

9-1-1 Advisory Board Meeting December 21, 2022

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Moore on December 21, 2022, at 3:00 p.m. in the Public Safety Center, 9-1-1 Conference Room at 330 W. Scott Street, Springfield, MO 65802. Seven board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –November 16, 2022 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Coulter motioned to approve the minutes; Williams seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - The written report for the September Financials were presented by Deputy Budget Officer Tina Phillips. Personnel expenditures were 83% of budget, compared to 85% for 22 of 26 pay periods with projected vacancy to be \$93,937 better than budget of \$275,000. Operations are 84% of budget. Capital, Debt Service and Contingency are at 64%. Overall, total expenditures are barely below pace at 82%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Main, Equipment), expenses are 79% of budget. Adjusted YTD Overall Budget is \$6,047,898 and Adjusted Overall YTD Spending is \$5,690,143 for a \$427,861 volume to the good through 10 months.

Cash balance at 10/31/22 was \$6,951,251 in the warrant account. This is \$2,358,719 higher than last year. Cash level is 3.76 times the required operating reserve level of \$1,665,031.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted they are currently working on an additional five percent occupational series increase for the telecommunicators. He stated the pending projects for the 2023 budget year have been approved by Greene County Commission.
- B. **PICAD and Statistics Update –Inman** – Webb noted 94.7% of calls are being answered within 15 seconds. He stated they are working on an upcoming CAD refresh.

5. **ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:22 p.m. Quigley motioned to adjourn, Williams seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, January 18, 2023, at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Scott Moore Greene County Fire District Representative
 Chris Coulter Greene County Commission Representative
 Collin Quigley City of Springfield Representative
 David Pennington Springfield Fire Department Representative
 Charlie Denison Member-at-Large Representative
 Larry Woods Greene County Municipality Representative

Absent

Jim Arnott Greene County Sheriff’s Office Representative
 Sarah Schrader Springfield Business Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Tina Phillips Greene County Finance Department

| | Jan 2022 | Feb 2022 | Mar 2022- CANCELLED | Apr 2022 | May 2022 | June 2022 | July 2022 | Aug 2022 | Sep 2022 | Oct. 2022 | Nov 2022 | Dec 2022 | Present 21 | Present 22 | Absent 21 | Absent 22 | Proxy 21 | Proxy 22 |
|------------------|----------|----------|------------------------|----------|----------|-----------|-----------|----------|----------|-----------|----------|----------|------------|------------|-----------|-----------|----------|----------|
| David Pennington | 1 | A | - | P | A | 1 | 1 | 1 | 1 | A | 1 | 1 | 7 | 7 | 1 | 3 | 1 | 1 |
| Jim Arnott | 1 | 1 | - | A | 1 | 1 | P | A | 1 | A | A | A | 5 | 5 | 1 | 5 | 4 | 1 |
| Sarah Schrader | 1 | 1 | - | 1 | 1 | 1 | 1 | 1 | 1 | 1 | A | A | 8 | 9 | 2 | 2 | 0 | 0 |
| Charlie Denison | 1 | 1 | - | A | 1 | 1 | 1 | A | 1 | 1 | A | 1 | 7 | 8 | 3 | 3 | 0 | 0 |
| Larry Woods | 1 | 1 | - | 1 | 1 | 1 | A | 1 | 1 | 1 | A | 1 | 9 | 9 | 1 | 2 | 0 | 0 |
| Scott Moore | 1 | 1 | - | 1 | 1 | 1 | A | 1 | 1 | 1 | 1 | 1 | 9 | 10 | 1 | 1 | 0 | 0 |
| Collin Quigley | A | A | - | 1 | 1 | 1 | 1 | 1 | A | A | 1 | 1 | 7 | 7 | 3 | 3 | 0 | 0 |
| Chris Coulter | 1 | A | - | A | 1 | A | 1 | 1 | 1 | A | P | 1 | 8 | 6 | 2 | 4 | 0 | 1 |
| Paul Williams | P | P | -- | 1 | 1 | P | 1 | 1 | 1 | P | 1 | 1 | 8 | 7 | 1 | 0 | 1 | 4 |