

9-1-1 Advisory Board Meeting March 20, 2019

- 1. CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Vice Chair Moore on March 20, 2019 at 3:04 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members and proxies were in attendance. *Attendance details in Attachment.*
- 2. APPROVAL – February 20, 2019 Meeting Minutes** – Moore indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Wade seconded. Motion carried 7/0.

3. STATUS UPDATES

Financial Reports - Jeff Scott, representing the Greene County Budget Office, presented the January Financial reports. January represents 8.33% of the year. Revenues are running behind this pace due to Sales Tax. Sales Tax does "catch up" in February. Although the County currently believes sales tax for the year could come in at \$6,567,612 or \$142,388 below budget. Budget was calculated at 1.19% of 2018 actual the conservative projection would be 0.96% below 2018 actual. Overall expenditures were 6.12% of budget and \$94,924.16 less than actual revenues. Personnel expenditures were 6.92% of budget leaving a vacancy on pace to \$493,054.62. This is well over the budgeted vacancy of \$276,000. Actual operations were 3.21% of budget. When making adjustments for one-time expenses (Gen Liab, Tele, Spfd All OvrHd, CAD Sys Maint) expenses are 7.23% of budget. Capital, Debt Service & Contingency was 0% of budget with no spending. With contingency removed Adjusted Overall Budget is \$466,152.26 and Adjusted Overall Spending is \$414,385.78 for a \$51,766.48 volume to the good. Cash balance at 1/31/19 consisted of the \$300,000.00 equipment reserve and \$3,969,125 in the warrant account. This is \$788,414 higher than last year. Uncleared checks total \$363,714. This leaves a net cash value of \$3,905,411. Cash level is 2.62 times larger than required operating reserve level of \$1,490,156.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. Emergency Communications Department Update – Schwartz** – The February monthly “Atta’s” and compliments were passed around. There were no external complaints in February. Schwartz noted APCO International puts out a monthly magazine which included an article for the month of February written by Springfield-Greene County 9-1-1 Emergency Communications Telecommunicator Keith Bachman. She stated the article had information regarding the CIST (Critical Incident Stress Team) and how the program helps telecommunicators work through highly tense and stressful incidents such as an officer shooting.
- B. PICAD and Statistics Update – Schwartz** – The February and Year-to-Date 9-1-1 Reports were provided. Schwartz noted 9-1-1 calls were down a little in February. She stated the text-to-9-1-1 have been average. The Springfield-Greene County 9-1-1 call takers are currently at 85.9% response time on calls.

5. NEW BUSINESS

A. National Telecommunicators Week-April 14-20, 2019- Schwartz noted National Telecommunicators Week will be held April 14-20, 2019. She stated internal festivities will be held and other user agencies will be bringing food as a way to thank our telecommunicators for all their hard work.

B. Geo-Hazards- Schwartz noted they are working on putting information into the CAD system about the geological hazards on the map. This map will include geological hazards such as caves and sinkholes which will help in the event of a rescue emergency.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:23 p.m. Quigley motioned to adjourn, Pennington seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, April 17th, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Greg Higdon-Proxy Springfield Police Department Representative
 Lindsey Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Debi Wade-Proxy Greene County Sheriff’s Office Representative
 Sarah Schrader Springfield Business Representative
 Scott Moore Greene County Fire District Representative
 Collin Quigley City of Springfield Representative

Absent

Lisa Langley Member-at-Large Representative
 Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department

	Jan 2019	Feb 2019	Mar 2019	Apr 2018	May 2018	Jun 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	1	1	1	1	P	1	1	1	1	1	1	8	3	1	0	2	0
Jim Arnott	P	P	P	A	A	A	1	A	P	P	P	A	3	0	5	0	3	3
Sara Schrader	1	1	1	1	A	A	1	1	1	1	1	1	9	3	2	0	0	0
Lisa Langley	1	1	A	1	1	1	1	1	1	1	1	1	10	2	1	1	0	0
Lindsey Mericle	1	1	1	1	1	1	1	1	1	1	A	P	9	3	1	0	1	0
Scott Moore	1	1	1	1	1	1	A	P	1	1	P	1	7	3	2	0	2	0
Collin Quigley	A	1	1	1	A	1	1	1	1	A	A	1	8	2	9	1	0	0
Chris Coulter	1	1	A	A	A	1	1	P	1	1	A	P	6	2	3	1	2	0
Paul Williams	1	1	P	1	1	1	1	1	1	1	1	1	10	2	0	0	1	1