

9-1-1 Advisory Board Meeting January 16, 2019

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on January 16, 2019 at 3:04 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL – December 19, 2018 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve the minutes, Wade seconded. Motion carried 8/0.

3. STATUS UPDATES

Financial Reports – Financial Reports -Tina Phillips, representing the Greene County Budget Office, presented the November Financial reports. November is 92% thru the year. Revenues are on pace with budget. Total expenses thru November are \$5,562,977.90 or 84.18% of total budget. If Contingency is backed out of budget and a monthly allocation is assumed for general liability, Springfield Allocated Overhead, and CAD Maintenance expenses then Adjusted Budget is \$5,916,242.37 and Adjusted Spending is \$5,520,452.31, 86.10% or \$395,790.06 to the good. This savings occurs in personnel which at \$434,577.74 below budget makes up for overages in the other areas without having to use contingency. General Liability, Professional Services, Training & Meetings, Misc Equipment Maintenance, Building Maintenance, Office Supplies, and Postage are all over budget with a month remaining. Operations is at 100.11% of budget with a month remaining. Computer Equipment remains at 212% of budget due to the Stancil Recording System upgrade (item approved to be handled by contingency funds). Vacancy is on pace to be almost \$470,800. Cash balance at 11/30/18 (cash basis) of \$4,374,286 is \$1,109,085 above last year. Cash level is more than 2.7 times larger than required operating reserve level of \$1,602,950.

Written by Jeff Scott, Greene County Budget Office *

4. OLD BUSINESS

- A. **Emergency Communications Department Update – Schwartze** – The December monthly “Atta’s” and compliments were passed around. There was one external complaint in December for rudeness which was unfounded after investigation.
- B. **P1CAD and Statistics Update –Schwartze** – The December and Year-to-Date 9-1-1 Reports were provided. Schwartze noted graphs of the data distributed will be provided at the February meeting. She stated internal data is measured such as sick time used, FMLA and leave time. Schwartze noted currently the turnover rate is 11%, which is very uncommon in Dispatching. During 2018, eight people left the department, four of which were under probation and in training.

5. NEW BUSINESS

A. Zetron Replacement – Schwartze noted the current Zetron 2100 has failed. She stated the current Zetron was purchased in 2002 and a new Zetron will cost \$31,000. However, a used Zetron 2200 has been located. The used Zetron 2200 to replace the failed system will cost \$1,500 with a 90-day period to return it. She stated the Zetron 2200 was delivered earlier on January 16th and we have begun working on installation.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:35 p.m. Moore motioned to adjourn, Mericle seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, February 20th, 2019 at 3:00 p.m.** 9-1-1 Conference Room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsey Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Lisa Langley Member-at-Large Representative
 Debi Wade-Proxy Greene County Sheriff’s Office Representative
 Sarah Schrader Springfield Business Representative
 Chris Coulter Greene County Commission Representative
 Scott Moore Greene County Fire District Representative

Absent

Collin Quigley City of Springfield Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 Megan Cunningham Springfield - Greene County Emergency Communications Department

	Jan 2019	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	July 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Present 18	Present 19	Absent 18	Absent 19	Proxy 18	Proxy 19
David Pennington	1	A	P	1	1	P	1	1	1	1	1	1	8	1	1	0	2	0
Jim Arnott	P	1	1	A	A	A	1	A	P	P	P	A	3	0	5	0	3	1
Sara Schrader	1	1	1	1	A	A	1	1	1	1	1	1	9	1	2	0	0	0
Lisa Langley	1	A	1	1	1	1	1	1	1	1	1	1	10	1	1	0	0	0
Lindsey Mericle	1	1	1	1	1	1	1	1	1	1	A	P	9	1	1	0	1	0
Scott Moore	1	1	A	1	1	1	A	P	1	1	P	1	7	1	2	0	2	0
Collin Quigley	A	1	1	1	A	1	1	1	1	A	A	1	8	0	9	1	0	0
Chris Coulter	1	1	1	A	A	1	1	P	1	1	A	P	6	1	3	0	2	0
Paul Williams	1	1	P	1	1	1	1	1	1	1	1	1	10	1	0	0	1	0