

9-1-1 Advisory Board Meeting

December 13, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on December 13, 2017 at approximately 3:00 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members were in attendance. *Attendance details in Attachment 1.*

2. 9-1-1 Advisory Board Member photo.

3. APPROVAL of the November 8th Meeting Minutes – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Langley motioned to approve. Schrader seconded. Motion carried 8/0.

4. STATUS UPDATES

A. Financial Reports – Tina Phillips, Greene County Deputy Budget Officer, presented the October Financial Reports as follows: *(October represents 83% of the year. Sales tax is now 4% behind rather than 2% that has been normal this year. This is expected to catch back up. Budgeted Personnel Expenses are at 72% of their budget compared to the 81% that 21 of 26 pay periods represents. Operations are currently at 91% of budget. More than half of this budget is made up of one time charges for General Liability, Allocated Overhead, CAD Maintenance, and Equipment. When these costs are leveled, operations are at 82% of budget compared to expected 83%. Legal Counsel is running a little high with the agreements and Training and Meetings is over 140%, Network Line is also higher due to December 2016 being in these numbers, and Office Supplies are 132% of budget. When one-time expenses are spread across the year Capital is at 81% of budget. Overall, we are at 77% of budget compared to 83% (with annual expenses spread we are at 75%). Cash balance of \$3,208,064.00. At September, we have dipped below last year's balance. This year the City's billing for July and August both cleared the account in September. This balance is 2.01 times higher than the amount needed for a 3-month operating reserve.)*

5. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz The November monthly “Atta’s” were passed around. Some of the Atta’s come from the department’s Shift Notes as they track the bigger incidents and show when a team of employees do a great job. No external complaints from citizens for the month of November. During the January Advisory Board Meeting, Schwartz will present the statistics for the 2017 year.

B. P1CAD and Statistics Update – Webb Brought attention to the monthly report which shows that 911 calls were up by 3.3%, fire was up to 8% from the dryness and people burning. The center received 53 texts and half were from training. Springfield PIO is in preparation of producing a video that will be release to the media about the new TEXT 911 abilities. NENA National standard of answering 911 calls within 10 seconds is consistent at 84% still working toward the 90% goal. The average monthly calls taken is 20,000 calls, which means that 17,000 calls were answered within 10 seconds. Some of the larger agencies in the State of Missouri are hitting at 62% of getting their 911 calls answered. Extremely proud of our center and how they are keeping the percentage up even with current vacancies.

P1CAD cumulative upgrade initiated to clean up the bugs in the system started with no issues, then the notification that the mobiles were having issues using the system. Employees Chuck Collins, Joseph Gatiba, and the 911 department IS team were able to get the issues fixed in a 24-hour period. Cumulative upgrades usually only come available four to five times a year.

D. Intergovernmental Agreements Update – Coulter / Quigley – Coulter is finalizing the Agreements with Housley, the County Attorney so that they will be prepared to go before City Council in the next couple months. The board is requesting the final Intergovernmental Agreements between City of Springfield and Greene County to be shown during a meeting. Quigley will make sure the Board gets to see the Agreements.

6. NEW BUSINESS

A. 2018 Meeting Date – The 911 Advisory Board agreed to keep the monthly meetings on the second Wednesday of the month, at 3:00 PM in the Public Safety Center, Second Floor 911 Conference room at 330 W Scott Street, Springfield, MO 65802.

1/10	5/9	9/12
2/14	6/13	10/10
3/14	7/11	11/14
4/11	8/8	12/12

7. ANY OTHER BUSINESS

A. Fire Chief David Pennington was accepted into the Fire Service Executive Development Institute. Pennington competed with fire chiefs from across the country to become a member of the 2018 cohort program. Along with being accepted into the program, Chief Pennington has been awarded a scholarship which covers the expenses for attending the program. He is one of only 20 fire chiefs from across the country to be selected for this program.

B. Assistant Fire Chief Bryan Newberry joined the City of Springfield Fire Department from the position as Fire Chief of Battlefield Fire District. Also, he was promoted to Lieutenant Junior Grade in the US Navy Reserve.

8. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:35 p.m. Schrader motioned to adjourn, Quigley seconded. Motion Carried 8/0.

The next scheduled meeting will be **Wednesday, January 10, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Sarah Schrader Springfield Business Representative
 Lisa Langley Member at Large Representative
 Debi Wade - Proxy Greene County Sheriff's Office Representative
 Brian Newberry - Proxy Springfield Fire Department Representative
 Scott Moore Greene County Fire District Representative
 Lindsey Mericle Greene County Municipality Representative
 Collin Quigley City of Springfield Representative

Absent

Chris Coulter Greene County Commission Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department
 Tina Phillips Greene County Budget Office Representative

	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	July 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Pennington	-	1	X	1	1	P	1	1	A	1	1	P	X	7	X	1	X	2
Jim Arnott	1	1	X	1	A	P	1	1	1	P	P	P	4	6	4	1	5	4
Sara Schrader	-	-	X	1	1	1	1	1	1	1	1	1	X	9	X	0	X	0
Lisa Langley	-	-	X	-	-	1	1	A	1	1	1	1	X	6	X	1	X	0
Lindsey Mericle	-	-	X	1	1	1	1	1	1	1	A	1	X	8	X	1	X	0
Scott Moore	-	-	X	1	1	1	1	1	A	1	P	1	X	7	X	1	X	1
Collin Quigley	1	1	X	1	1	1	A	A	1	A	A	1	11	7	2	4	0	0
Chris Coulter	1	1	X	1	1	P	1	1	1	1	A	A	10	8	3	2	0	1
Paul Williams	1	P	X	P	1	1	1	1	1	1	1	1	10	9	0	0	3	2

* X - Canceled Meeting March 29, 2017