

**Greene County Sales Tax Oversight Board**  
**Informational Packet**  
**January 20, 2022**

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**Agenda**  
**Greene County Sales Tax Oversight Board**  
**January 20, 2022**  
**2:00 p.m.**  
**Historic Courthouse, Room 212**  
**940 N. Boonville Ave**  
**Springfield, MO 65802**

1. Conrad Griggs – Welcome
2. Approval of previous minutes: July 2021
3. Introduction of new Tax Oversight Board Members
4. Preliminary Summary of 2021 Spending (not finalized) and Summary of the 2022 Budget
5. Jail/Sheriff Office Update – Project Manager, Rob Rigdon
6. Next Meeting Date – Thursday, July 21, 2022  
2:00 p.m. Room 212, Historic Courthouse or virtual
7. Questions and Discussion
8. Adjournment

Greene County Citizen Sales Tax Accountability Board  
Minutes – Jul 22, 2021

Attendees:

- Bernie Dana
- Bob Davis
- Todd Hughes
- Maurice Moss
- Rusty MacLachlan
- John Russell
- Mike Cagle
- Rob Rigdon
- David Johnson
- Abbie Wooliver
- Jennifer Dodson

The informational packet for the July 22 meeting was distributed via e-mail to all Board members on Thursday, July 15, for early review prior to the meeting date. The above-listed attendees convened at the site of the new Sheriff's Office/Jail at the corner of Division Street and Haseltine Road. After briefly approving the minutes of the January meeting, and hearing no questions about the contents of the informational packet, a tour of the facility under construction was conducted by Advance Team members David Johnson, Abbie Wooliver, and Jennifer Dodson. After the tour, the meeting was adjourned.

Via e-mail on August 5, Bernie Dana approved the report in substance, and offered a second draft to the Board with some minor changes and additions. All other members replied via e-mail in support of Bernie's revision, which was finalized on August 9 and delivered individually to each Board member for their signatures.

**EXHIBIT A of the GR II Resolution – October 2, 2017****Abridged Report**

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax, (GR II) submitted to the voters of Greene County on November 7, 2017.

1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
2. Up to 334 new correction officers and staff and operations for the Justice Center.
3. Fund Federal and State mandates for storm water management.
4. Community mental health programs to assist with the justice system.
5. Staff and operations for the Prosecuting Attorney's Office.
6. Establish best practice treatment programs such as Drug treatment Court, DWI Court, Veterans Court, etc.
7. Community trunked radio system for emergency communications.
8. Juvenile courts building and detention facility.
9. Community animal control facility.
10. Community animal control officer and equipment.
11. Community partnership law enforcement specialty units.
12. Outlying municipal projects.
13. Support staff (budget, purchasing, human resources, information systems, public information office).
14. Courts renovation.
15. Building maintenance and staffing.
16. Equipment replacement (servers, desktop computers, etc.).
17. Demolition and parking lot construction.
18. Utilities.
19. Restricted reserve to ensure positive bond rating.

**1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.**

- Bond-funded expenditures incurred in 2021 were \$67,207,139. Total project costs since inception are \$123,893,996, including \$9,570,448 in architect fees and \$107,263,527 in construction pay apps.
- Jail Advance Team salaries and benefits were \$351,423. Project manager salaries and benefits allocated to the project were \$102,018. These expenses were paid directly from cash.
- Two new bonds were issued in 2021 for \$57,480,753 in additional funding, net of issue costs. A final bond issue in 2022 will furnish the remainder of funds needed for project completion.

**2. Up to 334 new correction officers and staff and operations for the Justice Center.**

- There were 168 Jail staff positions budgeted in GR II for 2021, which included prior years' hiring of Warrants staff, Detention Officers to facilitate inmate transfers within the Judicial Courts Facility, additional staff to man the expanded temporary jail, and early hiring to facilitate proper training.
- Salaries and benefits were \$5,038,561 in 2021, with other staffing-related costs of \$63,991. Jail operating costs totaled \$822,708.
- Salaries and benefits for jail-related positions in Information Systems were \$248,328; salaries and benefits of jail-related positions in Building Operations were \$49,320.
- Lease costs for temporary jail facilities in 2021 totaled \$3,153,053.
- Total expenditures for jail operations came to \$9,375,959.

**3. Fund initiatives for environmental and storm water management.**

- Salaries and benefits totaled \$543,291.
- Operating costs, capital purchases, and community awareness initiatives totaled \$405,252.
- Stormwater projects, including property buyouts, demolitions, and drainage repairs, came to \$207,480.
- Total expenditures for environmental initiatives were \$1,156,022.

**4. Community mental health programs to assist with the justice system.**

- Costs for salaries and benefits for mental-health related County positions were \$162,098.
- Wraparound services ordered by the 31<sup>st</sup> Judicial Circuit Court totaled \$283,586.
- The County again pledged \$1 million in funding for the Burrell Behavioral Crisis Center Rapid Access Unit.
- Funding for community mental health advocates through the Health Department was \$97,676.
- Total spending for mental health programs in 2021 was \$1,543,360.

**5. Staff and operations for the Prosecuting Attorney's Office.**

- Costs for salaries and benefits through December totaled \$1,035,978.
- Other associated operating costs were \$47,486.

