

9-1-1 Advisory Board Meeting

January 11, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Hall on January 11, 2017 at approximately 3:08 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Nine board members were in attendance. *Attendance details in Attachment 1.*

2. APPROVAL of the December 14, 2016 Meeting Minutes – Hall indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Williams motioned to approve the minutes with corrections. Fisk seconded. Motion carried 9/0.

3. STATUS UPDATES

A. Financial Reports – Jeff Scott (via conference call), Greene County Budget Officer presented the November 2016 reports. October represent 92% of the year. Sales tax revenue for November is \$556,300.51 and December is \$585,062.76. Sales Tax will be 100.5% of budget or up \$31,261.74. Currently Revenue is at 91.32% of budget. Total expenses are only at 79.87% of budget. Personnel being light at 81.33% are attributed to less overtime due to the six new hires and possibly full year benefits figured without the waiting periods. There is also some salary and benefit savings from turnover. Operations are high at 95.95 percent; however, general liability, Springfield Allocated Overhead, and CAD Maintenance have been fully billed. Training, Office Supplies and Postage overages are more than offset by Uniforms, Legal, Equipment and Building Maintenance. The staffing study adds another \$39,750.00 to operations. Revenue is more than \$540,000 higher than Expenditures. Cash balance of \$3,367,145 remains over twice as much as the level needed for 90-day operating reserves.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz The monthly “Atta’s” were passed around and zero external complaints in December. Personnel openings are currently at two and the process for filling these positions will be opened February 2017 by Human Resources. Last hiring process 194 applications were received, only 17 passed testing to qualify, and 6 were hired. Current turnover percent is holding at 15% for 2016. Industry Standards typically are 18-20% and this is a vast improvement from past years.

B. PICAD and Statistics Update – Schwartz December’s numbers were down compared to December 2015. Discussion on the amount of calls per incident and how the system discounts the duplicate calls. CAD upgrade distribution list was passed around the room for verification. Overview of 2016 yearly report will be presented at the February 2017 meeting.

C. Intergovernmental Agreements Update – Hall Reported that on January 12, 2017, John Housley, Republic’s attorney, and Chief David Hall will be meeting to negotiate details to complete the agreements. Hall will notify the board of a replacement to continue with the responsibilities for completion of agreements.

D. Staffing Study #14 Committee Update - Hall agreed to complete duties associated with Staffing Study #14 before retirement. Explanation below - (*November 2016 9-1-1 Advisory Board Meeting Minutes excerpt*)

NEW BUSINESS

A. Hall appointed a committee to research the advantages and disadvantages of Recommendation #14 from the Staffing Study. Jeff Coiner, Director of the City of Springfield IS department, was at the September 14, 2016 9-1-1 Advisory Board Meeting and gave his thoughts on this recommendation already.

Committee for Recommendation # 14

City Fire – David Hall

City Police – Paul Williams

Sheriff – Jim Arnott

County Fire – Scott Moore

Including Zim Schwartz Director of Springfield Greene Co 911 and Katrina Viau Executive Secretary.

Quigley stated that this recommendation is an operational decision. This committee would be for research to report their findings to Director Zim Schwartz.

5. NEW BUSINESS

A. Advisory Board photo taken by Rick Crimas and will be placed in the 9-1-1 Conference Room.

B. Chief David Hall will be retiring from the City of Springfield and accepting a new position with MSU as of January 27, 2017. Announcement that City Fire position on the 911 Advisory Board will be held by David Pennington.

C. Discussion by the Board about Active 911, a third party company several rural county fire departments use as a replacement for a CAD system. Prewitt (Ebenezer), Compton (Republic), and Scott Moore (Battlefield) requested Board support in their efforts in working with City of Springfield IS department to understand the glitches of communication between City of Springfield CAD system and Active 911. Meeting will be formed between county fire departments and City of Springfield IS to gain proper understanding of the actual issue.

6. Any Other Business

A. Schwartz thanked Chief Hall for his years of service on the 9-1-1 Advisory Board from March 2010 - February 2017.

7. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 4:23 p.m. Williams motioned to adjourn, Fisk seconded. Motion carried 9/0.

The next scheduled meeting will be **Wednesday, February 8, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

David Hall	Springfield Fire Department Representative
Duane Compton	Greene County Municipality Representative
Chris Coulter	Greene County Commission Representative
Paul Williams	Springfield Police Department Representative
Nelson Prewitt	Greene County Fire District Representative
Howard Fisk	Springfield Business Representative
Jim Arnott	Greene County Sheriff's Office Representative
Collin Quigley	City of Springfield Representative
Scott Kensel	Member-at-Large Representative

Absent

Non-Voting Members Attendance

Zim Schwartz	Springfield - Greene County Emergency Communications Department
Katrina Viau	Springfield - Greene County Emergency Communications Department
Scott Moore	Battlefield Fire Protection District
Phil Corcoran	Greene County Sheriff's Office Department

	Jan 2017	Feb 2016	Mar 2016	Apr 2016	Apr* 2016	May 2016	Jun 2016	Jun* 2016	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Hall	1	1	1	1	1	1	1	1	1	1	P	X	1	1	12	1	0	0	1	0
Jim Arnott	1	1	P	1	P	1	A	1	A	A	P	X	P	P	4	1	4	0	5	0
Howard Fisk	1	1	1	A	A	1	1	1	A	1	1	X	1	1	10	1	3	0	0	0
Scott Kensel	1	1	A	1	1	A	1	A	A	A	A	X	A	A	5	1	8	0	0	0
Duane Compton	1	1	1	1	1	1	1	1	1	P	1	X	1	1	12	1	0	0	1	0
Nelson Prewitt	1	A	A	1	1	1	1	A	1	1	1	X	A	1	10	1	3	0	0	0
Collin Quigley	1	1	1	1	1	1	1	1	A	1	A	X	1	1	11	1	2	0	0	0
Chris Coulter	1	1	1	1	1	1	A	1	1	1	A	X	1	1	10	1	3	0	0	0
Paul Williams	1	P	1	1	1	1	1	1	1	1	1	X	P	P	10	1	0	0	3	0

- * Special Meeting April 18, 2016
- * Special Meeting June 24, 2016
- * X Canceled Meeting Oct 12, 2016