

9-1-1 Advisory Board Meeting

August 16, 2023

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Pennington on August 16, 2023, via phone conference call. Nine board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –June 21, 2023 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Woods motioned to approve the minutes; Coulter seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - The written report for the June Financials were presented by Budget Officer Jeff Scott. June represents 50% of the year. Sales tax is behind pace at 47.89%. Bank and Investment Interest are ahead of pace. Overall, revenue is ending the month behind pace at 48.51%. Personnel expenditures were 46% compared to 13 of 26 pay periods being 50%. Vacancy is on pace to be \$509,569.30 better than budget of \$275,000. Operations is ahead of pace at 64%. CAD System Maintenance and Springfield Allocated Overhead are the major contributors to this situation. When you combine Personnel & Operations, expenditures are at pace at 50%. Capital, Debt Service and Contingency is at 18%. Overall, total expenditures are better than pace at 44%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Maint, Equipment), expenses are 39% of budget. Adjusted YTD Overall Budget is \$4,734,268 and Adjusted Overall YTD Spending is \$3,730,122 for a \$1,004,146 volume to the good through 6 months.

Cash balance at the end of June 2023 was \$7,804,661 in the warrant account. This is \$1,725,645 higher than last year. Cash level is 3.76 times the required operating reserve level of \$1,928,537.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Webb** – Webb noted they will be posting the 911 Telecommunicator vacancy on September 5th. He stated the console update and carpet project had been completed.
- B. **P1CAD and Statistics Update –Webb** – Webb noted 91.1% of calls are being answered within 15 seconds.

5. NEW BUSINESS

- A. **Budget Presentation and Approval – Ford** – Ford presented the 2024 County Budget proposal to the 9-1-1 Advisory Board. After a brief discussion, Jeff Scott from the Greene County Finance Department had made some adjustments to the line items.

Williams made a motion to approve the 2024 County Budget with the following adjustments to be made including increasing the telephone line to \$3,500, increasing the office supplies line to \$65,000, moving the \$25,000 from Building Reserve into unappropriated contingency and increase the sales tax revenue to \$9,387,000, Coulter seconded. Motion carried 8/0.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:40 p.m. Quigley motioned to adjourn, Denison seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, September 20, 2023, at 3:00 p.m.** at the Public Safety Center, 330 W Scott St., 2nd Floor Conference Room, Springfield, MO 65802.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 David Pennington Springfield Fire Department Representative
 Sarah Schrader Springfield Business Representative
 Jamie Kilburn Greene County Fire District Representative
 Collin Quigley City of Springfield Representative
 Chris Coulter Greene County Commission Representative
 Charlie Denison* Member-at-Large Representative
 Larry Woods Greene County Municipality Representative

Absent

Jim Arnott Greene County Sheriff’s Office Representative

Non-Voting Members Attendance

April Ford Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Finance Department

	Jan 2023	Feb 2023	Mar 2023- CANCELLED	Apr 2023	May 2023	June 2023	July 2023- CANCELLED	Aug 2023	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Present 22	Present 23	Absent 22	Absent 23	Proxy 22	Proxy 23
David Pennington	1	1	-	1	1	1	-	1	1	A	1	1	7	6	3	0	1	0
Jim Arnott	1	1	-	A	A	1	-	A	1	A	A	A	5	3	5	3	1	0
Sarah Schrader	1	1	-	1	1	1	-	1	1	1	A	A	9	6	2	0	0	0
Charlie Denison	1	1	-	A	1	1	-	1	1	1	A	1	8	5	3	1	0	0
Larry Woods	1	A	-	1	1	A	-	1	1	1	A	1	9	4	2	2	0	0
Jamie Kilburn	-	-	-	1	1	1	-	1	1	1	1	1	10	4	1	1	0	0
Collin Quigley	A	1	-	1	1	1	-	1	A	A	1	1	7	5	3	1	0	0
Chris Coulter	1	A	-	1	1	1	-	1	1	A	P	1	6	5	4	1	1	0
Paul Williams	1	P	-	1	1	1	-	1	1	P	1	1	7	5	0	0	4	1

*Charlie Denison entered the meeting at 3:05 p.m.