

9-1-1 Advisory Board Meeting September 13, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on September 13, 2017 at approximately 3:00 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members were in attendance. *Attendance details in Attachment 1.*

2. APPROVAL of the Aug 9, 2017 Meeting Minutes – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Arnott motioned to approve. Langley seconded. Motion carried 6/0 (*One board member unavailable for the vote*).

3. STATUS UPDATES

A. Financial Reports – Jeff Scott, Greene County Budget Officer, presented the July Financial reports. July represents 58% of the year. Sales tax is 2% behind budget but there is still a favorable trend showing that it might come close to budget by year end. Budget Personnel Expenses are at 51% of their budget compared to the 58% with 15 of 26 pay periods represented. Operations are currently at 78% of the budget. More than half of this budget is made up of one-time charges for general liability, allocated overhead, CAD Maintenance, and Equipment. When these costs are leveled, operations are at 56.19% of budget compared to expected 58%. Legal counsel is running a little high with the agreements, Training and Meetings is over 73%, and Network Line is also higher due to December 2016 being in these numbers. Capital budget had the Telephone Upgrade hit and is at 74.2% of budget. Overall, we are at 59% of budget compared to 58% (with annual expenses spread we are at 53%). Cash balance is \$3,199,213.00. At July, we are below last year's balance. This is chiefly due to CAD maintenance hitting June cash this year and August cash last year. This balance is two times higher than the amount needed for a 3-month operating reserve.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz The August monthly "Atta's" were passed around. An exceptional "Atta" accrued this month involving telecommunicator Ashley House and her husband, Joseph, for saving a woman from drowning at Springfield Lake. This event has been nominated for Springfield Fire Department yearly award ceremony. August had zero external complaints. Announcement that JR Webb received word today that he was to stand down from the plan of deployment to assist with the Florida Hurricane Irma damages.

B. PICAD and Statistics Update – Webb Cell calls to 9-1-1 continues to increase to 82.87%. Total calls for the month of August is down compared to August 2016 numbers. This is associated with no major storms and the weather being mild. Call answering times were down as a result of the lower call numbers and the additional staffing. Currently, there are 12 telecommunicators in training. A new hire group starts September 25, 2017, to put us back to only having two positions open for hire. Next posting for hire will be January 2018.

C. Intergovernmental Agreements Update – Coulter / Quigley City of Springfield newest attorney reviewed the agreements, only a few minor adjustments were needed. Greene County Attorney's office will be receiving the updated Intergovernmental Agreements in the next few days. Quigley stated he would be sending the updated Intergovernmental Agreements to Coulter.

5. NEW BUSINESS

A. CAD upgrade continues to be acceptable, only a few Motorola tickets open and still having meetings to close out those tickets. Expecting a cumulative update in the next few months from Motorola.

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:14 p.m. Arnott motioned to adjourn, Quigley seconded. Motion Carried 7/0.

The next scheduled meeting will be **Wednesday, October 11, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Lindsey Mericle Greene County Municipality Representative
 Chris Coulter Greene County Commission Representative
 Sarah Schrader Springfield Business Representative
 Lisa Langley Member at Large Representative
 Jim Arnott Greene County Sheriff's Office Representative
 Collin Quigley City of Springfield Representative

Absent

David Pennington Springfield Fire Department Representative
 Scott Moore Greene County Fire District Representative

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office Representative

	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2016	Nov 2016	Dec 2016	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Pennington	-	1	X	1	1	P	1	1	A	X	-	-	X	5	X	1	X	1
Jim Arnott	1	1	X	1	A	P	1	1	1	X	P	P	4	6	4	1	5	1
Sara Schrader	-	-	X	1	1	1	1	1	1	X	-	-	X	6	X	0	X	0
Lisa Langley	-	-	X	-	-	1	1	A	1	X	-	-	X	3	X	1	X	0
Lindsey Mericle	-	-	X	1	1	1	1	1	1	X	-	-	X	6	X	0	X	0
Scott Moore	-	-	X	1	1	1	1	1	A	X	-	-	X	5	X	1	X	0
Collin Quigley	1	1	X	1	1	1	A	A	1	X	1	1	11	6	2	2	0	0
Chris Coulter	1	1	X	1	1	P	1	1	1	X	1	1	10	7	3	0	0	1
Paul Williams	1	P	X	P	1	1	1	1	1	X	P	P	10	6	0	0	3	2

* X Canceled Meeting Oct 12, 2016
 * X Canceled Meeting March 29, 2017