

9-1-1 Advisory Board Meeting

March 14, 2018

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Arnott on March 14, 2018 at approximately 3:00 PM in the Public Safety Center, 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members were in attendance. *Attendance details in Attachment 1.*

2. APPROVAL of the February 14, 2017 Meeting Minutes – Arnott indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Higdon spoke on behalf of Williams requesting a change to the February meeting minutes, in the section of Financial Reports, the additional comments made by Jeff Scott to be changed from “...that he wanted to consider adding personnel since the budget has been so stable...” to “...that we could consider adding personnel since the budget has been so stable...”. Coulter motioned to approve the corrections. Mericle seconded. Motion carried 7/0 (one additional board member arrived after the vote).

3. STATUS UPDATES

A. Financial Reports (*March Meeting*) – Tina Phillips, representing the Greene County Budget Office presented the January Financial Report as follows: (*Revenue is on pace with budget. Looking at activity for next month we are expected to soon be ahead of budget. January represents 8.3% of the budgeted year. Total expenses thru January are \$421,338.12 or 6.38% of total budget. Budgeted funds thru January are \$520,004.26 or \$98,666.14 higher than actual. If Contingency is backed out of budget and a monthly allocation is assumed for general liability, Springfield Allocated Overhead, and CAD Maintenance expenses then Adjusted Budget is \$503,602.39 and Adjusted Spending is \$461,884.62 or \$41,718 lower. All of this savings is occurring in personnel. Network line expense includes December of last year which causes it to be much higher than expected. In addition, postage and utilities are a little higher than expected. Cash balance at 1/31/18 (cash basis) of \$2,613,875 is just \$33,310 above last year. Cash level is a little more than a million dollars more than required operating reserve level.*)

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz - The February monthly “Atta’s” were passed around. This month, co-workers stepped up to assist each other in multiple ways, from scraping icy windshields during inclement weather to assisting with kitchen cleanup without being asked to do so. One external complaint for improper call taking and a citizen was concerned that her call had been dropped in priority. The situation consisted of it being a busy Friday night and there were no officers to send. This external complaint was scored by our QA Manager Morrison at a 100% and unfounded.

B. P1CAD and Statistics Update – Schwartz – Typical numbers for this time of year. The percentage of time that 911 calls are answered in less than 10 seconds has moved up to 86%, getting very close to our 90% goal. Cell phone usage is still at 82%.

C. MO 911 Modernization and Improvements Report – Schwartz - Last year the State of Missouri Governor Greitens passed a bill for the Department of Public Safety to create a report with no budget. The committee reached out to the Missouri to gain the information needed for this report which was due to the Governor by December 31, 2017. Additions have been made since a copy of the wrong report was released. Viau will be sending out the corrected report for the 911 Advisory board to review.

Senate Committee met with JR Webb (Springfield-Greene County 911) and Sonny Saxton (Mercy) concerning the MO 911 Modernization and Improvement legislation for an hour and a half asking technical questions. This action is encouraging for the legislation to pass year.

Quigley asked to clarify what the legislation is trying to accomplish. The legislation is meant to allow each county to decide for themselves what funding type would work best for their 911 system. Cell phone carriers tax their costumers a 911 tax and currently Missouri is the only state out of 50 that is not taking advantage of this funding option. Since 16 counties in Missouri do not have 911 centers, this funding would enable them to construct a center for their county.

The Statewide Missouri Public Safety Communications Conference which Schwartze and Webb are members of the conference committee, was held in St. Louis MO on March 3rd – 7th. This was a great opportunity for the Missouri PSAPs (Public Safety Answering Point) to get additional training.

D. Intergovernmental Agreement Update – Coulter / Quigley – Quigley reviewed the latest version of the Intergovernmental Agreements between the City of Springfield and Greene County with the city legal staff. Schwartze and Quigley have a meeting scheduled to discuss the changes. Then Quigley and Coulter will meet with County Attorney John Housley if needed.

E. CALEA Update – Schwartze – City of Springfield legal staff is still looking at the contracts and they should be signed in the near future. Schwartze (Director) and Heather Morrison (QA Manager) will be leaving on March 20th for the CALEA Conference in Frisco, TX.

F. Appointing of the Advisory Board Positions - Coulter

1. Chris Coulter – Greene County Commission Representative
2. Collin Quigley – City of Springfield Representative
3. David Pennington – Springfield Fire Department Representative

Langley motioned to approve the Advisory Board Positions. Schrader seconded. Motion carried 8/0

5. NEW BUSINESS

A. 2018 National Telecommunicators Week is April 8th – 14th Schwartze explained that Telecommunicator week is a time to celebrate and recognize all the hard work the telecommunicators do all year long. This year’s theme is Coins & Patches as we have a design contest in place for creating a coin and patch for our PSAP. Arnott is donating meals from the jail cafeteria and serving breakfast, lunch, and dinner to show appreciation for the telecommunicators during their celebration week.

B. 911 Advisory Board yearly Cardinals baseball game will be on June 12th starting at 6:30PM. Contact Katrina at Kviau@springfieldmo.gov to reserve your tickets.

C. The Springfield Fire Department held their annual awards banquet and honored Joseph & Ashley House with the “Civilian Life Saving” award. Ashley is a telecommunicator with Springfield-Greene County 911 and her husband is a firefighter with the Willard Fire Protection District. Joseph & Ashley were floating on Lake Springfield when they came across a woman face down in the water. After retrieving her from the lake they started CPR while waiting for the Medics to arrive. Congratulation to these superstars who even off duty they continue to serve the public.

6. ANY OTHER BUSINESS

7. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:24 p.m. Coulter motioned to adjourn, Quigley seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, April 11, 2018 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Greg Higdon - Proxy Springfield Police Department Representative
 Sarah Schrader Springfield Business Representative
 Jim Arnott Greene County Sheriff's Office Representative
 Lindsey Mericle Greene County Municipality Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Bryan Newberry - Proxy Springfield Fire Department Representative
 Lisa Langley Member – At – Large Representative

Absent

Scott Moore Greene County Fire District Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department
 Tina Phillips Greene County Budget Office Representative

	Jan 2018	Feb 2018	Mar 2018	Apr 2017	May 2017	Jun 2017	July 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Present 17	Present 18	Absent 17	Absent 18	Proxy 17	Proxy 18
David Pennington	X	A	P	1	1	P	1	1	A	1	1	P	7	0	1	1	2	1
Jim Arnott	X	1	1	1	A	P	1	1	1	P	P	P	6	2	1	0	4	0
Sara Schrader	X	1	1	1	1	1	1	1	1	1	1	1	9	2	0	0	0	0
Lisa Langley	X	A	1	-	-	1	1	A	1	1	1	1	6	1	1	1	0	0
Lindsey Mericle	X	1	1	1	1	1	1	1	1	1	A	1	8	2	1	0	0	0
Scott Moore	X	1	A	1	1	1	1	1	A	1	P	1	7	1	1	1	1	0
Collin Quigley	X	1	1	1	1	1	A	A	1	A	A	1	7	2	4	0	0	0
Chris Coulter	X	1	1	1	1	P	1	1	1	1	A	A	8	2	2	0	1	0
Paul Williams	X	1	P	P	1	1	1	1	1	1	1	1	9	1	0	0	2	1

* X – Canceled Meeting January 10, 2018