

9-1-1 Advisory Board Meeting December 19, 2018

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on December 19, 2018 at 3:00 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL – November 28, 2018 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve the minutes, Langley seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports – Financial Reports – Tina Phillips, representing the Greene County Budget Office, presented the October Financial reports. October is 83% thru the year. Revenues are on pace with budget. Total expenses thru October are \$4,986,737.97 or 75.46% of total budget. If Contingency is backed out of budget and a monthly allocation is assumed for general liability, Springfield Allocated Overhead, and CAD Maintenance expenses then Adjusted Budget is \$5,411,995.74 and Adjusted Spending is \$4,903,665.88, 76.5% or \$508,329.85 to the good. This savings occurs in personnel which at \$560,037.24 below budget makes up for overages in the other areas without having to use contingency. Training & Meetings is 102.54%, and Network Line is 95.26% of budget (includes a December charge and a double charge this month). Building Maintenance is at 168.78% of budget. Office Supplies is at 117.12%. Computer Equipment remains at 212% of budget due to the Stencil Recording System upgrade (item approved to be handled by contingency funds). Vacancy is on pace to be over \$661,862. Cash balance at 10/31/18 (cash basis) of \$3,956,202 is \$1,006,555 above last year. Cash level is more than 2.4 times larger than required operating reserve level of \$1,602,950.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. Emergency Communications Department Update – Schwartze** – The November monthly “Atta’s” and compliments were passed around. There were four external complaints in November in which two were unfounded after investigation, one was a process error and the other was a complaint for rudeness which was discovered and handled.
- B. P1CAD and Statistics Update –Webb** – The CAD system was recently upgraded, and the system was down for one hour. The new advanced monitoring system found the Transportation Management Center’s live feed of the traffic related events were hitting the CAD system with 30 million database hits per hour. There were two minor issues after the update and they have been handled. Monthly statistics were reviewed. The Springfield-Greene County 9-1-1 call takers are currently at 83.45% response time. Schwartze noted there were a larger amount of text-to-911 in 2017 than 2018 due to testing the system. She stated we are receiving roughly 25 texts-to-911 a month.

5. NEW BUSINESS

A. 9-1-1 Advisory Board Chairs – Schwartz noted elections are held every February for chair elections. She stated the Greene County Sheriff’s Office seat, the Springfield Police Department seat and the Springfield Business Representative seat are up in 2019.

Paul Williams said he would like to recommend Sarah Schrader to be reappointed for a three-year term for her current Business Representative seat in 2019.

Chair Williams also complimented 9-1-1 as his CAmP Class (City Ambassadors Program) visited the previous week. Executive Secretary Megan Cunningham and Williams are members of the current class.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:35 p.m.

The next scheduled meeting will be **Wednesday, January 16, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Larry Woods-Proxy Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Lisa Langley Member-at-Large Representative
 Collin Quigley City of Springfield Representative
 Sarah Schrader Springfield Business Representative
 Scott Moore Greene County Fire District Representative
 Tina Phillips-Proxy Greene County Commission Representative

Absent

None

Non-Voting Members Attendance

Debi Wade Greene County Sheriff's Office Representative
 Zim Schwartz Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Present 17	Present 18	Absent 17	Absent 18	Proxy 17	Proxy 18
David Pennington	X	A	P	1	1	P	1	1	1	1	1	1	7	8	1	1	2	2
Jim Arnott	X	1	1	A	A	A	1	A	P	P	P	A	6	3	1	5	4	3
Sara Schrader	X	1	1	1	A	A	1	1	1	1	1	1	9	9	0	2	0	0
Lisa Langley	X	A	1	1	1	1	1	1	1	1	1	1	6	10	1	1	0	0
Lindsey Mericle	X	1	1	1	1	1	1	1	1	1	A	P	8	9	1	1	0	1
Scott Moore	X	1	A	1	1	1	A	P	1	1	P	1	7	7	1	2	1	2
Collin Quigley	X	1	1	1	A	1	1	1	1	A	A	1	7	8	4	3	0	0
Chris Coulter	X	1	1	A	A	1	1	P	1	1	A	P	8	6	2	3	1	2
Paul Williams	X	1	P	1	1	1	1	1	1	1	1	1	9	10	0	0	2	1

* X – Canceled Meeting January 10, 2018