

9-1-1 Advisory Board Meeting

April 15, 2020

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on April 15, 2020 at 3:00 p.m. via phone conference call. Eight board members were in attendance. *Attendance details in Attachment.*
2. **APPROVAL –February 19, 2020 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes; Quigley seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - The written report for the February Financials were read into the monthly meeting. February represents 16.67% of the year. Sales Tax is currently on pace. Transfers are 104% of budget and include the early pay-off of the Recovery Bond, only a small transfer for OEM secretarial services remains for this year. Overall expenditures were 11.68% of budget. Personnel expenditures were 14.13% of budget leaving a vacancy on pace to \$815,900.16. This is well over the budgeted vacancy of \$400,000. Actual operations were 8.42% of budget. Uniform Allowance is over budget and Utilities, Professional Services, Springfield Plaza TIF, Training & Meetings, and Network Line are ahead of pace. Capital, Debt Service & Contingency were 0.40% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 13.42% of budget. With contingency removed Adjusted YTD Overall Budget is \$1,116,308.70 and Adjusted Overall YTD Spending is \$901,106.28 for a \$215,202.41 volume to the good. Cash balance at 02/29/20 was \$1,560,644 in the warrant account. This is \$2,712,540 lower than last year. Uncleared checks at month-end totaled \$0. This leaves a net cash value of \$1,560,644. Net cash level is 0.95 times of the required operating reserve level of \$1,651,109. With the current pace of savings to budget the net fund balance is expected to exceed the operating reserve level next month.

Quigley motioned to approve the February financial report, Coulter seconded. Motion carried 8/0.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Emergency Communications Department Update – Acting Director Webb** – The monthly center statistics were reviewed.
- B. **P1CAD and Statistics Update –Acting Director Webb** – The March and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently exceeding 90% of the calls answered in ten seconds. He stated February was higher in call volume and stayed the same in March.
- C. **9-1-1 Grant –Acting Director Webb** – Webb noted work on the 9-1-1 Grant is pending.
- D. **Springfield Cardinals Game-CANCELED**

5. NEW BUSINESS

A. National Telecommunicators Week-Rescheduled– Webb noted National Telecommunicators Week was previously scheduled for April 12-18th. Due to COVID-19, this event has been postponed for a later date.

B. Mobile Licenses –Webb– Webb noted they had received the yearly Motorola maintenance invoice and said the invoices for these will be sent out later this week to the user agencies via email and mail.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:22 p.m.

The next scheduled meeting will be **Wednesday, May 20, 2020 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Chris Coulter Greene County Commission Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative

Absent

Lisa Langley Member-at-Large Representative

Non-Voting Members Attendance

JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Debi Wade Greene County Sheriff’s Office Representative

	Jan 2020	Feb 2020	Mar 2020- Canceled	Apr 2020	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct. 2019	Nov 2019	Dec 2019	Present 19	Present 20	Absent 19	Absent 20	Proxy 19	Proxy 20
David Pennington	P	P	N/A	1	1	1	1	1	1	1	1	1	12	1	0	0	0	2
Jim Arnott	P	P	N/A	1	P	P	P	P	1	P	P	1	2	1	0	0	1	2
Sara Schrader	A	1	N/A	1	1	1	A	1	1	A	1	1	10	2	2	1	0	0
Lisa Langley	1	A	N/A	A	A	1	A	1	A	1	1	1	8	1	4	2	0	0
Lindsey Mericle	1	1	N/A	1	1	1	1	1	1	1	1	1	11	3	0	0	1	0
Scott Moore	1	P	N/A	1	1	1	1	1	1	1	P	1	10	2	1	0	1	0
Collin Quigley	1	1	N/A	1	1	A	1	1	1	A	1	1	9	3	3	0	0	0
Chris Coulter	1	1	N/A	1	1	1	1	A	P	1	A	1	8	3	3	0	1	0
Paul Williams	P	1	N/A	1	1	1	1	1	P	1	1	1	10	2	0	0	2	1