

9-1-1 Advisory Board Meeting

June 16, 2021

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Moore on June 16, 2021 at 3:00 p.m. via phone conference call. Seven board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –April 21, 2021 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Denison motioned to approve the minutes; Williams seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - The written report for the April Financials were presented by Budget Officer Tina Phillips. April represents a third of the year. Revenues are right on pace. Note that 911 Service charge is at 40.81% of budget, with how these quarterly payments come in we would expect to be at 50% of budget now. The 30k that we are behind in 911 Service Charge is expected to be offset by higher future Sales Tax receipts. Overall expenditures were 31% of budget. Personnel expenditures were 29% of budget leaving vacancy on pace for \$225,959. Actual operations are 48.48% of budget. Primarily due to the annual cost of CAD system Maintenance and County General Liability being paid. General Liability, utilities, telephone, Springfield Plaza TIF, network line, CAD system maintenance, and office supplies are ahead of pace. Capital, Debt Service & Contingency are 0.67% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are only 26.67% of budget. With contingency removed Adjusted YTD Overall Budget is \$2,114,149.32 and Adjusted Overall YTD Spending is \$1,800,813.88 for a \$313,335.44 volume to the good.

Cash balance at 4/30/21 was \$3,636,303 in the warrant account. This is \$2,052,975 higher than last year. Uncleared checks at month-end totaled \$823,820. (Springfield's March billing, including CAD maintenance) This leaves a net cash value of \$2,812,483. Net cash level is 1.19 times the required operating reserve level of \$1,665,031.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted Telecommunicator Crissy Postlethwait and Training Manager Heather Morrison received their awards at the MPSCC Conference and it went well. He stated Telecommunicator Summer Onyeukwu received the Emergency Medical Services Award from the Sons of the American Revolution for donating both her time and money to a citizen who was stranded here in Springfield. Inman noted they are currently working on a training program for grades Kindergarten-3rd Grade.
- B. **PICAD and Statistics Update –Webb** – Webb noted 91.6% of calls are being answered within 15 seconds.

5. NEW BUSINESS

A. Meeting Update–Inman – Inman noted with COVID numbers going down and vaccinations becoming readily available, he asked the board about meeting in person. After a brief discussion, Denison made a motion to meet in July for the budget presentation and again in December for Christmas, Coulter seconded. Motion carried 7/0.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Quigley motioned to adjourn, Coulter seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, July 21, 2021 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Larry Woods Greene County Municipality Representative
 Kenny Weatherford-Proxy Greene County Sheriff’s Office Representative
 Charlie Denison Member-at-Large Representative
 Scott Moore Greene County Fire District Representative
 Chris Coulter Greene County Commission Representative
 David Pennington Springfield Fire Department Representative

Absent

Collin Quigley City of Springfield Representative
 Sarah Schrader Springfield Business Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Tina Phillips Greene County Budget Office

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021- CAMGEED	June 2021	July 2020	Aug 2020	Sep 2020	Oct. 2020	Nov 2020	Dec 2020	Present 20	Present 21	Absent 20	Absent 21	Proxy 20	Proxy 21
David Pennington	1	1	P	1	X	1	1	1	1	P	1	1	8	3	0	0	3	1
Jim Arnott	1	1	P	P	X	P	P	P	1	1	P	1	4	2	0	0	7	3
Sara Schrader	1	1	1	1	X	A	1	1	1	1	1	1	9	4	2	1	0	0
Charlie Denison	1	A	1	1	X	1	A	1	1	1	A	1	5	3	6	1	0	0
Larry Woods	1	1	1	1	X	1	1	1	1	1	1	A	10	4	0	0	0	0
Scott Moore	1	A	1	1	X	1	1	1	1	1	1	1	10	3	0	1	1	0
Collin Quigley	1	1	1	1	X	A	1	1	1	A	1	1	9	4	2	1	0	0
Chris Coulter	1	A	1	1	X	1	1	1	A	1	1	1	9	3	2	1	0	0
Paul Williams	1	1	1	1	X	1	P	P	1	1	1	1	8	4	0	0	3	0