

# 2023 Recommended Budget





- 2023 Recommended Budget
- Commission Decision Points
- Budget Calendar
- Questions and Comments

# Thank You!!

First off, THANK YOU everyone for taking the time to attend today and for participating in the budget process.

## MATERIALS

This presentation and a PDF of the Recommended Budget lines and totals are available on the Budget Department web page. <https://www.greenecountymo.gov/budget/> In addition, each Officeholder and Department Head should have received an excel file of the expenditure lines related to your Office or Department. Please contact us for additional items or with questions.

# TODAY

**50.540. Offices to prepare estimates of expenditures and revenues — duties of budget officer — hearings.** 4. The budget officer shall then prepare the budget document in the form prescribed by section [50.550](#), and transmit it to the county commission not later than November fifteenth in counties of class one, ...

**50.550. Annual budget shall present a complete financial plan — county law enforcement restitution fund authorized.** — 1. The annual budget shall present a complete financial plan for the ensuing budget year. It shall set forth all proposed expenditures for the administration, operation and maintenance of all offices, departments, commissions, courts and institutions; the actual or estimated operating deficits or surpluses from prior years; all interest and debt redemption charges during the year and expenditures for capital projects.

2. The budget shall contain adequate provisions for the expenditures necessary ... for the cost of holding elections and for the costs of holding circuit court in the county that are chargeable against the county, for the repair and upkeep of bridges other than on state highways and not in any special road district, and for the salaries, office expenses and deputy and clerical hire of all county officers and agencies. ...

## What has been done?

We have estimated the ending cash balances for 2022 for each fund. This has given us a beginning point for the 2023 year. With this beginning point, we can apply the estimated fiscal revenues, transfers, expenditures, and possible savings to come up with ending 2023 balances for each fund. With this information, we not only know whether the budget plan works on a fiscal basis, we can determine how much is possible to be added to the budget.

The recommended budget includes:

- 5% COLA and mid-year step for eligible employees
- 3% increase in sales tax from anticipated ending 2022 sales tax
- Combination of GR I and GR II funds

Typically not in the recommended budget:

- Requests for new positions or increases in a position
- Requests for new capital items
- Requests for increases in operating lines

Early Actions by Commission:

- Increased COLA beyond typical 1%
- Decisions on some positions, capital items, and operating lines

## Recommended Notes

Fund 201 – Road & Bridge Fund – Estimated beginning balance of \$36,397k (1.0x recommended budget). Cash growing by \$4,383K. Com Dec of 8.7k for two position changes.

Fund 202 – Assessment Fund – Estimated beginning balance of \$4,832,000 (1.9x typical operations). Use of cash is \$609k with \$133k of projected savings from vacancy included. \$517k of that total is one-time capital items. Com Dec of \$276k including \$236k in personnel requests and \$40k in legal, vehicle operations, dues, and supplies.

Fund 203 – Real Property Improvement – \$9,053k in projects funded by existing bond funds, Judicial facility fund, and ARPA.

Fund 204 – 911 Fund – Beginning balance estimated at \$6,875k with cash growing by 1,225K. This balance is large enough to sustain a year of operations. 1,448K Com Dec.

Fund 205 – Sewer Fund – Cash growing by 30k, budgeted project is not anticipated to happen.

Fund 207 – Parks – fully distributed fund.

Fund 208 – Senior Board Fund – as requested.

## Recommended Notes

Fund 223 – Judicial Circuit Surcharge – Use of funds for Court related campus projects.

Fund 232 – LEPC – as requested.

Fund 236 – Prosecuting Attorney Training – as requested.

Fund 238 – Courthouse Administration – as requested.

Fund 239 – Shelter for Victims – as requested.

Fund 242 – Sheriff Federal Grants – as requested.

Fund 243 – Sheriff DARE Project – as requested.

Fund 245 – Sheriff K-9 – as requested.

Fund 246 – Sheriff Training – as requested.

Fund 253 – Employee Appreciation – as requested.

Fund 254 – School – Off-setting revenues and expenditures.

Fund 301 – Bond – as requested.

