

9-1-1 Advisory Board Meeting

January 20, 2021

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Moore on January 20, 2021 at 3:00 p.m. via phone conference call. Nine board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –December 16, 2020 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes; Denison seconded. Motion carried 9/0.

3. STATUS UPDATES

Financial Reports - The written report for the November Financials were presented by Assistant Director J.R. Webb. November represents 92% of the year. Sales Tax is ahead of pace and is expected to finish the year \$182K over budget. Interest figures will be \$64K behind budget. Fees on prepaid phones are \$74K below budget. Transfers are 104% of budget. Transfers are expected to be \$125,000 below budget. In total revenues are expected to be \$81,000 below budget at year-end. Overall expenditures were 74% of budget. Personnel expenditures were 82% of budget leaving a vacancy on pace to \$579,833.96, better than budget of \$400,000. Actual operations were 95% of budget. Uniform Allowance, Telephone, Professional Services, Dues & Subscriptions, Building Maintenance, and Office Supplies are over budget with 1 month remaining. Utilities, Springfield Plaza TIF, and Network Line are ahead of pace. Capital, Debt Service & Contingency remain 0.40% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are 71% of budget. With contingency removed Adjusted YTD Overall Budget is \$6,187,644.41 and Adjusted Overall YTD Spending is \$4,771,645.51 for a \$1,415,998.90 volume to the good. This is very favorable to the \$81,000 estimated decline in Revenues. Cash balance at 11/30/20 was \$2,074,583 in the warrant account. This is \$2,635,627 lower than last year. Uncleared checks at month-end totaled \$1,227. This leaves a net cash value of \$2,073,355. Net cash level is 1.26 times of the required operating reserve level of \$1,651,109.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted the job posting for 9-1-1 Telecommunicator closed on January 29th and Lead Telecommunicator was just posted. He stated a survey went out to the department regarding getting the COVID-19 vaccine and currently 70% of staff will be getting the vaccine.
- B. **P1CAD and Statistics Update –Webb** – Webb noted calls are slightly up and that response times are down due to staffing issues due to COVID-19.
- C. **2020 Year-End Statistics – Inman and Webb** – Inman noted turnover for the entire department in 2020 was 10.5%, the lowest it has been in 18 years. Webb noted we received just over 500,000 calls in 2020 with wireless calls going up.

5. NEW BUSINESS

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:26 p.m. Pennington motioned to adjourn, Quigley seconded. Motion carried 9/0.

The next scheduled meeting will be **Wednesday, February 17, 2021 at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams* Springfield Police Department Representative
 Larry Woods Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative
 Charlie Denison Member-at-Large Representative
 Chris Coulter Greene County Commission Representative

Absent

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2021	Feb 2020	Mar 2020- Canceled	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sep 2020	Oct. 2020	Nov 2020	Dec 2020	Present 20	Present 21	Absent 20	Absent 21	Proxy 20	Proxy 21
David Pennington	1	P	N/A	1	1	1	1	1	1	P	1	1	8	1	0	0	3	0
Jim Arnott	1	P	N/A	1	P	P	P	P	1	1	P	1	4	1	0	0	7	0
Sara Schrader	1	1	N/A	1	A	1	1	1	1	1	1	1	9	1	2	0	0	0
Charlie Denison	1	A	N/A	A	A	1	A	1	1	1	A	1	5	1	6	0	0	0
Larry Woods	1	1	N/A	1	1	1	1	1	1	1	1	A	10	1	0	0	0	0
Scott Moore	1	P	N/A	1	1	1	1	1	1	1	1	1	10	1	0	0	1	0
Collin Quigley	1	1	N/A	1	1	A	1	1	1	A	1	1	9	1	2	0	0	0
Chris Coulter	1	1	N/A	1	A	1	1	1	A	1	1	1	9	1	2	0	0	0
Paul Williams	1	1	N/A	1	1	1	P	P	1	1	1	1	8	1	0	0	3	0

*Paul Williams entered the meeting at approximately 3:10 p.m.