned to approve the minutes; Williams seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - The written report for the August Financials were presented by Budget Officer Mike Cagle. July represents 67% of the year. Sales tax is behind pace at 65%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 66%. Personnel expenditures were 61% compared to 17 of 26 pay periods being 65%. Vacancy is on pace to be \$426,449.30 better than budget of \$275,000. Operations is ahead of pace at 71%. CAD System Maintenance and Springfield Allocated Overhead are the major contributors to this situation. Office Supplies is over budget. When you combine Personnel & Operations, expenditures are better than pace at 63%. Capital, Debt Service and Contingency is at 43%. Overall, total expenditures are better than pace at 60%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 55% of budget. Adjusted YTD Overall Budget is \$6,232,476.59 and Adjusted Overall YTD Spending is \$5,208,096.25 for a \$1,024,380.34 volume to the good through 8 months.

Cash balance at the end of August 2023 was \$7,740,379 in the warrant account. This is \$1,285,151 higher than last year. Cash level is 3.84 times the required operating reserve level of \$1,928,537.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted three new employees were recently hired and four more have been offered 911 Telecommunicator position jobs. She stated she is working with 988 for a co-location that is currently in progress. Ford noted her current projects include working through standard operating guidelines, the Peer Support Team and working on transfer calls for medical and Fire times. She stated NextGen is currently on hold until a back up circuit is installed. Ford noted the department is currently working on notification training for active shooters at schools using Raptor.
- B. **P1CAD and Statistics Update –Webb** – Webb noted 92.2% of calls are being answered within 15 seconds. He stated they are currently working on a CAD upgrade.

5. NEW BUSINESS

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Denison motioned to adjourn, Quigley seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, November 15, 2023, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 David Pennington Springfield Fire Department Representative
 Sarah Schrader Springfield Business Representative
 Jamie Kilburn Greene County Fire District Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Charlie Denison Member-at-Large Representative
 Jim Arnott Greene County Sheriff’s Office Representative

Absent

Larry Woods Greene County Municipality Representative
 Sarah Schrader Springfield Business Representative

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Mike Cagle Greene County Finance Department

| | Jan 2023 | Feb 2023 | Mar 2023- CANCELED | Apr 2023 | May 2023 | June 2023 | July 2023- CANCELED | Aug 2023 | Sep 2023 | Oct. 2023 | Nov 2022 | Dec 2022 | Present 22 | Present 23 | Absent 22 | Absent 23 | Proxy 22 | Proxy 23 |
|------------------|----------|----------|-----------------------|----------|----------|-----------|------------------------|----------|----------|-----------|----------|----------|------------|------------|-----------|-----------|----------|----------|
| David Pennington | 1 | 1 | - | 1 | 1 | 1 | - | 1 | 1 | 1 | 1 | 1 | 7 | 8 | 3 | 0 | 1 | 0 |
| Jim Arnott | 1 | 1 | - | A | A | 1 | - | A | 1 | 1 | A | A | 5 | 5 | 5 | 3 | 1 | 0 |
| Sarah Schrader | 1 | 1 | - | 1 | 1 | 1 | - | 1 | 1 | A | A | A | 9 | 7 | 2 | 1 | 0 | 0 |
| Charlie Denison | 1 | 1 | - | A | 1 | 1 | - | 1 | 1 | 1 | A | 1 | 8 | 7 | 3 | 1 | 0 | 0 |
| Larry Woods | 1 | A | - | 1 | 1 | A | - | 1 | 1 | A | A | 1 | 9 | 5 | 2 | 3 | 0 | 0 |
| Jamie Kilburn | - | - | - | 1 | 1 | 1 | - | 1 | 1 | 1 | 1 | 1 | 10 | 6 | 1 | 1 | 0 | 0 |
| Collin Quigley | A | 1 | - | 1 | 1 | 1 | - | 1 | 1 | 1 | 1 | 1 | 7 | 7 | 3 | 1 | 0 | 0 |
| Chris Coulter | 1 | A | - | 1 | 1 | 1 | - | 1 | 1 | 1 | P | 1 | 6 | 7 | 4 | 1 | 1 | 0 |
| Paul Williams | 1 | P | -- | 1 | 1 | 1 | - | 1 | P | 1 | 1 | 1 | 7 | 6 | 0 | 0 | 4 | 2 |