

# 2022 Recommended Budget





- 2022 Recommended Budget
- Commission Decision Points
- Budget Calendar
- Questions and Comments

# Thank You!!

First off, THANK YOU everyone for taking the time to attend today and for participating in the budget process.

## MATERIALS

This presentation and a PDF of the Recommended Budget lines and totals are available on the Budget Department web page. <https://www.greencountymo.gov/budget/> In addition, each Officeholder and Department Head should have received an excel file of the expenditure lines related to your Office or Department. Please contact us for additional items or with questions.

# TODAY

**50.540. Offices to prepare estimates of expenditures and revenues — duties of budget officer — hearings.** 4. The budget officer shall then prepare the budget document in the form prescribed by section [50.550](#), and transmit it to the county commission not later than November fifteenth in counties of class one, ...

**50.550. Annual budget shall present a complete financial plan — county law enforcement restitution fund authorized.** — 1. The annual budget shall present a complete financial plan for the ensuing budget year. It shall set forth all proposed expenditures for the administration, operation and maintenance of all offices, departments, commissions, courts and institutions; the actual or estimated operating deficits or surpluses from prior years; all interest and debt redemption charges during the year and expenditures for capital projects.

2. The budget shall contain adequate provisions for the expenditures necessary ... for the cost of holding elections and for the costs of holding circuit court in the county that are chargeable against the county, for the repair and upkeep of bridges other than on state highways and not in any special road district, and for the salaries, office expenses and deputy and clerical hire of all county officers and agencies. ...

## What has been done?

We have estimated the ending cash balances for both 2020 and 2021 for each fund. This has given us a beginning point for the 2022 year. With this beginning point, we can apply the estimated fiscal revenues, transfers, expenditures, and possible savings to come up with ending 2022 balances for each fund. With this information, we not only know whether the budget plan works on a fiscal basis, we can determine how much is possible to be added to the budget.

The recommended budget includes:

- 1% COLA and mid-year step for eligible employees
- 2% increase in sales tax from anticipated ending 2021 sales tax
- Issuance of a bond to complete the Sheriff's Office and Jail Project financing
- Combination of LEST I and LEST II funds
- Exchange of GR I jail operating expenses and some LEST I jail positions to eliminate the need for the annual supplement to LEST I

Typically not in the recommended budget:

- Requests for new positions or increases in a position
- Requests for new capital items
- Requests for increases in operating lines

## Recommended Notes

Fund 201 – Road & Bridge Fund – Cash growing by 8,312K, Com Dec of 6,055K. Equipment, road construction, and materials.

Fund 202 – Assessment Fund – Cash breakeven with 4.9M previous balance. 651k Com Dec. Computer upgrades, office renovations, and increased contract labor.

Fund 203 – Real Property Improvement – New bond funds to finish the jail. Nothing budgeted for campus planning.

Fund 204 – 911 Fund – Cash growing by 1,492K. 420K Com Dec primarily next gen one-time equipment and ongoing network costs.

Fund 205 – Sewer Fund – Cash growing by 35k, budgeted project is not anticipated to happen.

Fund 207 – Parks – Fully distributed fund.

Fund 208 – Senior Board Fund – Zero change in cash position. Interest revenue and Grants awarded each 10k less.

## Recommended Notes

Fund 223 – Judicial Circuit Surcharge – Use of funds for Court hallway project.

Fund 232 – LEPC – Grants increase to balance expenditures.

Fund 236 – Prosecuting Attorney Training – as requested.

Fund 238 – Courthouse Administration – as requested.

Fund 239 – Shelter for Victims – as requested.

Fund 242 – Sheriff Federal Grants – as requested.

Fund 243 – Sheriff DARE Project – as requested.

Fund 245 – Sheriff K-9 – as requested.

Fund 246 – Sheriff Training – as requested.

Fund 253 – Employee Appreciation – as requested.

Fund 254 – School – Off-setting revenues and expenditures.

