

9-1-1 Advisory Board Meeting

August 21, 2019

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on August 21, 2019 at 3:04 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL – June 19, 2019 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Mericle seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports - Jeff Scott, representing the Greene County Budget Office, presented the June Financial reports. June represents half of the year. Revenues are on pace. Overall expenditures were 50.28% of budget. Personnel expenditures were 47.51% of budget leaving a vacancy on pace to \$520,465.44. This is well over the budgeted vacancy of \$276,000. Actual operations were 70.76% of budget. Capital, Debt Service & Contingency was 1.8% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 47% of budget. With contingency removed Adjusted YTD Overall Budget is \$3,118,830 and Adjusted Overall YTD Spending is \$2,823,959 for a \$294,871 volume to the good. Cash balance at 6/30/19 consisted of the \$300,000.00 equipment reserve and \$4,522,494 in the warrant account. This is \$681,903 higher than last year. There were no uncleared checks at month-end. This leaves a net cash value of \$4,522,494. Net cash level is 3.24 times larger than required operating reserve level of \$1,490,156.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. Emergency Communications Department Update – Schwartze** – The July monthly “Atta’s” and compliments were passed around. There was one external complaint in July, which was unfounded. Schwartze noted as a yearly update, in 2018 there were 66 internal complaints, 22 external caller complaints and 13 agency complaints for a total of 101 complaints. She stated the complaints are uploaded as part of the monthly minutes. Schwartze stated a new compliment or complaint section has been added to the Emergency Communications portion of the City of Springfield website.
- B. PICAD and Statistics Update –Schwartze** – The July and Year-to-Date 9-1-1 Reports were provided. Schwartze noted the Springfield-Greene County 9-1-1 call takers are currently at 85% calls answered in ten seconds. She stated the text-to-9-1-1 calls were up 6.6% compared to 2018 stats.
- C. Budget Approval-** Schwartze noted the radio system upgrade estimated costs and merit steps wording had been added to the budget per the request of the board at the previous meeting. She stated the radio system upgrade this year is estimated at \$225,000 and estimated \$675,000 in 2020. Schwartze noted the budget is still 14% under budget.

Collin Quigley motioned to approve the 2020 Springfield-Greene County 9-1-1 Emergency Communications Department budget, Wade seconded. Motion carried 8/0.

5. NEW BUSINESS

- A. **Building Pay-Off** – Jeff Scott, representing the Greene County Budget Office, presented a proposal to pay off the remaining portion of the bond for the Public Safety Center building. He stated there is an opportunity to refinance the Recovery Bond and the Build America Bond in December 2019 or January 2020. Scott stated this will result in interest savings in the amount of \$406,310.00 by paying off five years early. The board expressed their approval for paying on the remaining bond early, which will be reported back to the Commission as they continue to explore this option.

- 6. ADJOURNMENT** -- With no further business to discuss, the meeting was adjourned at approximately 3:45 p.m. Moore motioned to adjourn, Wade seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, September 18, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Collin Quigley City of Springfield Representative
 Debi Wade-Proxy Greene County Sheriff's Office Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Lisa Langley Member-at-Large Representative

Absent

Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	8	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	P	P	P	P	A	3	0	5	0	3	8
Sara Schrader	1	1	1	1	1	1	A	1	1	1	1	1	9	7	2	1	0	0
Lisa Langley	1	1	A	1	A	1	A	1	1	1	1	1	10	5	1	3	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	A	P	9	7	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	1	1	1	P	1	7	7	2	1	2	0
Collin Quigley	A	1	1	1	1	A	1	1	1	A	A	1	8	6	9	2	0	0
Chris Coulter	1	1	A	1	1	1	1	A	1	1	A	P	6	6	3	2	2	0
Paul Williams	1	1	P	1	1	1	1	1	1	1	1	1	10	7	0	0	1	1