**6. Establish/maintain best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.**

- The Court provided wraparound services (including temporary housing and other treatment services) in the amount of \$66,220.
- Pretrial staffed two RANT Screener positions which, together with operating costs, came to \$109,945. Also funded through Pretrial was an additional \$251,183 for GPS and SCRAM monitoring devices to facilitate supervised release programs.
- The Prosecuting Attorney's Office staffed a Senior APA to the Drug Treatment Court, at a total in salaries and operations of \$106,409.
- Total expenditures for treatment programs and early release services through December were \$533,756.

**7. Community trunked radio system for emergency communications.**

- There is no planned further cost to GR II in the Resolution for this category of spending.

**8. Juvenile courts building and detention facility.**

- There was no spending in 2021 for this project.

**9. Community animal control facility.**

- No spending was incurred for 2021, although \$1.45 million in construction funding was budgeted. Funds of \$1.45 million have again been budgeted for 2022.

**10. Community animal control officer and equipment.**

- Expenditures of \$213,675 through December helped to fund an animal control officer position along with related operating costs and ongoing equipment maintenance.

**11. Community partnership law enforcement specialty units.**

- The Family Justice Center (FJC) is a partnership among the Prosecuting Attorney's Office, the Sheriff's Office, and the Springfield Police Department.
  - Total expenditures for the FJC were \$375,241.

- Operational savings from Resolution continue to cover the Tefft renovation cost.
- The Fugitive Apprehension Unit (FAU) is staffed by personnel based in the Justice Center. Funding for the FAU comes from increased US Marshals Service revenues transferred from GR I.
  - Total expenditures for the FAU came to \$546,555.
- Total partnership law enforcement unit costs in 2020 were \$921,796.

**12. Outlying municipal projects.**

- Local projects are funded from GR II for all seven municipalities based on submitted proposals.
- Five municipalities received \$14,285 and two (Republic and Walnut Grove) received \$64,285. The larger allotments are rotated among the municipalities on a regular basis.
- Total expenditures for these projects in 2021 were \$185,710. Strafford’s 2021 project will be funded once 2020’s required documentation has been submitted.

**13. Support staff (Budget Office, Purchasing, Human Resources, Information Systems, and Public Information Office).**

- The addition of support staff, related operating costs, and other necessary non-departmental spending, totaled \$439,583 through December in the following departments:
  - Budget Office: \$84,282.
  - Purchasing: \$46,554.
  - Human Resources: \$87,626.
  - Information Systems: \$197,245.
  - Public Information Office: \$17,089.
  - Non-Departmental: \$6,787.

**14. Courts renovation.**

- Court project costs funded by bond draws during 2021 totaled \$252,679 for completion of the new Division 6 courtroom in the Judicial Courts Facility.

**15. Building maintenance and staffing.**

- Staffing and operating costs for the Operations Center and the Tefft building came to \$68,100.
- Historic Courthouse projects totaled \$36,578:
  - Carpet replacement - \$3,860.
  - HVAC replacement - \$15,947.
  - Office conversion - \$5,865.
  - Rekeying project - \$10,905.
- Public Safety Center projects totaled \$18,720:
  - Chiller coil - \$14,350.
  - Parking area lights - \$3,877.
  - Commercial vacuum - \$493
- Judicial Courts Facility projects totaled \$36,238:
  - VAV boxes - \$1,658.
  - Sound reducing - \$1,824.
  - Hot water pump - \$17,585.
  - Chiller replacement - \$10,513.
  - Phone room AC unit - \$2,537.
  - VFD replacements - \$2,121.
- Roof-top unit replacement for the Jail totaled \$135,421.
- Total expenditures for Building Operations maintenance projects were \$295,058.

**16. Equipment replacement.**

- Equipment expenditures across the County are broken down as follows:
  - County Clerk - \$57,500 for voting equipment.
  - Medical Examiner - \$17,228 for assorted equipment and supplies.
  - Information Systems - \$328,482 for software, licensing, telecommunications, and other equipment.
  - Building Operations - \$37,100 for HVAC controls and other equipment.
  - Sheriff - \$1,048,577 for vehicles.
  - Other - \$91,316 for ongoing costs on GR II-purchased vehicles.
- Total equipment replacement expenditures through December 2020 were \$1,580,204.

**17. Demolition and parking lot construction.**

- There were no expenditures in 2021 for this category of spending.

**18. Utilities.**

- Through December, \$35,833 in utilities expense was incurred at the Sheriff's Office temporary evidence storage facility and at the General Operations Center.

**19. Restricted reserve to ensure positive bond rating.**

- At the beginning of 2021, total cash reserves in GR II for operations, 27<sup>th</sup> pay period expense, and general liability totaled \$15,736,936.
- The net of anticipated year-end transfers will reduce total reserves to \$15,560,213. The reduction is due to GR I now being able to sustain the burden of their own contingency reserve, which will free up cash in GR II.
- Cash is also restricted on a monthly basis for annual bond payments on the Series 2018, 2021A, and 2021B bond issues. Through December, these restrictions totaled \$3,552,221.



**EXHIBIT A of the GR II Resolution – October 2, 2017****Unabridged Breakdown of Expenditures**

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax (GR II), submitted to the voters of Greene County on November 7, 2017.