## Discretionary Funds listed for informational purposes:

Fund 222 – Drug Court

Fund 224 – Circuit Court Office

Fund 227 – Inmate Security

Fund 228 – Juvenile Incentive

Fund 231 – PA Forfeiture

Fund 233 – Collector Tax Maintenance

Fund 234 – PA Administrative Handling Cost

Fund 235 – Prosecuting Attorney Delinquent Tax

Fund 237 – Recorder's User

Fund 241 – Sheriff Fee

Fund 244 – Sheriff Justice Forfeiture

Fund 247 – Sheriff Post Commission

Fund 248 – Sheriff Revolving

Fund 249 – Special Election

Fund 251 – Election Services



## Fund 206 – LEST (LEST I & II Combined)

Combined beginning balance for fiscal 2023 of \$934.5k with a \$712.9k fiscal decrease. This leaves an ending balance of \$221.6k (\$71.2k operating and \$150.4k equipment reserve).

Unrecommended requests for total \$474.5k.

Requests in LEST that are not in recommended

Prosecuting Attorney – 19.0k in requests – position increases and policy change

Sheriff – 285.9k in requests

- 21.4k position increases and policy change
- 18.1k increase in uniforms
- 22.1k increase in training
- 23.9k increase in medical supplies and recruitment
- 4.2k increase in maintenance
- 196.1k increase in food and indigent supplies

Vehicle Operations – 46.5k in requests for increased maintenance and incidents

Vehicle Capital – 927.2k beyond equipment reserve amounts with 804.1k funded and Com Dec on 123.1k remaining

General Revenue I & II have been combined this year and has an estimated beginning balance of \$42,555k. After recommended revenues, expenditures, transfers and estimated savings the ending recommended balance is \$36,848.3k (a reduction of \$5,706.6k in balance).

At the end of 2023 planned reserves should be \$18,527.3k and additional amounts of \$1,650.1k and 13,801.5k need to be set aside for future Jamestown payoff and future planned spenddowns in the resolution.

This leaves a remaining \$2,869,850.95 in possible spendable GR balance.

Unrecommended requests total \$5,773,660.95. A summary of the requests follow.

Requests in GR that are not in recommended

County Clerk – 11k requests – increase in rates for 2 temp employees

Collector – 55.5k requests

- New position, contract labor, & mailing supplies above last year levels

Commission – 5,115.5k requests

- 175.8k Medical Examiner requests for personnel, contracts, capital, and other items
- 6.0k Human Resources compensation study
- 939.5k Information Systems requests for personnel, training, maintenance, and capital
- 269.8k Emergency Management requests for uniforms, utilities, maintenance, capital, and contracts
- 46.0k Resource Management request for stormwater projects
- 1,836.1k Building Operations requests for 12 positions, position adjustments, salary policies, training, projects, janitorial supplies, and capital

## Requests in GR that are not in recommended - continued

### Commission - continued

- 90.0k General Services request for capital
- 64.7k Budget request for contracts and related capital
- 5.0k MU Extension request for positions
- 1,659.6k Health Department requests for contracts
- 23.0k Vehicle requests for incidents

### Prosecuting Attorney – 418.9k requests

- 198.9k Changes in positions and compensation policies
- 20.0k Contracts for transcription and recruitment
- 200.0k Project

### Public Administrator – 9.5k request for change in positions

### Recorder – 11.2k request for change in positions

## Requests in GR that are not in recommended - continued

### Sheriff – 137.4k requests

- 21.6k Changes in positions and compensation policies
- 5.8k Increase for uniforms & gas masks
- 24.4k Increase in training
- 5.3k Increase in maintenance
- 20.5k Trauma kits and cameras
- 59.8k Capital requests

### Treasurer – 14.6k request for new part-time position

# Budget Calendar (Subject to Change)

- November 15: Recommended Budget to Commission Hearings & Department Meetings (if requested by Department)

Wednesday    Nov 16    8:00 to 11:30, 1:30 to 5:00

Thursday      Nov 17    8:00 to 11:00

Friday         Nov 18    8:00 to 11:30, 1:30 to 5:00

(meetings will be posted as blocks of time)

Additional dates may be added if needed

- December 1 – December 9: Commission Decision Meetings
- December 23 – Finish Budget Book and make it available for review
- January 10 – Final Public Hearing on Budget & Adoption



Email Tina Phillips to schedule a meeting with Commission & Budget Office to discuss your department budget concerns.