Fund 301 – Bond – as requested. With a new bond planned in 2022.

## Discretionary Funds listed for informational purposes:

Fund 222 – Drug Court

Fund 224 – Circuit Court Office

Fund 227 – Inmate Security

Fund 228 – Juvenile Incentive

Fund 231 – PA Forfeiture

Fund 233 – Collector Tax Maintenance

Fund 234 – PA Administrative Handling Cost

Fund 235 – Prosecuting Attorney Delinquent Tax

Fund 237 – Recorder's User

Fund 241 – Sheriff Fee

Fund 244 – Sheriff Justice Forfeiture

Fund 247 – Sheriff Post Commission

Fund 248 – Sheriff Revolving

Fund 249 – Special Election

Fund 251 – Election Services



## Fund 206 – LEST (LEST I & II Combined)

Combined beginning balance for fiscal 2022 of 1.2M with a 266k fiscal decrease. This leaves an ending balance of 980k (245k operating and 735k equipment reserve).

Unrecommended requests for operating funds consist of 35k for liability Insurance and 4k for Sheriff's fuel.

Balance estimates and unrecommended requests for equipment reserve consist of the following:

	<b>Jail</b>	<b>Shf</b>	<b>PA</b>	<b>Juv</b>	<b>Pretrial</b>
	58,191.72	501,778.99	140,419.86	28,065.74	6,405.23
2 Vehicles	-84,806.00				
64 Vehicles related to Kalmanoff Study		-906,313.33			
12 Vehicles		-409,098.00			
Laptop replacement schedule		-32,447.65			
Impact of Requests	-26,614.28	-846,079.99	140,419.86	28,065.74	6,405.23

# How does GR II Stack-up compared to the June 2019 Modified Resolution?



General Revenue II is anticipated to start the year with 34.9M. This is based on recommendations that GR I pay back the 4M general reserve, 508k past liability reserve use, and a 1M loan for excess receivables at the end of 2021. Change in fiscal balance is recommended at a decrease of 685k. This includes one-time payments of 1.5M for the animal shelter and six months of payments on the temporary jail for 1.6M.

The estimated ending balance is 34.3M. Spendable balance is estimated at 4.1M based on resolution cash required for future operations of 18.0M and reserve balances of 12.2M.

Unrecommended requests total \$6.5M against the recommended spendable balance of 4.1M. An analysis of how these requests compare to relevant resolution lines follows.

**Jail Staffing and Operations** - The recommended amount is already 841k over the resolution line and does not include the following requests:

- 2.2M 40 Jail positions
- 137k 4 Jail support positions
- 877k 15 Jail medical positions
- 55k 1 Detention Officer funded by increased telecommunication revenues
- 101k related grant overtime for above positions
- 274k increases in jail operating expenditures
- 20k IS maintenance expenditures for jail systems
- 570k Building operations salary requests for jail operations
  
- 4.2M total

**Environmental** - The recommended amount is 61k below the resolution line and does not include the following requests:

- 56.2k Salary and Benefit requests
- 37.0k Vehicle request
- 0.9k Increase in fuel request
- 94.1k Total

**Mental Health** – The recommended amount is 925K below the resolution line and does not include the following request:

- 750k Mental Health Drop-In Center

**Prosecuting Attorney** – The recommended amount is 190k below the resolution line and does not include the following request:

- 400 Fuel increase

**Law Enforcement Specialty Units – FJC** – The recommended amount is 18k above the resolution line and does not include the following request:

- 16.8k Increase in Salary & Benefits

**Law Enforcement Specialty Units – FAU** – The recommended amount is 30k below the resolution line and does not include the following requests:

- 272 Increased equipment maintenance
- 596 Increased fuel expense

**Support Staff** - The recommended amount is already 115.6k over the resolution line and does not include the following requests:

- 170 HR training and office supply increases
- -5.1k Purchasing training, capital, and multi-fund change in salary & benefits
- 7.9k Budget Salary and Benefit request
- 3.0k Total

