

9-1-1 Advisory Board Meeting

September 20, 2023

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Pennington on September 20, 2023, via phone conference call. Nine board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –August 16, 2023 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Woods motioned to approve the minutes; Quigley seconded. Motion carried 9/0.

3. STATUS UPDATES

Financial Reports - The written report for the July Financials were presented by Budget Officer Jeff Scott. July represents 58% of the year. Sales tax is behind pace at 56.17%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 57.15%. Personnel expenditures were 49.96% compared to 15 of 26 pay periods being 58%. Vacancy is on pace to be \$831,992.92 .55 better than budget of \$275,000. Operations is ahead of pace at 68%. CAD System Maintenance and Springfield Allocated Overhead are the major contributors to this situation. When you combine Personnel & Operations, expenditures are better than pace at 54%. Capital, Debt Service and Contingency is at 18%. Overall, total expenditures are better than pace at 4%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 44% of budget. Adjusted YTD Overall Budget is \$5,483,372.40 and Adjusted Overall YTD Spending is \$4,141,271.62 for a \$1,342,100.78 volume to the good through 7 months.

Cash balance at the end of July 2023 was \$8,045,444 in the warrant account. This is \$1,802,281 higher than last year. Cash level is 3.83 times the required operating reserve level of \$1,928,537.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Ford** – Ford noted there are currently fourteen 911 Telecommunicator vacancies. She stated that they would be certifying three Lead Telecommunicators by the end of the month. Ford noted there are three new hires in the process of starting at Springfield-Greene County 9-1-1 Emergency Communications. She stated she is working with members of the Peer Support Team on new goals. Ford noted NextGen is being postponed until a circuit can be installed between Motorola Next-Gen Core and Jasper County 911 to provide backup service. She stated they are continuing meetings and working with 988.
- B. **P1CAD and Statistics Update –Webb** – Webb noted 92.8% of calls are being answered within 15 seconds. He stated they are currently working on a CAD upgrade.

5. NEW BUSINESS

6. **ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:17 p.m. Quigley motioned to adjourn, Denison seconded. Motion carried 9/0.

The next scheduled meeting will be **Wednesday, October 18, 2023, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Stacey Parton-Proxy Springfield Police Department Representative
 David Pennington Springfield Fire Department Representative
 Sarah Schrader Springfield Business Representative
 Jamie Kilburn Greene County Fire District Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Charlie Denison Member-at-Large Representative
 Larry Woods Greene County Municipality Representative
 Jim Arnott Greene County Sheriff’s Office Representative

Absent

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Mike Cagle Greene County Finance Department

	Jan 2023	Feb 2023	Mar 2023- CANCELED	Apr 2023	May 2023	June 2023	July 2023- CANCELED	Aug 2023	Sep 2023	Oct. 2022	Nov 2022	Dec 2022	Present 22	Present 23	Absent 22	Absent 23	Proxy 22	Proxy 23
David Pennington	1	1	-	1	1	1	-	1	1	A	1	1	7	7	3	0	1	0
Jim Arnott	1	1	-	A	A	1	-	A	1	A	A	A	5	4	5	3	1	0
Sarah Schrader	1	1	-	1	1	1	-	1	1	1	A	A	9	7	2	0	0	0
Charlie Denison	1	1	-	A	1	1	-	1	1	1	A	1	8	6	3	1	0	0
Larry Woods	1	A	-	1	1	A	-	1	1	1	A	1	9	5	2	2	0	0
Jamie Kilburn	-	-	-	1	1	1	-	1	1	1	1	1	10	5	1	1	0	0
Collin Quigley	A	1	-	1	1	1	-	1	1	A	1	1	7	6	3	1	0	0
Chris Coulter	1	A	-	1	1	1	-	1	1	A	P	1	6	6	4	1	1	0
Paul Williams	1	P	--	1	1	1	-	1	P	P	1	1	7	5	0	0	4	2