

## **9-1-1 Advisory Board Meeting November 15, 2023**

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Coulter on November 15, 2023, via phone conference call. Seven board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –October 18, 2023 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Denison motioned to approve the minutes; Williams seconded. Motion carried 7/0.

### **3. STATUS UPDATES**

**Financial Reports** - The written report for the August Financials were presented by Budget Officer Jeff Scott. September represents 75% of the year. Sales tax is behind pace at 73%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 74%. Personnel expenditures were 68% compared to 19 of 26 pay periods being 73%. Vacancy is on pace to be \$439,034.43 better than budget of \$275,000. Operations is ahead of pace at 83%. CAD System Maintenance and Springfield Allocated Overhead are the major contributors to this situation. Office Supplies and Equipment Maintenance are over budget. When you combine Personnel & Operations, expenditures are better than pace at 71%. Capital, Debt Service and Contingency is at 43%. Overall, total expenditures are better than pace at 66%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 63% of budget. Adjusted YTD Overall Budget is \$6,981,580.78 and Adjusted Overall YTD Spending is \$5,941,959.26 for a \$1,039,621.52 volume to the good through 9 months.

Cash balance at the end of September 2023 was \$8,227,953 in the warrant account. This is \$1,654,782 higher than last year. Cash level (less outstanding warrants) is 3.83 times the required operating reserve level of \$1,928,537.

**Written by Jeff Scott, Greene County Budget Office \***

### **4. OLD BUSINESS**

- A. **Center Update –Ford** – Ford noted there are currently eleven 9-1-1 Telecommunicator position vacancies. She stated NextGen is currently working on setting up a back-up circuit. Ford noted she is currently working on mental health projects for the department, including further engaging and growing the Peer Support Team. She stated they are currently working on improving building security and creating team challenges for the department. Ford noted she is working with Animal Control to work through their short staffing issues as well as utilizing social media for public education and engagement.
- B. **P1CAD and Statistics Update –Webb** – Webb noted 92.8% of calls are being answered within 15 seconds. He stated they are currently working on a CAD upgrade and CAD refresh.

**5. NEW BUSINESS**

**6. ADJOURNMENT --** With no further business to discuss, the meeting was adjourned at approximately 3:21 p.m. Denison motioned to adjourn, Williams seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, December 20, 2023, at 3:00 p.m.** in the second-floor conference room of the Public Safety Center.

*Attachment 1*

**Present**

Paul Williams Springfield Police Department Representative  
 David Pennington Springfield Fire Department Representative  
 Sarah Schrader Springfield Business Representative  
 Jamie Kilburn Greene County Fire District Representative  
 Collin Quigley City of Springfield Representative  
 Chris Coulter Greene County Commission Representative  
 Charlie Denison Member-at-Large Representative  
 Jim Arnott Greene County Sheriff’s Office Representative

**Absent**

Larry Woods Greene County Municipality Representative  
 Sarah Schrader Springfield Business Representative

**Non-Voting Members Attendance**

April Ford Springfield - Greene County Emergency Communications Department  
 JR Webb Springfield - Greene County Emergency Communications Department  
 Megan Cunningham Springfield - Greene County Emergency Communications Department  
 Mike Cagle Greene County Finance Department

	Jan 2023	Feb 2023	Mar 2023- CANCELED	Apr 2023	May 2023	June 2023	July 2023- CANCELED	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2022	Present 22	Present 23	Absent 22	Absent 23	Proxy 22	Proxy 23
David Pennington	1	1	-	1	1	1	-	1	1	1	A	1	7	8	3	1	1	0
Jim Arnott	1	1	-	A	A	1	-	A	1	1	A	A	5	5	5	4	1	0
Sarah Schrader	1	1	-	1	1	1	-	1	1	A	1	A	9	8	2	1	0	0
Charlie Denison	1	1	-	A	1	1	-	1	1	1	1	1	8	8	3	1	0	0
Larry Woods	1	A	-	1	1	A	-	1	1	A	1	1	9	6	2	3	0	0
Jamie Kilburn	-	-	-	1	1	1	-	1	1	1	1	1	10	7	1	1	0	0
Collin Quigley	A	1	-	1	1	1	-	1	1	1	1	1	7	8	3	1	0	0
Chris Coulter	1	A	-	1	1	1	-	1	1	1	1	1	6	8	4	1	1	0
Paul Williams	1	P	--	1	1	1	-	1	P	1	1	1	7	7	0	0	4	2