

Greene County Citizens Tax Oversight Board  
Public Safety Center Media Room  
330 W. Scott Street  
January 17, 2019, 2 p.m.

Present: Jeff Scott, Tina Phillips, Mike Cagle, Donna Barton, Kate Morris, Chris Coulter, Cindy Stein, Harold Bengsch, Bob Dixon, Britton Jobe, Conrad Griggs, Robert Spence, Bernie Dana, and Samuel Knox.

Dr. Robert Spence called the meeting to order. He announced that the meeting would now be recorded and welcomed Commissioners Bengsch and Dixon, who were stopping by to thank the board members for their service. (The Commissioners left several minutes later to allow to the board to conduct business.) Dr. Spence noted that this was the annual meeting of the board and thusly the appropriate time for the board to select a chair for 2019. He explained that when he accepted membership on the board he agreed to serve for the first year. Since that first year is up, Dr. Spence withdrew himself as a candidate to be reappointed as chair. The board was instructed to take a ballot and write their choice for chair. Tina Phillips collected the ballots and it was determined that Conrad Griggs was selected as chair for 2019. While the ballots were being counted, Dr. Spence explained that the board was established to serve as an oversight group and asked county staff that policy be written to clearly describe term length.

Budget Officer Mike Cagle presented a summary of activity in 2018 and the anticipated budget for 2019 (documents attached herein). Conrad Griggs requested that county staff provide the details of investment transactions in December 2018. Dr. Spence asked that the annual budget report include a short explanation that the Justice Center transition team travel expense disbursements complied with county policy. The board noted that these documents showed several deviations from the plans expressed in the initial sales tax resolution Exhibit A. Conrad Griggs and Dr. Spence inquired as to whether these changes had been approved by the Commission. Jeff Scott and Cindy Stein explained that the Commission and a financial team comprised of staff and office holders has been involved in all of the decisions relevant to the changes. Cindy Stein said that the consensus of that group was that these changes follow the intention of the resolution. Bernie Dana expressed concern that the Commission might be making decisions that are different than what was promised to citizens. Jeff Scott explained that, while there are changes to Exhibit B of the resolution, those changes still adhere to the intention expressed in Exhibit A of the resolution. Bernie Dana asked staff to provide a list of the changes that have been made, including details on what the changes are and how those changes impact the budget. He said he would like for this list to be provided at the beginning at the beginning of each board meeting. Jeff Scott agreed and said he would provide an update list of changes made thus far before the next meeting in April. Conrad Griggs requested that the Commission be notified of the board's concerns about the changes. He and Dr. Spence also suggested that the Commission consistently communicate this information to the public. Jeff Scott said he would like to present the explanation of the changes to the board prior to asking the Commission to revisit any changes.

Jeff Scott also informed the board that the cost of the jail is still in flux and that staff is considering a green site off of the county campus. He said building the jail on the green site could result in an estimated savings of \$100 million over 20 years. The savings would mostly be found in staff and construction, he said. In order to look further into this option, there would need to be some expenditure for pre-schematic design, he said. There was a consensus among the board in support of this option.

Jeff Scott told the board that he wanted the year-end report to be a report of the board. He said staff was willing to write it, but he would want the board to review and edit it. Dr. Spence suggested that the board take formal action on this at the April meeting, and that the report needs to go from the board to the Commission, and then from the Commission to the public. He asked that it be made brief enough that it is readable. Conrad Griggs suggested staff include a timeline of projects. Dr. Spence suggested that it include a paragraph describing the purpose of the board. Jeff Scott inquired as to the board's preference for the timing of the year-end report, since the board's annual meeting is in April but the county's budget year begins in January. It was agreed that staff choose whichever timing works best for them.

Since John Twitty would not be available for meetings on the third Thursday of the month, it was decided to change the date of the April meeting. Kate Morris was asked to send a poll to the board with alternate dates from which to choose. The meeting was then adjourned.

# **Greene County Sales Tax Oversight Board**

**January 17, 2019**

## General Revenue 102

<b>GR II Revenues</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Tax Revenues	17,151,750	17,135,012	26,830,000
Sheriff Grants	-	921	-
Springfield Contribution	200,000	200,000	200,000
Interest/Investment on Fund Balance	91,000	(36,964)	375,000
Projected Increase in Boarding Revenue	1,050,000	-	-
Transfers to/from Other Funds:			
From GR I for Fugitive Apprehension Unit	-	81,088	510,000
To RPI for Jail, Ops Center, Campus Improv.	(3,287,095)	(709,219)	(390,000)
To Bond Fund for Series 2018 Payment	-	(2,535,403)	(6,243,715)
<b>Total Revenues</b>	<b>15,205,655</b>	<b>14,135,435</b>	<b>21,281,285</b>

## EXHIBIT A

The Greene County Commission commits to provide funding, in whole or in part, for the following projects upon passage of the one half (1/2) of one (1) percent county-wide general sales tax, submitted to the voters of Greene County on November 7, 2017.

