

9-1-1 Advisory Board Meeting September 19, 2018

1. **CALL TO ORDER** – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on September 19, 2018 at 3:00 p.m. in the Public Safety Center, 9-1-1 Conference room at 330 W. Scott Street, Springfield, MO 65802. Nine board members and proxies were in attendance. *Attendance details in Attachment.*
2. **APPROVAL - August 15, 2018 Meeting Minutes** – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Pennington motioned to approve the minutes, Langley seconded. Motion carried 9/0.

3. STATUS UPDATES

Financial Reports – Financial Reports -Jeff Scott, Greene County Budget Office, presented the July Financial reports. Sales tax is out-performing last year by 7.51%. Budget for sales tax is only 3.64% higher than last year actual. July is 58.3% thru the year. The other 3 revenue sources are at 75.6% of budget due to bank interest over-performing. July represents 58.3% of the budgeted year. Total expenses thru July are \$3,624,921.74 or 54.85% of total budget. Budgeted funds thru July (assuming level payments) are \$3,743,960.83 or \$119,039.09 to the good. If Contingency is backed out of budget and a monthly allocation is assumed for general liability, Springfield Allocated Overhead, and CAD Maintenance expenses then Adjusted Budget is \$3,715,843.33 and Adjusted Spending is \$3,456,473.15, 80% or \$150,072 to the good. This savings occurs in personnel which at \$250,085 below budget makes up for overages in the other areas without having to use contingency. Telephone is higher due to the one-time billing of Smartnet of \$880. Training & Meetings is now 75% of budget and Network Line is 60.25% of budget (includes a December charge). Springfield Allocated Overhead and CAD System Maintenance is higher due to paying for the full year. Computer Equipment is now 212% of budget due to the Stancil Recording System upgrade (item approved to be handled by contingency funds). Vacancy is on pace to be over \$430,000. Cash balance at 7.31.18 (cash basis) is \$3,826,294 is \$627,081 above last year. Cash level is more than 2.2 million dollars more than required operating reserve level. The dip in fund balance is attributed to the Springfield May invoice clearing which included the CAD System Maintenance.

*** Written by Jeff Scott, Greene County Budget Office ***

Jeff Scott also stated that he had no concerns with the 2019 budget that was submitted by 9-1-1.

4. OLD BUSINESS

- A. **Emergency Communications Department Update – Schwartze** – The August monthly “Atta’s” and compliments were passed around. There was two external complaint in August for rudeness in which both were unfounded after investigation but one a process error was discovered and handled. Schwartze also indicated a recent post on the social media NextDoor app made negative comments towards Springfield Police Department about an missing child incident. Schwartze reviewed the incident, advised Chief Williams, responded to the citizen who posted, and replied to all on the NextDoor app with the facts about the event.

B. PICAD and Statistics Update – Webb – Monthly statistics were reviewed. We had 24 text-to-911 calls this past month and cell phone usage is coming in at 83.57% with 20,432 calls wireless. Currently at 80.88% towards our goal of 90% answered within 10 seconds (answered by call-takers only). In August, the Board requested an overlay of the previous year on the ‘911 Answer Time’ and the ‘911 Calls’ charts since we now have the data for comparison purposes. This new format was provided along with the monthly dashboard reports.

C. Fire Departments RMS update - Scott Moore followed up and researched the different Record Management Systems (RMS) and software by the thirteen fire department agencies in our county. He indicated four (4) are using Firehouse (Springfield Fire is not on the cloud), three (3) have Fire Programs, two (2) have Emergency Reporting, and four (4) have no dedicated system in place. He continues to review how to best extract CAD data with all the agencies. Moore said several fire agencies are on contracts, they want more user-friendly systems, and that it was unlikely that all agencies would go with one company. There are a variety of options available to agencies. Moore said interface capabilities, cloud systems, and individual agency archive needs are different based on historical data as well as different network/infrastructure issues for everyone as we consider consortium approach.

5. NEW BUSINESS

A. Fundraiser – Scott Moore said the Battlefield Fire Protection District was holding a fundraiser of t-shirt orders through Greek Corner with the Greene County Sheriff’s Office and Springfield Cardinals in honor of Deputy Aaron Roberts killed in the line of duty on September 7, 2018. He said they sold 700 shirts in four days with all proceeds above shirts costs going to the Roberts family. President Trump’s

B. 9-1-1 Compliment - Chief Williams complimented 9-1-1 for handling three separate shootings in a six-hour time span on September 18, 2018 with numerous crime scenes. He said it was well coordinated at 9-1-1 with everything going on.

C. President Trump Visit – Williams said the President was giving a speech in Springfield on September 21, 2018 and the first draft of the event has been completed. He said that many do not realize that with this visit going on, people are still calling 9-1-1 with regular day to day calls that first responders must still go to (law, fire, and EMS). They are estimating 8-10,000 in the arena on MSU campus and approximately 3,000 protesters. They cannot separate supporters and protesters due to the MSU campus being ‘free speech’.

6. ANY OTHER BUSINESS

A. Section removed – this category is redundant and will be removed from future agendas.

7. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:37 p.m. Pennington motioned to adjourn, Moore seconded. Motion carried 9/0.

The next scheduled meeting will be **Wednesday, October 17, 2018 at 3:00 p.m.** 9-1-1 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsey Mericle Greene County Municipality Representative
 David Pennington Springfield Fire Department Representative
 Lisa Langley Member-at-Large Representative
 Collin Quigley City of Springfield Representative
 Sarah Schrader Springfield Business Representative
 Chris Coulter Greene County Commission Representative
 Scott Moore Greene County Fire District Representative
 Debi Wade-Proxy Greene County Sheriff's Office Representative

Absent

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 J.R. Webb Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office

	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	July 2018	Aug 2018	Sep 2017	Oct. 2017	Nov 2017	Dec 2017	Present 17	Present 18	Absent 17	Absent 18	Proxy 17	Proxy 18
David Pennington	X	A	P	1	1	P	1	1	1	1	1	P	7	5	1	1	2	2
Jim Arnott	X	1	1	A	A	A	1	A	P	P	P	P	6	3	1	4	4	1
Sara Schrader	X	1	1	1	A	A	1	1	1	1	1	1	9	6	0	2	0	0
Lisa Langley	X	A	1	1	1	1	1	1	1	1	1	1	6	7	1	1	0	0
Lindsey Mericle	X	1	1	1	1	1	1	1	1	1	A	1	8	8	1	0	0	0
Scott Moore	X	1	A	1	1	1	A	P	1	1	P	1	7	5	1	2	1	1
Collin Quigley	X	1	1	1	A	1	1	1	1	A	A	1	7	7	4	1	0	0
Chris Coulter	X	1	1	A	A	1	1	P	1	1	A	A	8	5	2	2	1	1
Paul Williams	X	1	P	1	1	1	1	1	1	1	1	1	9	7	0	0	2	1

* X – Canceled Meeting January 10, 2018