

9-1-1 Advisory Board Meeting September 18, 2019

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Moore on September 18, 2019 at 3:03 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL – August 21, 2019 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Arnott seconded. Motion carried 8/0.
- 3. STATUS UPDATES**

Financial Reports - Financial Reports -Tina Phillips, representing the Greene County Budget Office, presented the July Financial reports. June represents 58% of the year. July sales tax was very low; however, August receipts (not included in report) are high enough to make up for July's volume. Overall expenditures were 56% of budget. Personnel expenditures were 53% of budget leaving a vacancy on pace to \$679,053.21. This is well over the budgeted vacancy of \$276,000. Actual operations were 78% of budget. Capital, Debt Service & Contingency was 1.8% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 53% of budget. With contingency removed Adjusted YTD Overall Budget is \$3,605,177 and Adjusted Overall YTD Spending is \$3,174,355 for a \$430,822 volume to the good. Cash balance at 7/31/19 consisted of the \$300,000.00 equipment reserve and \$4,062,881 in the warrant account. This is \$536,587 higher than last year. Uncleared checks at month-end totalled 514,107.54. This leaves a net cash value of \$3,848,773.46. Net cash level is 2.58 times larger than required operating reserve level of \$1,490,156. The change in cash is due to May's City of Springfield invoice of 1,042,747.81 clearing which included Springfield Allocated Overhead and CAD Maintenance charges. The outstanding items is 99.9% Springfield's June billing.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. Emergency Communications Department Update – Schwartze** – The August monthly “Atta’s” and compliments were passed around. There were no external complaints and a few internal complaints during the month of August.
- B. PICAD and Statistics Update –Schwartze** – The August and Year-to-Date 9-1-1 Reports were provided. Schwartze noted the Springfield-Greene County 9-1-1 call takers are currently at 89% calls answered in ten seconds. She stated they are analyzing response times and how to increase the response times for calls. Schwartze noted Chief Williams thanked Springfield-Greene County 9-1-1 Emergency Communications for their response times on calls at a recent City meeting.

5. NEW BUSINESS

- A. **Radio Console Upgrade** – Schwartze noted the radio console upgrade is going to be signed within the following week. She stated the total contract will cost \$763,081.75, with twenty-five percent to be paid in 2019 and the rest in 2020.

Arnott motioned to approve the radio console upgrade amount, Pennington seconded. The motion carried 8/0.

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:18 p.m. Arnott motioned to adjourn, Quigley seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, October 16, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Vance Holland-Proxy Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Collin Quigley City of Springfield Representative
 Jim Arnott Greene County Sheriff’s Office Representative
 Scott Moore Greene County Fire District Representative
 Tina Phillips-Proxy Greene County Commission Representative
 Sarah Schrader Springfield Business Representative

Absent

Lisa Langley Member-at-Large Representative

Non-Voting Members Attendance

Zim Schwartze Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2018	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	9	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	P	1	P	P	A	3	1	5	0	3	8
Sara Schrader	1	1	1	1	1	1	A	1	1	1	1	1	9	8	2	1	0	0
Lisa Langley	1	1	A	1	A	1	A	1	A	1	1	1	10	5	1	4	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	A	P	9	8	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	1	1	1	P	1	7	8	2	1	2	0
Collin Quigley	A	1	1	1	1	A	1	1	1	A	A	1	8	7	9	2	0	0
Chris Coulter	1	1	A	1	1	1	1	A	P	1	A	P	6	6	3	2	2	1
Paul Williams	1	1	P	1	1	1	1	1	P	1	1	1	10	7	0	0	1	2