1. Expansion and/or renovation of the Greene County Justice Center to add 806 beds, bringing capacity to not exceed a total of 1,407 beds. The design of the facility will be to allow future additions, if needed.
2. Up to 334 new correction officers and staff and operations for the Justice Center.
3. Fund Federal and State mandates for storm water management.
4. Community mental health programs to assist with the justice system.
5. Staff and operations for the Prosecuting Attorney's Office.
6. Establish best practice treatment programs such as Drug treatment Court, DWI Court, Veterans Court, etc.
7. Community trunked radio system for emergency communications.
8. Juvenile courts building and detention facility.
9. Community animal control facility.
10. Community animal control officer and equipment.
11. Community partnership law enforcement specialty units.
12. Outlying municipal projects.
13. Support staff (budget, purchasing, human resources, information systems, public information office).
14. Courts renovation.
15. Building maintenance and staffing.
16. Equipment replacement (servers, desktop computers, etc).
17. Demolition and parking lot construction.
18. Utilities.
19. Restricted reserve to ensure positive bond rating.



General Revenue 102

<b>1. Expansion and/or renovation of the Greene County Justice Center.</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Architect		436,201	
Survey and Legal Fees		<u>2,688</u>	
Total Jail Expansion Funded by Bond Draw		438,889	
Advance Team Equipment and Travel		42,721	
Legal/Survey Fees & Equipment		<u>26,790</u>	
<b>Total Jail Expansion Funded by GR II Cash</b>	<b>2,527,095</b>	<b>69,510</b>	<b>-</b>
Total Jail Expansion - Bond and GR II Cash		508,399	
<b>Advance Team Salaries Funded by GR II Cash</b>	<b>-</b>	<b>136,808</b>	<b>325,927</b>

**General Revenue 102**

**2. Up to 334 new corrections officers and staff and operations for the Justice Center.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
New Correctional Officers & Staff - Justice Center	-	-	700,960
Additional Jail Operations	220,000	-	439,000
Reciprocity Agreement	-	220,110	1,400,000

The expanded Warrants division is considered part of the overall jail expansion staffing.

**General Revenue 102**

<b>3. Fund Federal and State mandates for storm water management.</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Environmental Staff and Operations	835,000	643,370	1,025,874
Stormwater Projects	670,977	653,576	529,507
Total	1,505,978	1,296,946	1,555,381



**General Revenue 102**

<b>4. Community mental health programs to assist with the justice system.</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Community Mental Health	-	-	2,016,504

No spending was scheduled for 2018.

**General Revenue 102**

**5. Staff and operations for the Prosecuting Attorney's office.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Prosecuting Attorney Staffing	920,260	613,020	1,049,898
Prosecuting Attorney Operations	152,554	133,639	52,993
<b>Total</b>	<b>1,072,814</b>	<b>746,659</b>	<b>1,102,891</b>

General Revenue 102

<b>6. Establish best practice treatment programs (drug treatment court, DWI court, etc.).</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Drug Court	156,350	5,688	247,363
Pretrial	278,973	38,073	310,755
Total	435,323	43,761	558,118

General Revenue 102

**7. Community trunked radio system for  
emergency communications.**

	Budget 2018	Actual as of 12/31/2018	Budget 2019
Consulting Services	-	-	23,333
Capital Reserve Fund	-	-	135,750
Radio Replacement	-	-	200,000
Total	-	-	359,083

No spending was scheduled for 2018.

**General Revenue 102**

<b>8. Juvenile courts building and detention facility.</b>	<b>Budget</b>	<b>Actual as of</b>	<b>Budget</b>
	<b>2018</b>	<b>12/31/2018</b>	<b>2019</b>

No spending has been scheduled for 2018 or 2019.



