

9-1-1 Advisory Board Meeting

May 20, 2020

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on May 20, 2020 at 3:00 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Six board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –April 15, 2020 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve the minutes; Wade seconded. Motion carried 6/0.
3. **STATUS UPDATES**

Financial Reports - The written report for the March Financials were presented by Budget Officer Jeff Scott. March represents 25% of the year. Sales Tax is currently on pace and the impact from COVID-19 is not expected to be seen until the May financials. Current budget estimates are that sales tax will end \$327,000 below budget. The Treasurer estimates that interest figures will be half of budget. Fees on prepaid phones are currently expected to be \$60,000 below budget. Transfers are 104% of budget and include the early pay-off of the Recovery Bond, only a small transfer for OEM secretarial services remains for this year. Transfers are expected to be \$128,000 below budget. In total revenues are expected to be \$565,000 below budget at year-end. Overall expenditures were 17.39% of budget. Personnel expenditures were 20.89% of budget leaving a vacancy on pace to \$481,014.47 better than budget of \$400,000. Actual operations were 13.43% of budget. Uniform Allowance is over budget and Utilities, Springfield Plaza TIF, Equipment Lease, Building Maintenance, Office Supplies, and Network Line are ahead of pace. Capital, Debt Service & Contingency were 0.40% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint, Equipment) expenses are 18.57% of budget. With contingency removed Adjusted YTD Overall Budget is \$1,581,637.15 and Adjusted Overall YTD Spending is \$1,246,983.39 for a \$334,653.76 volume to the good. Expense savings, in particular personnel and equipment, are expected to exceed declines in revenue. Cash balance at 03/31/20 was \$2,160,710 in the warrant account. This is \$2,306,525 lower than last year. Uncleared checks at month-end totaled \$793,141. This leaves a net cash value of \$1,367,570. Net cash level is 0.83 times of the required operating reserve level of \$1,651,109. With the current pace of savings to budget the net fund balance is expected to exceed the operating reserve level by the end of the year.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **P1CAD and Statistics Update –Assistant Director Webb** – The April and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently at 92% of the calls answered in ten seconds. He stated total calls were down 11.8%, CAD incidents were down 25%, Fire calls were down 50% and Law calls were down 36%.
- B. **9-1-1 Grant –Assistant Director Webb** – Webb noted next generation 9-1-1 will cost roughly \$100,000 in upgrades to our 911 phone equipment, however monthly costs will double at \$44,000 a month. He stated the grant is on hold for the time being.

5. NEW BUSINESS

A. Introduction of Director Kris Inman– Quigley introduced the new Springfield-Greene County 9-1-1 Emergency Communications Director Kris Inman.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:20 p.m. Pennington motioned to adjourn, Mericle seconded. Motion carried 6/0.

The next scheduled meeting will be **Wednesday, June 17, 2020 at 3:00 p.m.** EOC Floor, basement of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Jim Arnott Greene County Sheriff's Office Representative
 Scott Moore Greene County Fire District Representative
 Collin Quigley City of Springfield Representative

Absent

Lisa Langley Member-at-Large Representative
 Sarah Schrader Springfield Business Representative
 Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

	Jan 2020	Feb 2020	Mar 2020- Canceled	Apr 2020	May 2020	June 2019	July 2019	Aug 2019	Sep 2019	Oct. 2019	Nov 2019	Dec 2019	Present 19	Present 20	Absent 19	Absent 20	Proxy 19	Proxy 20
David Pennington	P	P	N/A	1	1	1	1	1	1	1	1	1	12	2	0	0	0	2
Jim Arnott	P	P	N/A	1	P	P	P	P	1	P	P	1	2	1	0	0	10	3
Sara Schrader	A	1	N/A	1	A	1	A	1	1	A	1	1	10	2	2	2	0	0
Lisa Langley	1	A	N/A	A	A	1	A	1	A	1	1	1	8	1	4	3	0	0
Lindsey Mericle	1	1	N/A	1	1	1	1	1	1	1	1	1	11	4	0	0	1	0
Scott Moore	1	P	N/A	1	1	1	1	1	1	1	P	1	10	3	1	0	1	1
Collin Quigley	1	1	N/A	1	1	A	1	1	1	A	1	1	9	4	3	0	0	0
Chris Coulter	1	1	N/A	1	A	1	1	A	P	1	A	1	8	3	3	1	1	0
Paul Williams	P	1	N/A	1	1	1	1	1	P	1	1	1	10	3	0	0	2	1