

# 9-1-1 Advisory Board Meeting

## November 20, 2019

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on November 20, 2019 at 3:06 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –October 16, 2019 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Langley seconded. Motion carried 8/0.

### 3. STATUS UPDATES

**Financial Reports** - Financial Reports – The written report for the September Financials were read to the board. Overall expenditures were 69% of budget. Personnel expenditures were 67% of budget leaving a vacancy on pace to \$653,930.79. This is well over the budgeted vacancy of \$276,000. Actual operations were 88% of the budget. This is ahead of pace due to CAD maintenance, Professional Services, and Office Supplies. Capital, Debt Service and contingency were 1.8% of budget. When making adjustments for one-time expenses (Gen-Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses were 68.3% of budget. With contingency removed Adjusted YTD Overall Budget is \$4,577,870 and Adjusted Overall YTD Spending is \$4,069,452 for a \$508,418 volume to the good. Cash balance at 9/30/19 consisted of the \$300,000.00 equipment reserve and \$4,267,287 in the warrant account. This is \$1,359,223 higher than last year. Uncleared checks at month-end totaled \$711. This leaves a net cash value of \$4,266,576. Net cash level is 3.064 times larger than required operating reserve level of \$1,490,156.

Written by Jeff Scott, Greene County Budget Office \*

### 4. OLD BUSINESS

- A. **Emergency Communications Department Update – Schwartz** – The October monthly “Atta’s” and compliments were passed around. There were no external complaints during the month of October. Schwartz noted beginning in 2020, a summary will be provided for the monthly ATTA’s thanks to our new file tracking system through Guardian Tracking.
- B. **P1CAD and Statistics Update –Webb**– The October and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently at 89.96% of the calls answered in ten seconds and Text-to-911 calls are remaining at roughly 30 a month. He stated we currently have five openings in the department that will be posted at the beginning of 2020.

**5. NEW BUSINESS**

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Pennington motioned to adjourn, Schrader seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, December 18, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

*Attachment 1*

**Present**

Paul Williams Springfield Police Department Representative  
 Lindsay Mericle Greene County Municipality Representative  
 David Pennington Springfield Fire Department Representative  
 Debi Wade-Proxy Greene County Sheriff’s Office Representative  
 Nelson Prewitt-Proxy Greene County Fire District Representative  
 Lisa Langley Member-at-Large Representative  
 Collin Quigley City of Springfield Representative  
 Sarah Schrader Springfield Business Representative

**Absent**

Chris Coulter Greene County Commission Representative

**Non-Voting Members Attendance**

Zim Schwartze Springfield - Greene County Emergency Communications Department  
 JR Webb Springfield - Greene County Emergency Communications Department  
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct. 2019	Nov 2019	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	11	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	P	1	P	P	A	3	1	5	0	3	10
Sara Schrader	1	1	1	1	1	1	A	1	1	A	1	1	9	9	2	2	0	0
Lisa Langley	1	1	A	1	A	1	A	1	A	1	1	1	10	7	1	4	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	1	P	9	10	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	1	1	1	P	1	7	9	2	1	2	1
Collin Quigley	A	1	1	1	1	A	1	1	1	A	1	1	8	8	9	3	0	0
Chris Coulter	1	1	A	1	1	1	1	A	P	1	A	P	6	7	3	3	2	1
Paul Williams	1	1	P	1	1	1	1	1	P	1	1	1	10	9	0	0	1	2