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**1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.**

In 2021, the County issued a second set of bonds to fund jail construction, raising an additional \$57,480,752.71 net of underwriter discount and costs of issue. These funds, along with the remaining funds from the original 2018 Certificates of Participation, were drawn down in their entirety through the course of 2021 to cover the costs of ongoing jail construction and other projects. An additional \$139,997.55 was drawn from bond funds to cover the costs of necessary upgrades to the existing campus IT structure to allow for communications between the new jail and current facilities.

As of report date 1/11/2022, total posted expenditures for the project through 2021 were at \$123,893,995.69. Of this figure: \$107,263,527.36 was in construction costs, \$9,570,448.30 was for architect costs, and \$7,060,020.03 was in County direct costs.

Salaries, benefits, and other expenses for the four-member Jail Advance Team in 2021 were \$351,422.56. These expenses were paid directly from GR II and not covered by the bond. In addition, salaries and benefits for the GR II Project Manager were funded via cash transfer to GR I from GR II. This cost was apportioned to the various ongoing GR II projects based on time spent with each project; the amount assigned to the jail project for 2021 was \$105,018.42.

It is expected that a final bond issue will occur in 2022 to fund the remaining expenses relating to construction, infill, and transfer to the new facility. This final issue will also fund the remainder of other County campus planning projects as promised in the Resolution.

**2. Up to 334 new correction officers and staff and operations for the Justice Center.**

Additional staff for the new Justice Center will continue to be hired in the months preceding the completion of jail construction, tentatively scheduled for May 2022. Early appropriations for new staff through 2021 included:

- 12 Detention Officers in the restructured Warrants division in 2018,
- 11 Detention Officers and one Corporal in 2019 to assist with the transfer of inmates through the Judicial Courts Facility,
- 48 Detention Officers, four Corporals, and two Licensed Practical Nurses for the expansion of the temporary jail in 2020.
- In 2021, new positions added to the budget included two Investigators, 85 Detention Officers (to be hired in quarterly waves to facilitate necessary staff training), two Instructors, and a Personnel Services Coordinator.
- A total of 168 additional staff were budgeted through 2021.

The final group of 59 additional positions has been appropriated for 2022, consisting of four Clerks, 20 Detention Officers, nine Corporals, eight Sergeants, two Lieutenants, one Captain, one Licensed Professional Counselor, three Certified Medical Assistants, and 11 Registered Nurses. These figures include positions into which the Advance Team members will transition upon their return to regular duties.

An additional technical-services-based Detention Officer position was requested and appropriated, with the understanding that the position's salaries and benefits would be reimbursed to the County through telecommunications vendor IC Solutions. However, that plan has been recently

amended so that the vendor will furnish their own employee, and the County will only be responsible for providing a computer, phone and a work space. These 59 additional positions will bring the total of additional staff for the jail to 227 employees.

Salaries and benefits for all jail positions funded from GR II in 2021 came to \$5,038,560.71. Other personnel-related costs which included pre-employment screening, uniforms, training, meetings, and cell phone stipends came to \$63,990.52. Jail operating costs consisting of food, laundry, bedding, medical, and other supplies came to \$816,978.19. Increases in most operating expense lines were expected over the previous year due to the implementation of the expanded temporary jail which would keep all County prisoners on-site. Capital expenses incurred in 2020 for laptops and a full-body scanner were reimbursed in fiscal year 2021 by CARES Act funds, while an additional \$65,626.27 in capital was used to purchase radios for new jail staff.

There were six positions in the Information Systems department which were fully committed to Jail operations: a Senior Network Engineer, two PC Maintenance Technicians, two Network Engineers, and a Database Administrator. These positions were necessary in 2021 for the installation of hardware and software, and the implementation of network functionality. Salary and benefit costs for these positions in 2021 came to \$248,327.82. There is no anticipated need for additional Information Systems staffing

There were four positions in the Building Operations department which were fully committed to Jail operations: two Maintenance Mechanics II and two Maintenance Mechanics IV. These positions were budgeted to be hired later in the year, and were necessary in 2021 to observe and assist in the installation of various pieces of equipment in the new facility, as well as to receive training during installation on their functionality and ongoing maintenance requirements. Salary and benefit costs for these positions in 2021 came to \$49,319.64. In 2022, additional Building Operations staff to be dedicated full-time to jail operations include three Custodians, two more Maintenance Mechanics II, two Maintenance Mechanics III, and one more Maintenance Mechanic IV.

In total, staff and operating costs for the Justice Center in 2021 funded by GR II were \$5,400,198.69.

Reciprocity costs for holding Greene County inmates in other facilities during 2021 only included inmates taken into custody and held overnight in other jurisdictions prior to their transfer to Greene County. This expense totaled \$5,730.00 in 2021.

There was a full year of lease expense for the expanded temporary jail in 2021, in the contracted amount of \$3,153,052.52. In 2022 this figure will be reduced by half, as the final 6 months of the lease will be paid prior to the opening of the permanent facility.

Total costs related to jail operations came to \$9,375,959.40.

**3. Fund initiatives for environmental and storm water management.**

In 2021, the Environmental department funded nine positions consisting of: two Environmental Engineers, two Storm Water Engineers, four Water Quality Specialists, a Permit Technician, and an Environmental Compliance Manager. Salaries and benefit costs for these positions totaled \$543,290.73. In 2022, another Water Quality Specialist position was added to the department.

