

9-1-1 Advisory Board Meeting October 11, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on October 11, 2017 at approximately 3:00 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members were in attendance. *Attendance details in Attachment 1.*

2. APPROVAL of the September 13, 2017 Meeting Minutes – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Coulter motioned to approve. Moore seconded. Motion carried 8/0.

3. STATUS UPDATES

A. Financial Reports – Jeff Scott, Greene County Budget Officer, presented the August Financial reports. August represents 67% of the year. Sales tax is less than 2% behind budget but there is still a favorable trend showing that it might come close to budget by year end. Budgeted Personnel Expenses are at 58% of their budget compared to the 65% that 17 of 26 pay periods represents. Operations are currently at 83% of budget. More than half of this budget is made up of one time charges for General Liability, Allocated Overhead, CAD Maintenance, and Equipment. When these costs are leveled, Operations is at 65.5% of budget compared to expected 67%. Legal Counsel is running a little high with the agreements and Training and Meetings is over 92%, Network Line is also higher due to December 2016 being in these number, Office Supplies are 81% of budget. Capital budget had the Telephone Upgrade hit and is at 80% of budget. When one-time expenses are spread across the year, Capital is at 65% of budget. Overall, we are at 65% of budget compared to 67% (with annual expenses spread we are at 60%). Cash Balance of \$2,993,797.00. At August, we are now back above last year's balance. August 2016 had General Liability hit while this year it was in July 2017. This balance is 1.87 times higher than the amount needed for a three-month operating reserve.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz The September monthly "Atta's" were passed around. September had one external complaint and after the Quality Assurance Manager scored the call, the complaint was unfounded. To complete the ability for text to 9-1-1 to go live, the final phone company has been tested. City of Springfield Public Information Office will be asked to launch promotional material for text to 9-1-1 for the public and the media. Text to 9-1-1 is only used for those who are in a situation where they are unable to speak. This does not make contacting 9-1-1 any faster and the best way to communicate is to still call. Text to 9-1-1 does not work on a 911 only phones, the device must have SMS capabilities. The location information available is also not as accurate on text.

B. PICAD and Statistics Update – Webb Cell calls to 9-1-1 continues to increase to 83%. Chair Williams requested that the number of texts to 9-1-1 be added to the monthly reports. Chair Williams inquired about the increase in municipal calls for the month of September. Webb advised that there did not seem to be a reason for that particular increase.

C. Intergovernmental Agreements Update – Coulter / Quigley Greene County is still waiting for the Agreements to be sent by the City of Springfield for review and Coulter / Quigley will meet to finalize.

5. NEW BUSINESS

A. Tentative scheduling for Advisory Board pictures will be at the December 13, 2017, meeting.

B. Battlefield Deputy Chief Moore announced that Fire Chief Newberry has resigned from the Battlefield Fire Department to join the Springfield Fire Department. Battlefield is in the process of hiring for the Chief's position.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:17 p.m. Langley motioned to adjourn, Moore seconded. Motion Carried 8/0.

The next scheduled meeting will be **Wednesday, November 8, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsey Mericle Greene County Municipality Representative
 Chris Coulter Greene County Commission Representative
 Sarah Schrader Springfield Business Representative
 Lisa Langley Member at Large Representative
 Debi Wade - Proxy Greene County Sheriff's Office Representative
 David Pennington Springfield Fire Department Representative
 Scott Moore Greene County Fire District Representative

Absent

Collin Quigley City of Springfield Representative

Non-Voting Members Attendance

Zim Schwartze Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office Representative

	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct. 2017	Nov 2016	Dec 2016	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Pennington	-	1	X	1	1	P	1	1	A	1	-	-	X	6	X	1	X	1
Jim Arnott	1	1	X	1	A	P	1	1	1	P	P	P	4	6	4	1	5	2
Sara Schrader	-	-	X	1	1	1	1	1	1	1	-	-	X	7	X	0	X	0
Lisa Langley	-	-	X	-	-	1	1	A	1	1	-	-	X	4	X	1	X	0
Lindsey Mericle	-	-	X	1	1	1	1	1	1	1	-	-	X	7	X	0	X	0
Scott Moore	-	-	X	1	1	1	1	1	A	1	-	-	X	6	X	1	X	0
Collin Quigley	1	1	X	1	1	1	A	A	1	A	1	1	11	6	2	3	0	0
Chris Coulter	1	1	X	1	1	P	1	1	1	1	1	1	10	8	3	0	0	1
Paul Williams	1	P	X	P	1	1	1	1	1	1	P	P	10	7	0	0	3	2

* X Canceled Meeting Oct 12, 2016
 * X Canceled Meeting March 29, 2017