

9-1-1 Advisory Board Meeting

June 14, 2017

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Williams on June 14, 2017 at approximately 3:00 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Nine board members were in attendance. *Attendance details in Attachment 1.*

2. Welcome to new Board Member – **Williams** welcomed Lisa Langley to the 9-1-1 Board.

3. APPROVAL of the May 10, 2017 Meeting Minutes – **Williams** indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Moore motioned to approve. Villines seconded. Motion carried 7/0 (Two board members unavailable for the vote).

4. STATUS UPDATES

A. Financial Reports – Jeff Scott, Greene County Budget Officer, presented the April Financial reports. Budgeted Personnel Expenses are 75% of total budget. These lines are at 28.05% of their budget compared to the 30.77% that 8 of 26 pay periods represents. Operations are currently at 49.81% of budget compared to the 33% that April represents. More than half of this budget is made up of one time charges for general liability, allocated overhead, and CAD Maintenance. When these costs are leveled, operations are at 32.29% of budget. Legal counsel is running a little high with the work on the agreements and Training and Meetings is over 50% on network line is also higher due to December 2016 being in these numbers. Capital is on budget. Overall, we are at 32.40% of budget compared to 33%. If you adjust one-time expenses, we are only at 29.14% of budget. Cash balance of \$3,736,839.00. This balance is 2.3 times higher than the amount needed for a 3-month operations reserve. Note: the full CAD Maintenance amount will impact cash next month causing a decline. Sales tax trend currently is predicting 4.6% down with considering the adjustments for unprocessed receipts. This projects an actual 1.25% below last year's numbers. Discussions were had about the preparation for the 2018 Greene County Budget.

5. OLD BUSINESS

A. Emergency Communications Department Update – **Schwartz** The May monthly "Atta's" were passed around. May had one external complaint which was unfounded. Webb presented the update from the FirstNet State Kick Off Plan Conference in Dallas, TX he attended the previous week. FirstNet is a Nationwide network designed only for public safety. Contract was granted to AT&T for an 18-billion-dollar budget to create the public safety Nationwide network. FirstNet is currently planning to incorporate the public safety users to the current data networks AT&T owns, giving the public safety users priority. Concerns include FirstNet service cost, features, and service coverage. Missouri currently has several Highway Patrol troops located with limited AT&T coverage. No additional equipment needed to receive FirstNet services. AT&T will be putting out the contracts for each state soon.

B. PICAD and Statistics Update – **Webb** Upgrade has been completed, which included a total replacement of server equipment. All agencies involved were satisfied with the upgrade, and the switchover occurred with minimal issues. The development of the PICAD system upgrade consisted of a year's worth of negotiations, emails, and conference calls. Schwartz congratulated Webb on a job well done as project manager for the PICAD upgrade. Currently only eight request for service tickets are out to Motorola for minor issues to be modified. Positive feedback received from user agencies concerning the upgrade mapping features which is set up like a GPS including turn by turn directions. 911 calls for the month of May are up 4% and wireless at 82% consistent with the monthly totals. The newest group of three employees started May 30th, 2017, all have successfully made it through the CAD Training. Current job posting which will close on June 16, 2017, already includes 174 applicants and we are looking to hire 8 from this group.

C. Intergovernmental Agreements Update – **Williams/Quigley** – Republic was holding out on signing the agreements because of their view that the agreements were not necessary. Meanwhile, the attorney for the City of Republic retired and City of Springfield attorney was hired as the replacement. County Commission is accepting the responsibility to make the decision to complete the agreements with the user agencies within the county or not.

D. Active 911 Update – **Moore** – Upgrade seems to have fixed the mapping issues the agencies were experiencing. Remaining is the notes field issue and once this is resolved, the Active 911 matter will be closed.

6. NEW BUSINESS

A. Overview of 9-1-1 Presentation – **Schwartz** presented a PowerPoint presentation to educate the three new board members and review the details of 9-1-1 operations for the Advisory Board. Presentation included the equipment used by the telecommunicators, backup information, the agencies 9-1-1 dispatches for, funding, and the current stats for the Springfield-Greene County 9-1-1. The Board requested the presentation be sent to all Board members electronically.

7. ANY OTHER BUSINESS

A. Lindsey Mericle, the Greene County Municipality Representative, sent an introductory email out to all the Mayors in Greene County requesting they provide their contact information to receive the 9-1-1 Advisory Board information. No responses have been received at this point.

8. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 4:03 p.m. Moore motioned to adjourn, Corcoran seconded. Motion Carried 9/0.

The next scheduled meeting will be **Wednesday, July 12, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

Paul Williams Springfield Police Department Representative
 Randy Villines - Proxy Springfield Fire Department Representative
 Lindsey Mericle Greene County Municipality Representative
 Jeff Scott - Proxy Greene County Commission Representative
 Scott Moore Greene County Fire District Representative
 Sarah Schrader Springfield Business Representative
 Collin Quigley City of Springfield Representative
 Lisa Langley Member at Large
 Phil Corcoran – Proxy Greene County Sheriff’s Office

Absent

Non-Voting Members Attendance

Zim Schwartz Springfield - Greene County Emergency Communications Department
 JR Webb Springfield - Greene County Emergency Communications Department
 Katrina Viau Springfield - Greene County Emergency Communications Department

	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Present 16	Present 17	Absent 16	Absent 17	Proxy 16	Proxy 17
David Pennington	-	1	X	1	1	P	-	-	-	X	-	-	X	3	X	0	X	1
Jim Arnott	1	1	X	1	A	P	A	A	P	X	P	P	4	3	4	1	5	1
Sara Schrader	-	-	X	1	1	1	-	-	-	X	-	-	X	3	X	0	X	0
Lisa Langley	-	-	X	-	-	1	-	-	-	X	-	-	X	1	X	0	X	0
Lindsey Mericle	-	-	X	1	1	1	-	-	-	X	-	-	X	3	X	0	X	0
Scott Moore	-	-	X	1	1	1	-	-	-	X	-	-	X	3	X	0	X	0
Collin Quigley	1	1	X	1	1	1	A	1	A	X	1	1	11	5	2	0	0	0
Chris Coulter	1	1	X	1	1	P	1	1	A	X	1	1	10	4	3	0	0	1
Paul Williams	1	P	X	P	1	1	1	1	1	X	P	P	10	3	0	0	3	2

* X Canceled Meeting Oct 12, 2016
 * X Canceled Meeting March 29, 2017