

9-1-1 Advisory Board Meeting

August 9, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on August 9, 2017 at approximately 3:00 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Seven board members were in attendance with one board member arriving after the start of the meeting. *Attendance details in Attachment 1.*

2. APPROVAL of the July 12, 2017 Meeting Minutes – Williams indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Coulter motioned to approve. Moore seconded. Motion carried 6/0

3. STATUS UPDATES

A. Financial Reports – Jeff Scott, Greene County Budget Officer, presented the June Financial reports. June represents 50% o/f the year. Sales tax has been catching up in June and July with a promising look toward Augusts' sales tax projections. Current projections now indicate that we will meet and possibly exceed budget. First time since before the downturn in 2009 that we have started receiving bank interest from the State of Missouri totaling \$1,729.99. Budgeted Personnel Expenses are at 46% of their budget compared to the 50% that 13 of 26 pay periods represents. Operations are currently at 70% of budget. More than half of this budget is made up of one-time charges for general liability, allocated overhead, CAD Maintenance, and Equipment. When these costs are leveled, operations are at 48.39% of budget. Legal counsel is running a little high with the agreements. Training and Meetings is over 73%, Network Line is also higher due to December 2016 being in the 2017 numbers. Capital budget had the Telephone Upgrade hit and is at 69.5% of budget. When one-time expenses are spread across the year, Capital is at 49% of budget. Overall, we are at 53% of budget compared to 50% (With annual expenses spread we are at 47%). Cash balance of \$3,066,465.00 and the decline is due to three payrolls and the phone equipment upgrade. This balance is 1.9x higher than the amount needed for a 3-month operating reserve.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartz The July monthly "Atta's" were passed around. July had two external complaints, one for rudeness which was sustained and the other for improper call handling was unfounded.

B. PICAD and Statistics Update – Webb Busy time of the year, cell phone usage has climbed up another percentage coming in at 83% this month. Consistency over the months is shown with our dashboard reports. This month's reports are showing we are getting closer to that goal of answering 90% of 911 calls within ten seconds. CAD update – met with Motorola on 8/9/2017 to discuss the 12 open tickets. Which is significantly lower than in the past upgrades. The issues with Niche program used by police departments for record keeping is being addressed by Microsoft, and has nothing to do with CAD.

C. Intergovernmental Agreements Update – Schwartz reported that a meeting was held that included the City of Springfield new Attorney Bill Bryan, who is currently looking over the latest draft of the Intergovernmental Agreements. Collin Quigley and Chris Coulter will organize a meeting to confirm the agreement to be presented to Commission and City Council.

5. NEW BUSINESS

A. Operation Safe Ride - Sheriff Arnott worked from the Missouri Highway Patrol helicopter a few weeks ago. Compliments were given to Dean Westermeyer, the dedicated 9-1-1 dispatcher for the event. Total of 54 motorcycle stops in which two stolen motorcycles were recovered.

6. ANY OTHER BUSINESS

A. CALEA – Schwartz currently in the planning stages of attending the Jacksonville, Florida CALEA conference with the Quality Assurance Manager Heather Morrison. Director Schwartz is undecided when the department would be able to start the accreditation process and is concerned about the time commitment that may be needed by staff.

7. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:29 p.m. Pennington motioned to adjourn, Moore seconded. Motion carried 7/0.

The next scheduled meeting will be **Wednesday, September 13, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 David Pennington Springfield Fire Department Representative
 Lindsey Mericle Greene County Municipality Representative
 Chris Coulter Greene County Commission Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Jim Arnott Greene County Sheriff's Office Representative

Absent

Collin Quigley City of Springfield Representative
 Lisa Langley Member at Large Representative

Non-Voting Members Attendance

Zim Schwartze Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department
 Jeff Scott Greene County Budget Office
 Phil Cochran Greene County Sheriff Office

	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Pennington	-	1	X	1	1	P	1	1	-	X	-	-	X	5	X	0	X	1
Jim Arnott	1	1	X	1	A	P	1	1	P	X	P	P	4	5	4	1	5	1
Sara Schrader	-	-	X	1	1	1	1	1	-	X	-	-	X	5	X	0	X	0
Lisa Langley	-	-	X	-	-	1	1	A	-	X	-	-	X	2	X	1	X	0
Lindsey Mericle	-	-	X	1	1	1	1	1	-	X	-	-	X	5	X	0	X	0
Scott Moore	-	-	X	1	1	1	1	1	-	X	-	-	X	5	X	0	X	0
Collin Quigley	1	1	X	1	1	1	A	A	A	X	1	1	11	5	2	2	0	0
Chris Coulter	1	1	X	1	1	P	1	1	A	X	1	1	10	6	3	0	0	1
Paul Williams	1	P	X	P	1	1	1	1	1	X	P	P	10	5	0	0	3	2

* X Canceled Meeting Oct 12, 2016
 * X Canceled Meeting March 29, 2017