**Maintenance and Building Ops Staffing** – The recommended amount is 486k below the resolution line and does not include the following requests:

- 75 Increase in General Services Fuel
- 2.9k Increase in Building Ops Salary and Benefits
- 674.2k Maintenance Project requests
- 677.1k Total

**Equipment replacement** – The recommended amount is 495.8k below the resolution line and does not include the following requests:

- 0.7k Medical Examiner requests
- 490.8k IS requests
- 49k OEM requests
- 77.5k Building Ops requests
- 84.4k Vehicle operations requests
- 702.4k Total

General Revenue I had a very good year in 2021 with increases in sales tax, reimbursement of prior year CARES expenditures and 18 months of department of correction payments all being key increases to cash position.

General Revenue I is anticipated to start the year with 6.9M. This is based on recommendations that GR I payback the 4M general reserve, 508k past liability reserve use, and a 1M loan for excess receivables at the end of 2021. Change in fiscal balance is recommended at an increase of 2.3k.

The estimated ending balance is 9.2M. Spendable balance is estimated at 5.2M based on reserve balances of 4M.

Unrecommended requests total \$9.4M against the recommended spendable balance of 5.2M. A summary of the requests follow.



Requests in GR I that are not in recommended

County Clerk – 579.6k requests

- 422.2k Election requests – base was arbitrarily tied to last non-presidential general election year
- 34.9k Archives requests – Salary, Contracts, Training, Supplies, & Equipment
- 122.6k Voter Registration requests – Salary, Overtime, Contracts, & Supplies

Collector – 44.1k requests

- Salary, Contracts, & Supplies above last year levels

Commission – 1,027.1k requests

- 6.0k Budget Salaries
- 9.3k HR Salary and Contracts
- 20.3k General Services Salary & Supplies
- 117.6k Medical Examiner Salary, Contracts, Training, Maintenance, Supplies, Capital, Other

Requests in GR I that are not in recommended

Commission continued

- 251.8k IS Training, Maintenance, Supplies, Capital
- 145.7k OEM Salary, Contracts, Training, Maintenance, & Capital
- 5.7k County Admin Salary
- 2.0k Building Ops Training
- 253.9k Resource Mgmt Salary & Capital
- 5.6k Vehicle Operations Contract and Travel
- 98.8k Health Department Contracts
- 69.6k Non-departmental Contracts

Prosecuting Attorney – 491.5k requests

- 347.9k 4 positions, Training, Maintenance, Supplies for DVU
- 133.5k 3 positions
- 10.6k Title IV-D Supplies

Requests in GR I that are not in recommended

Public Administrator – 302.9k requests

- 226.4k 4 positions and salary adjustments
- 1.6k Training
- 74.9k Capital

Sheriff – 6,986k requests

- 6,767.4k Kalmanoff Study request
- 126.7k Additional Campus Security request
- 45.3k Request for Clerk II
- 19.1k Increase for Shf Uniforms, Contracts, Training, & Maintenance
- 15.6k Other Shf item requests
- 1.9k Jail Medical Pearson Kelly and Adobe Pro Subscription
- 10.0k Jail wristbands

Treasurer – 600 increase in training request

# Budget Calendar (Subject to Change)

- November 12: Recommended Budget to Commission Hearings & Department Meetings (if requested by Department)

Monday            Nov 15   8:00 to Noon

Tuesday           Nov 16   1:30 to 5:00

Wednesday       Nov 17   8:00 to Noon

Thursday           Nov 18   8:00 to 9:30, 1:30 to 5:00

Friday              Nov 19   1:30 to 5:00

(meetings will be posted as blocks of time)

- December 6 – December 9: Commission Decision Meetings
- December 27 – Finish Budget Book and make it available for review
- January 10 – Final Public Hearing on Budget & Adoption



Email Tina Phillips to schedule a meeting with Commission & Budget Office to discuss your department budget concerns.