

9-1-1 Advisory Board Meeting

July 17, 2019

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on July 17, 2019 at 3:01 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL – June 19, 2019 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Mericle seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - Pennington moved to table the May Financial Reports until the August 14, 2019 9-1-1 Advisory Board Meeting, Moore seconded the motion. Motion carried 7/0.

4. OLD BUSINESS

- A. **Emergency Communications Department Update – Schwartz** – The June monthly “Atta’s” and compliments were passed around. There was one external complaint in June, which was unfounded.
- B. **P1CAD and Statistics Update – Webb** – The June and Year-to-Date 9-1-1 Reports were provided. Webb noted the Springfield-Greene County 9-1-1 call takers are currently at 84.3% answered in ten seconds. He stated the text-to-9-1-1 calls were down slightly compared to the June 2019 stats. Webb noted there is an increase in wireless calls.
- C. **Springfield Cardinals Game-** Schwartz thanked those who attended the Springfield Cardinals Game.

5. NEW BUSINESS

- A. **Budget Presentation-** Schwartz noted in the 2020 budget there is no request for additional employees, but they are looking at reclassification for specific positions which will occur in two phases. She stated the Phase One will include reclassification by adding a “TCII” (Telecommunicator II) position with that will create a career ladder opportunity from TCII to Supervisor and allow the employee to test and qualify up to a higher PAT level. Schwartz noted because of the creation of this position, the Supervisor position will need to be reclassified as a PAT 8 (one level up) to avoid compression. She stated the reclassification includes a review of the Assistant Director position to make it consistent with the pay of other Assistant Directors throughout City departments. Schwartz noted Phase Two will allow reclassification of the administrative positions including Training, Operations, Quality Assurance Manager and the Executive Secretary position is scheduled for 2021 Budget Year. She stated Phase 1 will cost approximately \$179,000 for the 2020 Budget Year and is included in the budget. Schwartz noted the TCII position will be available for 15 telecommunicators who are able to test and qualify and allow the TCII to be compensated for training. She stated sales tax is flat with no indication it will go up. Schwartz noted the building will be paid off in Budget Year 2024. The City of Springfield budget included a two percent cost of living adjustment for all employees and added a two and a half percent merit step to the positions who are topped out of their merit step

levels.

Chair Williams asked for the “merit steps” wording to be added as a note at the bottom of the budget and include \$675,000 for radio upgrade in reserves line. Moore motioned to add the above adjustments to the 2020 budget and to be reviewed at the August 21, 2019 9-1-1 Advisory Board Meeting, Quigley seconded. Motion carried 7/0.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:45 p.m. Moore motioned to adjourn, Schrader seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, August 21, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsay Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Collin Quigley City of Springfield Representative
 Debi Wade-Proxy Greene County Sheriff’s Office Representative
 Chris Coulter Greene County Commission Representative
 Scott Moore Greene County Fire District Representative

Absent

Sarah Schrader Springfield Business Representative
 Lisa Langley Member-at-Large Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 JR Webb Springfield – Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2018	Sep 2018	Oct. 2018	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	1	1	1	1	1	1	1	8	7	1	0	2	0
Jim Arnott	P	P	P	P	P	P	P	A	P	P	P	A	3	0	5	0	3	7
Sara Schrader	1	1	1	1	1	1	A	1	1	1	1	1	9	6	2	1	0	0
Lisa Langley	1	1	A	1	A	1	A	1	1	1	1	1	10	4	1	3	0	0
Lindsey Mericle	1	1	1	P	1	1	1	1	1	1	A	P	9	6	1	0	1	1
Scott Moore	1	1	1	A	1	1	1	P	1	1	P	1	7	6	2	1	2	0
Collin Quigley	A	1	1	1	1	A	1	1	1	A	A	1	8	5	9	2	0	0
Chris Coulter	1	1	A	1	1	1	1	P	1	1	A	P	6	6	3	1	2	0
Paul Williams	1	1	P	1	1	1	1	1	1	1	1	1	10	6	0	0	1	1