Contract labor costs totaled \$59,972.90, consisting of lawn services for \$11,092.90, annual Pearson Creek monitoring for \$10,400.00, the Highway 60 corridor land use plan with the Southwest

Missouri Council of Governments for \$27,220.00, and mine coring costs of \$11,260.00 through Environmental Works.

Engineering and consulting costs for the year were \$7,046.64, which included \$3,580.00 for ongoing consulting costs related to the site of the former Springfield Laundry, and \$3,466.64 for maintenance of the South Dry Sac streamgauge which is an expense shared equally with the City of Springfield and City Utilities. Code enforcement costs came to \$96,406.61, consisting mainly of a tire-removal and clean-up project of the property at 8996 W. Farm Road 104 for \$84,384.90 and an asbestos removal and demolition at 10016 N. Farm Road 163 for \$9,287.15. Other miscellaneous operating costs for 2021 totaled \$51,459.44.

Capital purchases for 2021 consisted of two Ford F-150s for \$56,427.00. Environmental also received a CARES Act reimbursement for \$4,918.50, for COVID-related purchases made in 2020.

Costs for support and maintenance at Riverbluff Cave and Museum totaled \$64,500.00. This represents the annual budgeted amount of funding support to the Missouri Institute of Natural Science. Community awareness costs were \$74,357.50, including \$65,000.00 for the Watershed Committee of the Ozarks (in partnership with the City of Springfield and City Utilities), \$6,357.50 for the James River Basin Partnership, \$2,000.00 for repairs at the wastewater training center, and \$1,000.00 in annual dues and conference fees for the Tri-State Water Resource Coalition. Total spending for Riverbluff Cave and community awareness initiatives was \$138,857.50.

The mine coring work has been the first of its kind, thanks in part to the purchase of electrical resistivity equipment in 2019, using GR II Environmental funds. This ground-scanning equipment allows underground artifacts such as mine shafts and drifts beneath a property to be identified, which can then in turn assist the property owner in locating safe areas for new structures. Environmental has worked to identify as much of the historical lead and zinc mining activity within the County as possible. A significant amount of this mining occurred throughout Greene County from the early 1800s until about 1917. Most of the evidence of this is hidden underground and can, over time, become susceptible to collapse and sinkhole formation. Together with the research of mining leases held at Archives and analysis of mining maps from the Missouri Department of Natural Resources, Environmental had been able to develop and can now utilize a special layer in GIS mapping, so that these potential underground areas of concern are identified at the time of new development. In order to confirm the results of some resistivity analysis performed this year, a consulting firm was hired to drill into the drifts and use their downhole camera to view the open area below.

Environmental worked on several projects related to storm water maintenance in 2021. Total costs for these projects through December were \$207,479.97. Major projects included:

- 4611 E. Farm Road 174 - \$162,330.77 (buyout and demolition)
- Prairie View Heights storm water study - \$13,712.50
- Hidden Valley drainage improvements - \$9,737.50
- Del Lu Drive detention basin analysis - \$8,387.50
- Dollison Avenue detention basin analysis - \$5,676.95
- W. Vincent/Village Terrace drainage maintenance - \$4,925.00
- 4500/4517 S. Holland - \$1,375.00 (brush removal)
- Other projects - \$1,334.75

In total – Environmental salaries, operating costs, community awareness initiatives, and storm water buyouts through 2021 were funded at a cost of \$1,156,022.29.

**4. Community mental health programs to assist with the justice system.**

GR II funds earmarked for mental health assistance cover the cost of four County positions: the jail employs a Psychologist and two Licensed Professional Counselors, and Pretrial employs an additional Pretrial Services Officer. Through 2021, the cost in salaries and benefits for these positions was \$162,098.00. The Pretrial Officer was created to work as a liaison between inmates being released from the jail and the contacts and assistance they would need in order to establish and improve their transition back into the civilian population. This work will also help to curb the recidivism that can occur from a lack of such assistance.

Spending for wraparound services ordered by the 31<sup>st</sup> Judicial Circuit Court totaled \$283,586.01 in 2021. These services include such things as group and individual counseling, peer support, education and assessment, case management, assistance with attendance at court dates, drug testing, and medication as necessary. Services were provided by the following service organizations:

- Higher Ground Recovery Center
- Recovery Outreach Services
- Preferred Family Healthcare
- Tomo Drug Testing
- Behavioral Health Group
- Heartland Center

The breakdown of service costs among the assorted treatment courts was as follows:

- Drug Court - \$173,824.40
- Veterans Court - \$23,559.05
- Family Court - \$17,167.24
- DWI Court - \$29,933.45
- Co-Occurring Disorders Ct - \$38,378.31
- Other misc. supplies - \$723.56

The County established a contract with Burrell Behavioral Health in February 2020 to support the operations expenses of a walk-in mental health crisis center. The Behavioral Crisis Center – Rapid Access Unit is located at 800 S. Park Avenue in Springfield. Per its website, it is “a Walk-in Crisis Center and access point for individuals in need of immediate psychiatric care, Medication-Assisted Treatment for opioid use, psychiatric assessment, initial assessment eligibility determination, brief therapy, peer support services, 23-hour observation, referral to appropriate follow up treatment and more. This is an 18-and-up facility.” This center is used as an alternative to booking individuals into the Greene County Jail when mental health evaluation and assistance is warranted and more appropriate than detention. There was no mental health center option of this kind in the Greene County area prior to its creation. Greene County renewed its contract with Burrell in February of 2021 to fund the Rapid Access Unit with another \$1 million to cover ongoing operational costs.

