

9-1-1 Advisory Board Meeting February 17, 2021

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on February 17, 2021 at 3:00 p.m. via phone conference call. Six board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –January 20, 2021 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes; Quigley seconded. Motion carried 6/0.

3. STATUS UPDATES

Financial Reports - The written report for the December Financials were presented by Budget Officer Jeff Scott. Sales tax finished at 102.69% of budget. Overall revenues were 98% of budget with a higher transfer to pay-off debt, interest only being 36% of budget and fees for prepaid phones being only 69% of budget. The year still finished over \$2,000 better than was anticipated last month. Overall expenditures were 80% of budget. Personnel expenditures were 89% of budget leaving a vacancy at \$564,194.99, better than budget of \$400,000. Actual operations were 100.12% of budget. Savings in General Liability, Training & Meetings, and Misc Equipment Maintenance made up for overages in the other accounts. Capital, Debt Service & Contingency was 0.55% of budget. While Revenues were \$78,913.87 behind budget, Expenditures were \$1,364,352.12 below budget. So while we budgeted for cash to reduce \$2,726,594.40 this year, due to an early payoff of debt, it only reduced \$1,441,156.15. This is chiefly due to savings in Equipment, Contingency, and Vacancy.

Cash balance at 12/31/20 was \$2,378,222 in the warrant account. This is \$1,812,475 lower than last year. Uncleared checks at month-end totaled \$411,794. This is primarily the December billing from the City of Springfield. This leaves a net cash value of \$1,966,428. Net cash level is 1.19 times of the required operating reserve level of \$1,651,109.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted six candidates are moving forward with second interviews for 9-1-1 Telecommunicator. He stated all Lead Telecommunicator positions have been filled and promoted.
- B. **PICAD and Statistics Update –Webb** – Webb noted calls are slightly up and that response times are down due to staffing issues due to COVID-19.

5. NEW BUSINESS

- A. Term Expires February 19th-** The Greene County Commission contacted the three representatives and confirmed them for reappointment. All representatives have received confirmation letters from the Greene County Commission.
 - 1. Chris Coulter-Greene County Commission Representative
 - 2. Collin Quigley-City of Springfield Representative
 - 3. David Pennington-Springfield Fire Department Representative
- B. Chair and Vice-Chair Vote-** Pennington nominated Chief Scott Moore for the position of Chair and volunteered himself for the position of Vice Chair, Arnott motioned to close nominations. Motion carried 6/0. Pennington made the motion to approve and was seconded by Woods. Motion carried 6/0. Collin Quigley nominated Chief David Pennington for the position of Vice-Chair and was seconded by Larry Woods. Quigley made the motion to approve and was seconded by Woods. Motion carried 6/0.

- 6. ADJOURNMENT --** With no further business to discuss, the meeting was adjourned at approximately 3:22 p.m. Williams motioned to adjourn, Quigley seconded. Motion carried 6/0.

The next scheduled meeting will be **Wednesday, March 17, 2021 at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Larry Woods Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative

Absent

Charlie Denison Member-at-Large Representative
 Scott Moore Greene County Fire District Representative
 Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Debi Wade-Proxy Greene County Sheriff’s Office Representative

	Jan 2021	Feb 2021	Mar 2020- Canceled	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Present 20	Present 21	Absent 20	Absent 21	Proxy 20	Proxy 21
David Pennington	1	1	N/A	1	1	1	1	1	1	P	1	1	8	2	0	0	3	0
Jim Arnott	1	1	N/A	1	P	P	P	P	1	1	P	1	4	2	0	0	7	0
Sara Schrader	1	1	N/A	1	A	1	1	1	1	1	1	1	9	2	2	0	0	0
Charlie Denison	1	A	N/A	A	A	1	A	1	1	1	A	1	5	1	6	1	0	0
Larry Woods	1	1	N/A	1	1	1	1	1	1	1	1	A	10	2	0	0	0	0
Scott Moore	1	A	N/A	1	1	1	1	1	1	1	1	1	10	1	0	1	1	0
Collin Quigley	1	1	N/A	1	1	A	1	1	1	A	1	1	9	2	2	0	0	0
Chris Coulter	1	A	N/A	1	A	1	1	1	A	1	1	1	9	1	2	1	0	0
Paul Williams	1	1	N/A	1	1	1	P	P	1	1	1	1	8	2	0	0	3	0