

# **9-1-1 Advisory Board Meeting**

## **July 21, 2021**

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Moore on July 21, 2021 at 3:11 p.m. in the Public Safety Center, EOC Floor at 330 W. Scott Street, Springfield, MO 65802. Seven board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL –June 16, 2021 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Schrader motioned to approve the minutes; Pennington seconded. Motion carried 7/0.

### **3. STATUS UPDATES**

**Financial Reports** - The written report for the April Financials were presented by Budget Officer Jeff Scott. April represents a third of the year. Revenues are right on pace. Note that 911 Service charge is at 40.81% of budget, with how these quarterly payments come in we would expect to be at 50% of budget now. The 30k that we are behind in 911 Service Charge is expected to be offset by higher future Sales Tax receipts. Overall expenditures were 31% of budget. Personnel expenditures were 29% of budget leaving vacancy on pace for \$225,959. Actual operations are 48.48% of budget. Primarily due to the annual cost of CAD system Maintenance and County General Liability being paid. General Liability, utilities, telephone, Springfield Plaza TIF, network line, CAD system maintenance, and office supplies are ahead of pace. Capital, Debt Service & Contingency are 0.67% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are only 26.67% of budget. With contingency removed Adjusted YTD Overall Budget is \$2,114,149.32 and Adjusted Overall YTD Spending is \$1,800,813.88 for a \$313,335.44 volume to the good.

Cash balance at 4/30/21 was \$3,636,303 in the warrant account. This is \$2,052,975 higher than last year. Uncleared checks at month-end totaled \$823,820. (Springfield's March billing, including CAD maintenance) This leaves a net cash value of \$2,812,483. Net cash level is 1.19 times the required operating reserve level of \$1,665,031.

**Written by Jeff Scott, Greene County Budget Office \***

### **4. OLD BUSINESS**

- A. Center Update –Inman** – Inman noted that their Systems Administrator Mike Wurst has been selected to serve on two national committees. He stated they would be posting 9-1-1 telecommunicator openings in August. Inman noted they have been using a pilot product called Securcore which products cybersecurity that is free for the first year.
- B. PICAD and Statistics Update –Webb** – Webb noted 91.3% of calls are being answered within 15 seconds.

**5. NEW BUSINESS**

**A. Budget Presentation and Approval – Inman** – Inman noted there is a decrease in the salary line due to some previously anticipated career laddering and raises that did not occur. He stated the uniform allowance has a slight increase to accommodate new hires uniform orders. Inman noted the Training budget has been increased slightly to anticipate more travel during 2022 once COVID-19 numbers decrease. He stated the Network Line has been increased to allow for the new monthly costs for Next-Gen. Inman noted the Equipment Lease line has increased for the replacement of the training computers that are outdated and not functioning well. He stated the Equipment Line has increased to accommodate for one-time costs of Next Gen implementation.

Pennington motioned to approve the 2022 Springfield-Greene County 9-1-1 Emergency Communications Department budget; Williams seconded. Motion carried 7/0.

**6. ADJOURNMENT --** With no further business to discuss, the meeting was adjourned at approximately 3:48 p.m. Williams motioned to adjourn, Dennison seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, August 18, 2021 at 3:00 p.m.** via phone conference call.

*Attachment 1*

**Present**

Paul Williams Springfield Police Department Representative  
 Charlie Denison Member-at-Large Representative  
 Scott Moore Greene County Fire District Representative  
 Chris Coulter Greene County Commission Representative  
 David Pennington Springfield Fire Department Representative  
 Collin Quigley City of Springfield Representative  
 Sarah Schrader Springfield Business Representative

**Absent**

Jim Arnott Greene County Sheriff’s Office Representative  
 Larry Woods Greene County Municipality Representative

**Non-Voting Members Attendance**

Kris Inman Springfield - Greene County Emergency Communications Department  
 J.R. Webb Springfield - Greene County Emergency Communications Department  
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021- CAMGEED	June 2021	July 2021	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Present 20	Present 21	Absent 20	Absent 21	Proxy 20	Proxy 21
David Pennington	1	1	P	1	X	1	1	1	1	P	1	1	8	5	0	0	3	1
Jim Arnott	1	1	P	P	X	P	A	P	1	1	P	1	4	2	0	1	7	3
Sara Schrader	1	1	1	1	X	A	1	1	1	1	1	1	9	5	2	1	0	0
Charlie Denison	1	A	1	1	X	1	1	1	1	1	A	1	5	5	6	1	0	0
Larry Woods	1	1	1	1	X	1	A	1	1	1	1	A	10	4	0	1	0	0
Scott Moore	1	A	1	1	X	1	1	1	1	1	1	1	10	5	0	1	1	0
Collin Quigley	1	1	1	1	X	A	1	1	1	A	1	1	9	5	2	1	0	0
Chris Coulter	1	A	1	1	X	1	1	1	A	1	1	1	9	5	2	1	0	0
Paul Williams	1	1	1	1	X	1	1	P	1	1	1	1	8	6	0	0	3	0