GR II funds were also used to fund the Health Department for the cost of community mental health advocates, in the amount of \$97,676.

In total, spending for mental health programs and initiatives in 2021 came to \$1,543,360.01.

**5. Staff and operations for the Prosecuting Attorney’s Office.**

Staffing for the Prosecuting Attorney’s Office from GR II funds consisted of six APAs, seven secretaries, four Paralegals, two Investigators, and one Senior APA assigned exclusively to the Drug Court.

Expenditures for the Senior APA position are accounted for in item 6 of Exhibit A to the GR II Resolution (best practice treatment programs). Salaries and benefits for the remaining 19 positions

through 2021 totaled \$1,035,977.72. Related departmental operating costs, including training, dues, supplies, law books and publications, and reimbursements for both victim witnesses and expert witnesses, came to a total of \$47,486.30.

Total expenditures for the Prosecuting Attorney's Office in 2021 were \$1,083,464.02.

## **6. Establish best practice treatment programs such as Drug Treatment Court, DWI Court, Veterans' Court, etc.**

For the 31<sup>st</sup> Circuit Court, the salary, benefit, and operating costs for the Licensed Clinical Social Worker position were \$7,759.05.

Court wraparound services such as temporary housing, counseling, treatment, and drug testing were funded by GR II in the amount of \$58,460.65 through December. Services were provided by the following organizations:

- New Beginning Sanctuary
- Preferred Family Healthcare
- Recovery Outreach Services
- Tomo Drug Testing
- Oxford House
- Restoration of Hope Project
- Higher Ground Recovery Center

The breakdown of service costs among the assorted treatment courts was as follows:

- Drug Testing - \$16,879.85
- Treatment - \$30,912.24
- Medical Services - \$2,194.02
- Housing - \$8,151.42
- Other misc. supplies - \$323.12

Total spending by the 31<sup>st</sup> Circuit Court in GR II for best practice treatment programs totaled \$66,219.70. (A significant amount of the 31<sup>st</sup> Circuit Court's spending which had been categorized here in previous years has been re-categorized as mental health spending, due to changes in the general ledger classification of those expenses.)

Pretrial was staffed with two RANT (Risk and Needs Triage) screener positions funded by GR II. Salaries and benefits for these positions came to \$111,764.01. Miscellaneous operational costs through December, including cell phone stipends, were \$1,551.00. Pretrial also received a reimbursement of \$3,002.47 from CARES Act funding for COVID-related items purchased in 2020.

The most significant annual expenditure in Pretrial has been funding for GPS and SCRAM electronic monitoring devices. Spending in 2021 from GR II totaled \$250,815.00. Device usage was split between GPS monitoring at \$9/day, and SCRAM monitoring at \$10/day, providing substantial savings in what would otherwise have been additional jail operating expenses.

Total GR II spending in Pretrial for salaries, operating costs, and contract expenses through December came to \$361,127.54.

From the Prosecuting Attorney's Office, the Senior Assistant Prosecuting Attorney position assigned to the Drug Treatment Court incurred costs in salaries and benefits of \$103,483.52 and operational costs of \$2,925.15, for a total of \$106,408.67 through December.



The grand total cost for all services related to treatment programs, early release initiatives, and system efficiencies for 2020 totaled \$533,755.91.

#### **7. Community trunked radio system for emergency communications.**

There is no planned further cost to GR II in the Resolution for this category of spending.

#### **8. Juvenile courts building and detention facility.**

There was no spending in 2021 for this project. Campus master planning is currently under way, and spending should begin once this analysis and needs-based design is complete and discussions have led to a long-term solution for County-wide facility needs.

#### **9. Community animal control facility.**

The County paid \$50,000 in 2018 toward facility planning, and \$1.45 million was budgeted in 2021 for facility construction and development costs. However, no payments were requested or made in 2021. The \$1.45 million has been budgeted once again for 2022 in anticipation of such a time as shelter construction will commence.

#### **10. Community animal control officer and equipment.**

Through December 2021, Greene County made four quarterly payments of \$53,418.75, for a total of \$213,675.00, to the Springfield-Greene County Health Department as part of its obligation to fund animal control expenses. These expenses cover the staffing of an animal control officer and ongoing maintenance of animal control equipment previously funded by the County.

#### **11. Community partnership law enforcement specialty units.**

The Family Justice Center (FJC) is a partnership between the Prosecuting Attorney's Office, the Sheriff's Office, and the Springfield Police Department. It is currently staffed by three County employees, and utilizes contract services with both Harmony House and The Victim Center.

