

# 9-1-1 Advisory Board Meeting

## October 16, 2019

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on October 16, 2019 at 3:01 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL – September 18, 2019 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Wade seconded. Motion carried 7/0.

### 3. STATUS UPDATES

**Financial Reports** - Financial Reports - Mike Cagle, representing the Greene County Budget Office, presented the August Financial reports. August represents 67% of the year. August Sales Tax Receipts came in very strong. Revenues are currently ahead of pace. Overall expenditures were 63% of budget. Personnel expenditures were 60% of budget leaving a vacancy on pace to \$654,439.13. This is well over the budgeted vacancy of \$276,000. Actual operations were 83% of budget. This is ahead of pace due to CAD Maintenance, Professional Services, and Office Supplies. Capital, Debt Service & Contingency were 1.8% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 60.9% of budget. With contingency removed Adjusted YTD Overall Budget is \$4,091,523 and Adjusted Overall YTD Spending is \$3,630,473 for a \$461,050 volume to the good. Cash balance at 8/31/19 consisted of the \$300,000.00 equipment reserve and \$3,927,445 in the warrant account. This is \$844,296 higher than last year. Uncleared checks at month-end totaled 336,504. This leaves a net cash value of \$3,890,941. Net cash level is 2.61 times larger than required operating reserve level of \$1,490,156. The outstanding items is 99.9% Springfield's July billing.

Written by Jeff Scott, Greene County Budget Office \*

### 4. OLD BUSINESS

- A. **Emergency Communications Department Update – Schwartz** – The September monthly “Atta’s” and compliments were passed around. There were no external complaints during the month of September. Schwartz noted the Emergency Communications department is working on implementing Guardian Tracking software for the entire department to assist with personnel files and electronic filing. She stated the CALEA accreditation process is on track and looking at the mock assessment to occur in January 2020.
- B. **PICAD and Statistics Update –Webb**– The September and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently at 88.5% calls answered in ten seconds and Text-to-911 calls are up by ten percent. He stated a CAD upgrade will be coming soon.

**5. NEW BUSINESS**

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Wade motioned to adjourn, Pennington seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, November 20, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

*Attachment 1*

**Present**

Paul Williams Springfield Police Department Representative  
 Lindsay Mericle Greene County Municipality Representative  
 David Pennington Springfield Fire Department Representative  
 Debi Wade-Proxy Greene County Sheriff’s Office Representative  
 Scott Moore Greene County Fire District Representative  
 Chris Coulter Greene County Commission Representative  
 Lisa Langley Member-at-Large Representative

**Absent**

Collin Quigley City of Springfield Representative  
 Sarah Schrader Springfield Business Representative

**Non-Voting Members Attendance**

Zim Schwartze Springfield - Greene County Emergency Communications Department  
 JR Webb Springfield - Greene County Emergency Communications Department  
 Megan Cunningham Springfield - Greene County Emergency Communications Department  
 Mike Cagle Greene County Budget Office

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	10	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	P	1	P	P	A	3	1	5	0	3	9
Sara Schrader	1	1	1	1	1	1	A	1	1	A	1	1	9	8	2	2	0	0
Lisa Langley	1	1	A	1	A	1	A	1	A	1	1	1	10	6	1	4	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	A	P	9	9	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	1	1	1	P	1	7	9	2	1	2	0
Collin Quigley	A	1	1	1	1	A	1	1	1	A	A	1	8	7	9	3	0	0
Chris Coulter	1	1	A	1	1	1	1	A	P	1	A	P	6	7	3	2	2	1
Paul Williams	1	1	P	1	1	1	1	1	P	1	1	1	10	8	0	0	1	2