

9-1-1 Advisory Board Meeting December 16, 2020

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on December 16, 2020 at 3:00 p.m. via phone conference call. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –November 18, 2020 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve the minutes; Arnott seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - The written report for the October Financials were presented by Budget Officer Jeff Scott. October represents 83% of the year. Sales Tax is ahead of pace due to higher than average months. Sales Tax is 2.21% ahead of budget (\$190,000 higher) and appears to have absorbed the negative months that were affected by COVID-19. The Treasurer estimates that interest figures will be half of budget. Fees on prepaid phones are currently expected to be \$60,000 below budget. Transfers are 104% of budget and include the early pay-off of the Recovery Bond, the previously mentioned small transfer for OEM secretarial services was taken as an expense against Professional Services this month. Transfers are expected to be \$125,000 below budget. In total revenues are expected to be \$45,000 below budget at year-end. Overall expenditures were 69% of budget. Personnel expenditures were 74.88% of budget leaving a vacancy on pace to \$584,636.84, better than budget of \$400,000. Actual operations were 93.89% of budget. Uniform Allowance, Telephone, Professional Services, Dues & Subscriptions, Building Maintenance, and Office Supplies are over budget with 2 months remaining. Utilities, Springfield Plaza TIF, Network Line, and Equipment Lease are ahead of pace. Capital, Debt Service & Contingency remain 0.40% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are 65.4% of budget. With contingency removed Adjusted YTD Overall Budget is \$5,660,777.50 and Adjusted Overall YTD Spending is \$4,393,964.20 for a \$1,266,813.30 volume to the good. This is very favorable to the \$45,000 estimated decline in Revenues. Cash balance at 10/31/20 was \$2,5378,072 in the warrant account. This is \$2,181,623 lower than last year. Uncleared checks at month-end totaled \$13,128. This leaves a net cash value of \$2,524,944. Net cash level is 1.53 times of the required operating reserve level of \$1,651,109. This level is viewed to be elevated by the late processing of almost \$500,000 in expenses. When adjusted this would indicate a coverage of 1.23 times.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted employees on the Admin and Management team put together care baskets for the frontline workers at Cox and Mercy. He stated the Telecommunicator Lead position has been approved by Human Resources and will be presented to City Council for first reading on December 19th and second reading on December 22nd.

B. P1CAD and Statistics Update –Inman – Inman noted masking calls are receiving 4.24 calls a day. In comparison, during 2020, 9-1-1 received approximately 17 calls a day for fireworks calls. He stated the masking calls are not a burden to the dispatchers. Inman noted calls and answer times are currently below goal.

5. NEW BUSINESS

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:19 p.m. Coulter motioned to adjourn, Quigley seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, January 20, 2020 at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Larry Woods Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative
 Charlie Denison Member-at-Large Representative

Absent

Larry Woods Greene County Municipality Representative
 Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

	Jan 2020	Feb 2020	Mar 2020- Canceled	Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Present 19	Present 20	Absent 19	Absent 20	Proxy 19	Proxy 20
David Pennington	P	P	N/A	1	1	1	1	1	1	P	1	1	12	8	0	0	0	3
Jim Arnott	P	P	N/A	1	P	P	P	P	1	1	P	1	2	4	0	0	10	7
Sara Schrader	A	1	N/A	1	A	1	1	1	1	1	1	1	10	9	2	2	0	0
Charlie Denison	1	A	N/A	A	A	1	A	1	1	1	A	1	8	5	4	6	0	0
Larry Woods	1	1	N/A	1	1	1	1	1	1	1	1	A	11	10	0	0	1	0
Scott Moore	1	P	N/A	1	1	1	1	1	1	1	1	1	10	10	1	0	1	1
Collin Quigley	1	1	N/A	1	1	A	1	1	1	A	1	1	9	9	3	2	0	0
Chris Coulter	1	1	N/A	1	A	1	1	1	A	1	1	1	8	9	3	2	1	0
Paul Williams	P	1	N/A	1	1	1	P	P	1	1	1	1	10	8	0	0	2	3