The Prosecuting Attorney's Office staffs the FJC with a Project Coordinator and a Program Support Specialist. Salary and benefit costs through December totaled \$125,686.54. Additional services were provided under contracts with Harmony House and The Victim Center, totaling \$79,956.62 and \$42,959.52, respectively. Wraparound services provided through the Prosecuting Attorney's Office totaled \$10,802.49. These services took various forms, such as temporary housing, transportation, home security enhancements, utilities, groceries, and other miscellaneous assistance with things such as providing interpreters and obtaining driver's licenses. Other operational expenses came to \$40,177.33, which included utilities and building liability coverage for the Tefft building of \$28,421.19. In total, the Prosecuting Attorney's Office's share of the FJC cost through December was \$299,582.50.

The Sheriff's Office staffs the FJC with a Domestic Violence Investigator. Salary and benefit costs through December totaled \$73,216.13. Other operating expenses came to \$2,442.46, for a total cost incurred by the Sheriff's Office of \$75,658.59.

In total, expenditures for the FJC at the end of December were \$375,241.09. This was a savings from the \$530,604.00 allotted in the Resolution for partnership law enforcement units of \$155,362.91 which, when combined with previous savings from 2018-20, gives a total Resolution savings to date of \$772,400.82. Future additional savings in the FJC's operating expenses are anticipated to cover the balance of the GR II cost of the Tefft building renovation, which was completed in 2020 for \$786,427.93.

The Fugitive Apprehension Unit (FAU) has worked to clean up and maintain the warrants system, and process warrants in conjunction with the timing of case preparedness in an effort to minimize potential incarceration times for defendants. Its 2021 budget called for a staff of six Investigators and one Sergeant working out of the Justice Center.

Salary and benefits costs through December were \$538,040.94. Of that amount, \$43,243.69 was for grant-based overtime and DSSSF salaries and related benefits, which will eventually be reimbursed through matching grant revenues. Operating expenses for the unit, including uniforms, MiFi wireless capabilities, training, and mobile communications were \$8,514.44, bringing the total costs incurred for the FAU (excluding grant-based salaries and benefits) to \$503,311.69.

In the spirit of the GR II Resolution, the FAU functions similarly to the FJC in terms of concept as a partnership unit and in terms of annual budget size. However, its funding comes from the increase in per diem revenue for Federal inmate incarceration which went from \$61 to \$80 effective October 2018. Based on an analysis of preliminary costs, a year-end cash transfer of these revenues from GR I to GR II in the amount of \$503,311.69 is anticipated to cover the expenditures of the FAU.

Total partnership law enforcement unit costs through December 2021 were \$921,796.47.

**12. Outlying municipal projects.**

The municipal project initiative feeds funds back to the individual municipalities to supplement their own localized project funding. Annual funding is shared equally among the seven municipalities, with two of the municipalities receiving a larger stipend on a rotating basis to fund a larger-scale project. In 2021, the recipients of the larger stipends were Republic and Walnut Grove. Each municipality is required to submit an annual proposal to Commission explaining their use of the funding.

The municipal projects and the amounts allotted to each municipality for 2021 were as follows:

- Ash Grove: \$14,285 – New playground equipment at Ash Grove City Park.
- Battlefield: \$14,285 – Police vehicle.
- Fair Grove: \$14,285 – Pavement on Hickory Street (1,318 feet).
- Republic: \$64,285 – \$40,000: Pavement of fire station lot; \$24,285: police station safety fence.
- Strafford: \$14,285 – Accounting and utility billing system.
- Walnut Grove: \$64,285 – \$16,266: Police building; \$16,266: police garage; \$10,899: bicyclist hostel; \$20,854: concrete/electrical/plumbing work for the above three structures.
- Willard: \$14,285 – Police vehicle.

Total municipal project expenditures for 2021 were \$185,710.00. (Strafford's 2021 project has not yet been funded due to missing documentation for the 2020 project. Strafford still remains eligible for all funds, which will be released once the required documentation is provided.)



### 13. Support staff (Budget Office, Purchasing, Human Resources, Information Systems, and Public Information).

- Budget Office: Salaries and benefits for one staff position through December were \$83,821.58. Additional operating costs of \$460.00 brought total departmental spending to \$84,281.58.
- Purchasing: Salaries and benefits for one staff position through December were \$51,325.87. An operating reimbursement of \$4,771.43 was received through CARES Act funding for COVID-related purchases made in 2020, which brought total departmental spending to \$46,554.44.
- Human Resources: Salaries and benefits for two staff positions through December were \$87,430.07. Additional operating costs of \$195.81 brought total departmental spending to \$87,625.88.
- Information Systems: Salaries and benefits for three staff positions through December were \$195,225.15. Additional operating costs of \$2,020.00 brought total departmental spending to \$197,245.15.
- Public Information: Salaries and benefits for one staff position (a new Public Information Coordinator position created and hired in September 2021) were \$12,786.60. Additional operating costs of \$4,302.27 brought total departmental spending to \$17,088.87.
- Additional non-departmental spending to support overall GR functions included building liability insurance for the Operations Center of \$6,787.27.

Total support staff costs through the end of 2021 were \$439,583.19.

### 14. Courts renovation.

Bonds draws totaling \$252,679.15 in 2021 covered the remainder of the project to create a new courtroom in the Judicial Courts Facility after the appointment of a new Division 6 judge by the State of Missouri. The total project cost, which spanned from the design phase in mid-2019 to completion in early 2021, was \$828,846.98.

