

9-1-1 Advisory Board Meeting

November 18, 2020

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on November 18, 2020 at 3:05 p.m. via phone conference call. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –October 21, 2020 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve the minutes; Wade seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - The written report for the September Financials were presented by Budget Officer Jeff Scott. September represents 75% of the year. Sales Tax is ahead of pace due to higher than average months. Sales Tax is 2.28% ahead of budget (\$190,000 higher) and appears to have absorbed the negative months that were affected by COVID-19. The Treasurer estimates that interest figures will be half of budget. Fees on prepaid phones are currently expected to be \$60,000 below budget. Transfers are 104% of budget and include the early pay-off of the Recovery Bond, the previously mentioned small transfer for OEM secretarial services was taken as an expense against Professional Services this month. Transfers are expected to be \$125,000 below budget. In total revenues are expected to be \$45,000 below budget at year-end. Overall expenditures were 61% of budget. Personnel expenditures were 64.85% of budget leaving a vacancy on pace to \$797,867.81, better than budget of \$400,000. Actual operations were 89.13% of budget. Uniform Allowance, Professional Services, Building Maintenance, and Office Supplies are over budget with 3 months remaining. Utilities, Telephone, Network Line, and Equipment Lease are ahead of pace. Capital, Debt Service & Contingency remain 0.40% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are 56.9% of budget. With contingency removed Adjusted YTD Overall Budget is \$5,133,911 and Adjusted Overall YTD Spending is \$3,820,634 for a \$1,313,277 volume to the good. This is very favorable to the \$45,000 estimated decline in Revenues. Cash balance at 09/30/20 was \$1,931,988 in the warrant account. This is \$2,635,299 lower than last year. Uncleared checks at month-end totaled \$1,005. This leaves a net cash value of \$1,930,983. Net cash level is 1.17 times of the required operating reserve level of \$1,651,109.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Center Update –Inman** – Inman noted employees of the department have adopted a family for Christmas and are in the processing of having donations made for gifts. He stated 9-1-1 Telecommunicator Crissy Postlethwait was nominated and received a MOAPCO Team Member in Action Award for her generosity towards a caller who had locked herself out of her vehicle while traveling through Springfield with her young child. Inman noted there would be more information soon on the new position of Telecommunicator II. He wished the 9-1-1 Advisory Board a Happy Thanksgiving.

B. P1CAD and Statistics Update–Webb – Webb noted the recent CAD upgrade guarantees functionality and is making sure all clients are updated. He stated 911 calls were up 4.3% and response times are slightly down due to COVID-19 and it’s impact on the floor.

5. NEW BUSINESS

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Pennington motioned to adjourn, Coulter seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, December 16, 2020 at 3:00 p.m.** via phone conference call.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Larry Woods Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Debi Wade-Proxy Greene County Sheriff’s Office Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Chris Coulter Greene County Commission Representative
 Collin Quigley City of Springfield Representative

Absent

Charlie Denison Member-at-Large Representative

Non-Voting Members Attendance

Kris Inman Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

| | Jan 2020 | Feb 2020 | Mar 2020- Cancelled | Apr 2020 | May 2020 | June 2020 | July 2020 | Aug 2020 | Sep 2020 | Oct. 2020 | Nov 2020 | Dec 2019 | Present 19 | Present 20 | Absent 19 | Absent 20 | Proxy 19 | Proxy 20 |
|------------------|----------|----------|------------------------|----------|----------|-----------|-----------|----------|----------|-----------|----------|----------|------------|------------|-----------|-----------|----------|----------|
| David Pennington | P | P | N/A | 1 | 1 | 1 | 1 | 1 | 1 | P | 1 | 1 | 12 | 7 | 0 | 0 | 0 | 3 |
| Jim Arnott | P | P | N/A | 1 | P | P | P | P | 1 | 1 | P | 1 | 2 | 3 | 0 | 0 | 10 | 7 |
| Sara Schrader | A | 1 | N/A | 1 | A | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 10 | 8 | 2 | 2 | 0 | 0 |
| Charlie Denison | 1 | A | N/A | A | A | 1 | A | 1 | 1 | 1 | A | 1 | 8 | 4 | 4 | 5 | 0 | 0 |
| Larry Woods | 1 | 1 | N/A | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 11 | 10 | 0 | 0 | 1 | 0 |
| Scott Moore | 1 | P | N/A | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 10 | 9 | 1 | 0 | 1 | 1 |
| Collin Quigley | 1 | 1 | N/A | 1 | 1 | A | 1 | 1 | 1 | A | 1 | 1 | 9 | 8 | 3 | 2 | 0 | 0 |
| Chris Coulter | 1 | 1 | N/A | 1 | A | 1 | 1 | 1 | A | 1 | 1 | 1 | 8 | 8 | 3 | 2 | 1 | 0 |
| Paul Williams | P | 1 | N/A | 1 | 1 | 1 | P | P | 1 | 1 | 1 | 1 | 10 | 7 | 0 | 0 | 2 | 3 |