

9-1-1 Advisory Board Meeting December 18, 2019

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on December 18, 2019 at 3:03 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Nine board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL –November 20, 2019 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Moore seconded. Motion carried 9/0.
- 3. STATUS UPDATES**

Financial Reports - Financial Reports - The written report for the October Financials were presented by Deputy Budget Officer Tina Phillips. October represents 83% of the year. Sales Tax is on pace and the addition of Prepaid Phone Tax has put revenues ahead of budget. Overall expenditures were 78% of budget. Personnel expenditures were 78% of budget leaving a vacancy on pace to \$683,916.80. This is well over the budgeted vacancy of \$276,000. Actual operations were 91.45% of budget. This is ahead of pace due to CAD Maintenance, Network Line, Springfield All Overhead, and Office Supplies. Capital, Debt Service & Contingency were 1.8% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 78% of budget. With contingency removed Adjusted YTD Overall Budget is \$5,263,930.79 and Adjusted Overall YTD Spending is \$4,644,609.35 for a \$619,321.44 volume to the good. Cash balance at 10/31/19 consisted of the \$300,000.00 equipment reserve and \$4,419,695 in the warrant account. This is \$763,493 higher than last year. Uncleared checks at month-end totaled \$396,008. (chiefly Springfield's September invoice and \$6,000 for Scheduling Services) This leaves a net cash value of \$4,323,687. Net cash level is 2.901 times larger than required operating reserve level of \$1,490,156.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. Emergency Communications Department Update – Schwartze** – The November monthly “Atta’s” and compliments were passed around. There were two external complaints during the month of November, one was unfounded and one was sustained. Schwartze noted the CALEA mock assessment is now scheduled for late January, early February.
- B. PICAD and Statistics Update –Webb**– The October and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently at 89% of the calls answered in ten seconds and Text-to-911 calls experienced a 50% increase this month. He stated there will be an incremental upgrade for CAD in January.

5. NEW BUSINESS

A. Director Vacancy –Arnott–Sheriff Arnott discussed the upcoming Director of Emergency Communications vacancy (Zim Schwartze has accepted the position of Chief of the Missouri Capitol Police in Jefferson City, MO effective in January 2020) and suggested the Board make a recommendation for how/who should be selected. Collin Quigley stated it is a City Department head position and there is a formal process for establishing requirements and he discussed the selection process the City Manager’s Office has been working on. He indicated input from the Board would be welcomed. The board supported the selection of Assistant Director JR Webb as the interim Director while the process is underway.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:43 p.m. Pennington motioned to adjourn, Moore seconded. Motion carried 9/0.

The next scheduled meeting will be **Wednesday, January 15, 2020 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Chris Coulter Greene County Commission Representative
 Jim Arnott Greene County Sheriff's Office Representative
 Scott Moore Greene County Fire District Representative
 Lisa Langley Member-at-Large Representative
 Collin Quigley City of Springfield Representative
 Sarah Schrader Springfield Business Representative

Absent

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Debi Wade Greene County Sheriff's Office Representative

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	12	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	P	1	P	P	1	3	2	5	0	3	10
Sara Schrader	1	1	1	1	1	1	A	1	1	A	1	1	9	10	2	2	0	0
Lisa Langley	1	1	A	1	A	1	A	1	A	1	1	1	10	8	1	4	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	1	1	9	11	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	1	1	1	P	1	7	10	2	1	2	1
Collin Quigley	A	1	1	1	1	A	1	1	1	A	1	1	8	9	9	3	0	0
Chris Coulter	1	1	A	1	1	1	1	A	P	1	A	1	6	8	3	3	2	1
Paul Williams	1	1	P	1	1	1	1	1	P	1	1	1	10	10	0	0	1	2