### 15. Building maintenance and staffing.

Salaries and benefits in 2021 for the Administrative Coordinator in Building Operations came to \$44,796.53. Costs for other departmental operations and base maintenance of the Operations Center and Tefft building totaled \$23,303.09. In total, Building Operations' expenditures of operations outside of special maintenance projects totaled \$68,099.62.

- Historic Courthouse special projects totaled \$36,578.14 in 2021, and included:
  - Carpet replacement in the Treasurer's Office - \$3,860.35
  - HVAC replacement - \$15,947.02
  - Conversion of storage space to office space - \$5,865.29
  - 3<sup>rd</sup>-floor rekeying project - \$10,905.48.
- Public Safety Center special maintenance projects totaled \$18,720.29, and included:
  - Replacement of a chiller coil - \$14,350.00

- Replacement of pole lights in parking areas - \$3,876.85
- Purchase of a commercial upright vacuum - \$493.44.
- Judicial Courts Facility projects totaled \$36,238.41, and included:
  - Hot water pump replacement - \$17,585.39
  - VAV box replacement - \$1,658.00
  - Installation of sound-reducing material - \$1,824.00
  - New AC unit for the phone room - \$2,537.02
  - Chiller replacement – continuation of a 2020 project - \$10,513.00
  - Replacement of broken VFDs (variable frequency drives) - \$2,121.00.

For the Jail, the only special project for 2021 was the replacement of four RTUs (roof-top units) at a cost of \$135,421.14.

Expenditures for special maintenance projects in 2021 came to \$226,957.98. Total costs for Building Operations were \$295,057.60.

**16. Equipment replacement.**

Equipment replacements funded by GR II in 2021 were broken down as follows:

- County Clerk:
  - GR II portion of expenditures for new voting equipment and software - \$57,500.00
- Medical Examiner:
  - Assorted lab equipment and supplies - \$17,228.44
- Information Systems:
  - Dell equipment lease agreement - \$109,954.30
  - Cisco network switch - \$55,990.20
  - County-wide laptop replacements - \$195,281.76
  - Campus door/security improvements - \$89,236.30
  - Desktop computer replacements - \$5,979.10
  - UPS installation for the Historic Courthouse - \$3,139.00
  - Cisco UCM phone upgrade - \$29,988.75
  - CARES Act reimbursements for 2020-2021 purchases – (\$137,716.24)
  - Total (less \$23,370.75 in departmental/other reimbursements): \$328,482.42.
- Building Operations:
  - Campus-wide HVAC control upgrade - \$18,867.00
  - Snow removal sweeper - \$4,544.91
  - Upright vacuums - \$4,500.00
  - Trident CC17XP floor cleaners - \$9,188.12
  - Total: \$37,100.03
- Sheriff:
  - Vehicles for 6 grant-funded deputies and 27 end-of-life replacements - \$1,048,577.00
- Other:
  - Fuel, maintenance, and incident costs for GR II-purchased vehicles - \$66,864.74
  - General liability costs for GR II-purchased vehicles - \$24,451.00
- Total equipment costs through December 2021 were \$1,580,203.63.

### 17. Demolition and parking lot construction.

There was no spending in 2021 for this category of spending. Campus master planning is currently under way, and spending may begin again once this analysis and needs-based design is complete and discussions have led to a long-term solution for County-wide needs.

### 18. Utilities.

Utilities expenditures incurred at properties acquired, constructed, or renovated through the use of GR II funds are also funded by GR II. Total utility expense for 2021 was \$59,517.16, and was incurred at the following facilities:

- 1107 N. Boonville (currently used for temporary evidence storage and for Sheriff's vehicles' equipment outfitting) - \$13,583.68
- 1210 N. Boonville (the General Operations Center) - \$22,249.43
- 1418 E. Pythian (the Tefft building and home of the FJC) - \$23,684.05

Utility expenditures for the Tefft building have been included in total costs for the Family Justice Center, making the net utility expense for general GR II usage \$35,833.11.

### 19. Restricted reserve to ensure positive bond rating.

At the beginning of 2021, cash reserves in GR II were at a total balance of \$15,736,936.42. This included \$2,137,598.70 in emergency reserve set aside by statute, an operating reserve of \$12,225,000.00, a liability insurance reserve of \$473,337.72, and a 27<sup>th</sup> pay period reserve of \$901,000.00.

Anticipated changes to cash reserves to close fiscal year 2021 include:

- A reduction to the GR II emergency reserve of \$1,278,598.70, bringing the reserve balance down to \$859,000. This is due to the fact that cash balances in GR I are sufficient for it to bear the balance of its own emergency cash reserve. This will allow GR II to free up cash which had been reserved as contingency for both general revenue funds.
- An increase to the operating reserve of \$249,213.00, as planned in the Resolution. This will bring the total operating reserve balance to \$12,474,213.00.
- An increase to the liability insurance reserve of \$526,662.28 to bring it back to its normal balance of \$1 million.
- An increase to the 27<sup>th</sup> pay period reserve of \$326,000.00, as planned in the Resolution. This will bring the reserve balance to \$1,227,000.00.

The total of these cash reserve changes would be (\$176,723.42), bringing the ending 2021 total cash reserve balance to \$15,560,213.00

In addition to these reserves, cash for upcoming bond payments is transferred on a monthly basis to the Bond Fund for holding in reserve prior to payment. As of December, the balances of these restricted bond payment transfers totaled \$3,552,220.84 (\$2,423,806.25 for the Series 2018, \$829,218.76 for the Series 2021A, and \$299,195.83 for the Series 2021B).