**General Revenue 102**

**9-10. Community animal control facility,  
maintenance, officer, and equipment.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Animal Control	110,000	41,500	204,000
Animal Control Equipment	45,500	45,500	1,377
Animal Shelter	50,000	118,500	250,000
Animal Shelter Maintenance	-	-	-
<b>Total</b>	<b>205,500</b>	<b>205,500</b>	<b>455,377</b>

## General Revenue 102

<b>11. Community partnership law enforcement specialty units.</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Family Justice Center (PA portion)	293,867	169,487	289,557
Family Justice Center (Sheriff portion)	78,297	77,855	80,684
<b>Total</b>	<b>372,164</b>	<b>247,342</b>	<b>370,240</b>
 Fugitive Apprehension Unit (PA portion)	 -	 -	 41,184
Fugitive Apprehension Unit (Sheriff portion)	-	81,088	488,435
<b>Total</b>	<b>-</b>	<b>81,088</b>	<b>529,618</b>

The Fugitive Apprehension Unit began operation in December 2018. FAU funding will come from the transfer of increased revenues from the re-negotiated US Marshals Service contract. Any budget overages will be funded from discretionary Sheriff funds.

General Revenue 102

**12. Outlying municipal projects.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Municipal Projects	200,000	199,995	200,000

Battlefield and Walnut Grove received the larger project amounts in 2018. Recipients in 2019 will be Ash Grove and Fair Grove.

**General Revenue 102**

<b>13. Support staff &amp; costs (Budget, Purchasing, HR, IS, PIO)</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Support Staff and Operational Expenses	216,261	224,160	456,188



**General Revenue 102**

**14. Courts renovation.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Courts Renovation (funded by cash)	32,000	32,000	-

Spending in 2018 was limited to a cash funding for circuit clerk improvements. The 2019 court order calls for \$882,262.53 in courtroom renovations (pending the appointment of an additional judge), which will be funded in full by the 2018 bond.



**General Revenue 102**

**15. Building maintenance and staffing.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Building Ops - Special Projects	418,000	382,367	459,000
Building Maintenance Operations	14,083	9,326	1,400
<b>Total</b>	<b>432,083</b>	<b>391,693</b>	<b>460,400</b>

2019 projects include carpet/HVAC replacement in the Historic Courthouse, replacement of the main roof in the jail, and hot water pump/VAV box replacements in the Judicial Courts Facility.

**General Revenue 102**

<b>16. Equipment replacement (servers, desktop computers, etc.).</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Equipment - County Clerk	115,000	57,500	57,500
Equipment - Jail	20,000	17,600	-
Equipment - Medical Examiner	58,500	53,308	24,600
Equipment - IS	347,917	314,740	488,000
Telecommunications - IS	52,000	-	42,000
<b>Total</b>	<b>593,417</b>	<b>443,148</b>	<b>612,100</b>

**General Revenue 102**

**17. Demolition and parking lot construction.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Campus Improvements	500,000	512,265	150,000

Real property improvements for 2018 included Boonville property demolitions and the Wright Auto acquisition for construction staging, and future use as parking.

**General Revenue 102**

**18. Utilities expense for new facilities.**

	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Utilities	-	1,689	20,015

2018 utilities expense is for the Wright Auto property acquired in 2018 (1107 N. Boonville).

**General Revenue 102**

<b>19. Restricted cash reserve to ensure positive bond rating.</b>	<b>Budget</b>	<b>Actual as of</b>	<b>Budget</b>
	<b>2018</b>	<b>12/31/2018</b>	<b>2019</b>
	6,039,845	6,039,845	5,206,252



## General Revenue 102

<b>General Services &amp; Building Operations Center</b>	<b>Budget 2018</b>	<b>Actual as of 12/31/2018</b>	<b>Budget 2019</b>
Architect		74,846	
Site Work, Bond, GeoTech		<u>228,240</u>	
Total Gen Ops Center Funded by Bond Draw		303,086	
Architect		90,893	
Bond, GeoTech, Legal/Survey Fees		<u>36,551</u>	
<b>Total Gen Ops Center Funded by GR II Cash</b>	<b>260,000</b>	<b>127,444</b>	<b>240,000</b>
Total Gen Ops Center - Bond and GR II Cash		430,530	

Construction will be covered by the 2018 bond, and equipment will be funded by GR II cash.

## General Revenue 102

### Greene County 2018 Certificates of Participation

	Total	Bond	Cash
Total Proceeds	74,642,382	69,682,382	4,960,000
Cost of Issuance	691,558	691,558	
Demolitions & Acquisitions	810,000		810,000
Build/Equip Operations Center	5,000,000	4,500,000	500,000
Build/Equip Jail Expansion	51,656,043	48,006,043	3,650,000
Remodel Jail	11,400,000	11,400,000	-
Remodel Judicial Courts Facility	4,500,000	4,500,000	-
Total	74,057,601	69,097,601	4,960,000
Excess Bond Proceeds (due to \$5.4M premium)	584,781	584,781	