

9-1-1 Advisory Board Meeting

July 20th, 2022

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Pennington on July 20th, 2022 at 3:04 p.m. via phone conference call. Seven board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –June 15, 2022 Meeting Minutes** – Pennington indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Quigley motioned to approve the minutes; Denison seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - Financial Reports - The written report for the April Financials were presented by Deputy Budget Officer Tina Phillips. May represents 42% of the year. Sales tax is at 43.58% of budget with 911 Service Charge at 44.11 % and Investment Interest exceeding well over budget at 2,228.79%. Overall, revenue is coming in ahead of budget at 44.25%. Personnel expenditures were 41.47% of budget, compared to 42.3% for 11 of 26 pay periods with projected vacancy to be 105,402.50 better than budget of \$275,000. Operations are 61.26% of budget with telephone, CAD Systems Maintenance, and office supplies ahead of pace. Capital, Debt Service and Contingency are at 62.23% with Equipment coming in at 104%. Overall, total expenditures are above budget at 46. 75%. When making adjustments for one-time expenses (Gen.Liability, Telephone, Spfld All OvrHd, CAD System Main, Equipment), expenses are 33% of budget. With contingency removed, Adjusted YTD Overall Budget is \$2,921,758.92 and Adjusted Overall YTD Spending is \$2,289,796.40 for a \$631,962.53 volume to the good.

Cash balance at 5/31/22 was \$6,090,996 in the warrant account. This is \$2,714,048 higher than last year. Net cash level is 3.14 times the required operating reserve level of \$1,665,031.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted Springfield-Greene County 9-1-1 Emergency Communications just completed a hiring cycle that is anticipated to have new hires beginning at the end of August. He congratulated Melissa Jennings who has been selected as the new Shift Supervisor.
- B. **P1CAD and Statistics Update –Webb** – Webb noted they will be renegotiating the CAD contract in 2024 and a hardware refresh is in progress. He stated 90.1% of calls are being answered within 15 seconds.

5. NEW BUSINESS

- A. Budget Presentation and Approval – Inman** – Inman noted there is an increase in the salary line due to raises in merit steps and occupational series raises for 9-1-1. He stated the computer equipment line has been increased to allow for the purchase of portables and control stations. Inman noted the Building Reserve line has increased to allow for savings for any needed improvements, repairs or unexpected costs the department may incur.

Denison motioned to approve the 2023 Springfield-Greene County 9-1-1 Emergency Communications Department budget; Williams seconded. Motion carried 7/0.

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:42 p.m. Williams motioned to adjourn, Denison seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, August 17, 2022 at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Tad Peters-Proxy Springfield Police Department Representative
 Sarah Schrader Springfield Business Representative
 *Collin Quigley City of Springfield Representative
 Charlie Denison Member-at-Large Representative
 Phil Corcoran-Proxy Greene County Sheriff's Office Representative
 David Pennington Springfield Fire Department Representative
 Chris Coulter Greene County Commission Representative

Absent

Larry Woods Greene County Municipality Representative
 Scott Moore Greene County Fire District Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Tina Phillips Greene County Finance Office

	Jan 2022	Feb 2022	Mar 2022- CANCELLED	Apr 2022	May 2022	June 2022	July 2022	Aug 2021	Sep 2021	Oct. 2021	Nov 2021	Dec 2020	Present 21	Present 22	Absent 21	Absent 22	Proxy 21	Proxy 22
David Pennington	1	A	-	P	A	1	1	A	1	1	A	1	7	3	1	2	1	1
Jim Arnott	1	1	-	A	1	1	P	P	1	1	1	1	5	4	1	1	4	1
Sarah Schrader	1	1	-	1	1	1	1	A	1	1	1	1	8	6	2	0	0	0
Charlie Denison	1	1	-	A	1	1	1	A	A	1	1	1	7	5	3	1	0	0
Larry Woods	1	1	-	1	1	1	A	1	1	1	1	A	9	5	1	1	0	0
Scott Moore	1	1	-	1	1	1	A	1	1	1	1	1	9	5	1	1	0	0
Collin Quigley	A	A	-	1	1	1	1	1	A	A	1	1	7	4	3	1	0	0
Chris Coulter	1	A	-	A	1	A	1	1	A	1	1	1	8	3	2	3	0	0
Paul Williams	P	P	--	1	1	P	1	1	1	A	P	1	8	3	1	0	1	3

*Collin Quigley left the meeting at 3:38 p.m.