## 2022 Budget – General Revenue 2 – Summary Comments

### Revenues

Sales Tax receipts for 2021 ended the year 13.77% higher than the previous year. The prior 5-year history for overall General Revenue had averaged closer to 3%. Sales Tax for 2022 is budgeted to grow an additional 2% over 2021. Trend-line analysis currently depicts a decline in the gap between the 3-month average growth and 12-month average growth trend-lines. This is an indicator of a change from an increasing growth rate to a declining growth in sales tax receipts. (This still, however, represents an overall positive growth rate.)

Taxes comprise 98% of revenues in GR II. Other potential sources of revenue include Federal inmate boarding revenue transfers from GR I. The Sheriff's Office is currently renegotiating the contract rate with the U.S. Marshals Service. The Sheriff has stated that he expects the rate to go from \$80 per bed per night, to over \$100, due to the capabilities of the new facility and the increase in staffing levels. The Sheriff's Office estimated to house, on average, 310 Federal inmates per day in 2022. This would translate into an extra \$1,674,000 in boarding revenue if a \$100 rate went into effect at the beginning of the second quarter. This amount of extra funding would more than offset the increased cost of medical staff beyond the Resolution amount.

### Changes in Categories of Spending

Overall expenditures are up \$4,250,944. Chiefly, salary-and-benefit increases of \$7,113,210 are offset by a \$1,411,000 decrease in Contingency, a \$1,248,214 decrease in capital spending, and a \$341,393 decrease in contractual spending.

Personnel increases are attributed to the new jail coming online with 59 newly appropriated positions, as well as 8 new positions for Building Operations, all dedicated to jail operations. The Contingency decrease is due to GR I regaining the ability to shoulder its own statutory Contingency, which will free up cash in GR II. The capital spending decrease can be attributed to a higher year of spending in 2021 for 33 new Sheriff vehicles.

### Other Changes in Cash Flow

Net transfers to other funds have declined \$714,995 from the 2021 budget. Chiefly, this is due to an increase in budgeted debt service obligations of \$1,258,359, an increase in transfers from General Revenue I for Federal boarding revenue of \$1,550,000, a decrease in the use of cash for construction projects of \$191,128, and a partial reimbursement of the liability insurance reserve from GR I of \$253,905.

<b>2022 Greene County Budget - General Revenue II Overview</b>
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Exh.		<u>2022 Budget</u>	<u>June 2019 Resolution</u>
A	<b>Est. Cash Balance - Jan 1, 2022</b>	<b>34,947,818.00</b>	<b>33,935,865.62</b>
	Gen Revenue	32,310,441.18	28,505,097.45
	Spfd Jail Contrib	200,000.00	200,000.00
	Int/Inv	225,000.00	362,222.28
	Fed Board/FAU Xfr	2,091,246.00	2,410,870.00
	State Board Xfer	0.00	1,372,645.28
	Sewer Fund Loan	253,905.49	0.00
1	Bond Fund Xfrs	(10,907,577.60)	(13,516,250.00)
1	Project Manager Xfr	(119,149.60)	0.00
	<b>Net Revenues - GR II</b>	<b>24,053,865.47</b>	<b>19,334,585.02</b>
	<b>Total Available</b>	<b>59,001,683.47</b>	<b>53,270,450.64</b>
1	Jail Advance Team	91,147.30	0.00
2	Jail Staff & Operations	17,658,213.39	13,184,372.84
3	Environmental	1,604,134.30	1,623,648.24
4	Mental Health	1,851,740.49	2,016,504.00
5	Prosecuting Attorney	1,309,294.77	1,488,745.93
6	Treatment Courts	553,832.35	500,357.89
7	Trunked Radio System	0.00	375,000.00
8	Juvenile Facility	0.00	0.00
9	Animal Shelter	1,450,000.00	0.00
10	Animal Control Oper.	217,949.00	247,698.43
11	FJC / FAU	1,172,843.54	974,188.94
12	Municipal Projects	214,285.00	200,000.00
13	GL Support	574,278.14	441,046.25
14	Court Renovation	0.00	0.00
15	Building Operations	116,948.05	561,278.71
16	Equipment	660,445.23	595,337.69
17	Demolition & Parking	0.00	0.00
18	Utilities	1,033,210.00	71,400.00
	<b>Total Budgeted Expenditures</b>	<b>28,508,321.56</b>	<b>22,279,578.92</b>
	<b>Est. Cash Balance - Dec 31, 2022</b>	<b>30,493,361.91</b>	<b>30,990,871.72</b>
	Less: Cash Reserves	16,151,867.00	12,993,171.14
	<b>Cash Available for Operations</b>	<b>14,341,494.91</b>	<b>17,997,700.58</b>
	2022 Cash Reserve Additions per Resolution	591,654.00	591,654.00

**The following images depict the evolving look of the new Sheriff's Office/Jail facility over the course of 2021.**

**These photos were taken from a northeasterly perspective. The intersection seen at the bottom of each picture is at Division Street and Haseltine Road.**



Jan 19, 2021



March 20, 2021





May 23, 2021



December 18, 2021

