

9-1-1 Advisory Board Meeting December 14, 2016

1. CALL TO ORDER – The Greene County 9-1-1 Advisory Board was called to order by Chair Hall on December 14, 2016 at approximately 3:04 p.m. in the Public Safety Center, Second Floor 911 Conference room at 330 W. Scott Street, Springfield, MO 65802. Eight board members were in attendance. *Attendance details in Attachment 1.*

2. APPROVAL of the Nov. 9, 2016 Meeting Minutes – Hall indicated a draft of the meeting minutes were distributed to the board members for review prior to the meeting. Collins motioned to approve the minutes for the Nov. 9, 2016 monthly meeting. Fisk seconded. Motion carried 8/0.

3. STATUS UPDATES

A. Financial Reports – Tina Phillips, Greene County Budget Office, presented the October 2016 reports. October represents 83% of the year. Sales tax revenue for October is \$402,126.14. Year to date sales tax is 2.29% up over last year and is on pace to end close to budget. Revenue is at 82.48% of budget. Total expenses are only at 73.41% of budget. Personnel being light at 73.97% attributes to less overtime due to the six new hires and possibly full year benefits figured without the waiting periods. There is also some salary and benefit savings from turnover. Operations are high at 92.12%, however, general liability, Springfield Allocated Overhead, and CAD Maintenance have been fully billed. Training, Office Supplies and Postage overages are more than offset by Uniforms, Legal, Equipment and Building Maintenance. The staffing study adds another \$30,000.00 to operations (actual staffing study cost was \$39,750.00). Revenue is more than \$400,000.00 higher than Expenditures. Cash balance of \$3,368,275.00 remains over twice as much as the level needed for 90-day operating reserves.

Johnson inquired what expenditures are expected to be debited from cash balance account since the balance is showing twice the level County Finance requires. Discussed items included the Board approved Motorola phone upgrade with the cost of approximately \$300,000.00, upgrade and replacement of equipment, and City Utilities upgrade of the trunked radio system set for 2020. The board was reminded that Jeff Scott explained previously that if trends continue, we may need extra funds in the next 5-10 years for operations and equipment maintenance fees.

4. OLD BUSINESS

A. Emergency Communications Department Update – Schwartze congratulated Chief Paul Williams who was recognized as one of SPJ's 2016 Man of the Year. The monthly "Atta's" were passed around and one external complaint in November was sustained. Personnel update included 4 new hires that will start on January 9, 2017 and two long time employee's will be retiring in the 2017 year. Collins complimented 911 on a recent incident at a nursing home dispatching SPD within 40 seconds and within 2 minutes SPD was on scene and had control of the situation.

B. PICAD and Statistics Update - Webb explained the updates on the November dashboard. Percent of calls answered in less than 10 sec was up because of the additional personnel. CAD upgrade bi-weekly meetings continue, equipment is in Colorado being set up, and projected date of going live is April 2017. Please contact JR Webb if those you represent require any information about the CAD upgrade. Hall is requesting an email sent out to the department heads of the user agencies affected by the upgrade process. Manlove inquired if training will be needed to understand the upgraded CAD system. Webb explained that the interface look is the same, no training needed. There is a possibility of a short lived inconvenience for our user agencies, since the old version will need to be uninstalled before the new software installation can begin. Fisk questioned if public safety would be an issue. Webb explained, agencies are trained to deal with CAD outages and radio transmissions will still be functioning. Hall suggested that two fire dispatchers be available during CAD switch over.

C. Intergovernmental Agreements Update – Hall said he would make sure the Greene County Attorney John Housley contacted Republic's Attorney to negotiate details to complete the agreements.

5. NEW BUSINESS

A. Reminder: Jan 11, 2017 9-1-1 Advisory Board photo.

B. 2017 meetings will continue on the second Wednesday of each month.

<i>01-11-17</i>	<i>07-12-17</i>
<i>02-08-17</i>	<i>08-09-17</i>
<i>03-08-17</i>	<i>09-13-17</i>
<i>04-12-17</i>	<i>10-11-17</i>
<i>05-10-17</i>	<i>11-08-17</i>
<i>06-14-17</i>	<i>12-13-17</i>

6. ADJOURNMENT -- With no further business to discuss, the meeting was adjourned at approximately 3:54 p.m. Fisk motioned to adjourn, Johnson seconded. Motion carried 8/0.

The next scheduled meeting will be **Wednesday, January 11, 2017 at 3:00 p.m.** 911 Conference room, second floor of the Public Safety Center.

Attachment 1

Present

David Hall	Springfield Fire Department Representative
Duane Compton	Greene County Municipality Representative
Chris Coulter	Greene County Commission Representative
Kirk Manlove - Proxy	Springfield Police Department Representative
Nelson Prewitt	Greene County Fire District Representative
Howard Fisk	Greene County Business Representative
David Johnson – Proxy	Greene County Sheriff’s Office Representative
Collin Quigley	City of Springfield Representative

Absent

Scott Kensel	Member-at-Large Representative
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Non-Voting Members Attendance

Tina Phillips	Greene County Budget Office
Zim Schwartz	Springfield - Greene County Emergency Communications Department
J. R. Webb	Springfield - Greene County Emergency Communications Department
Katrina Viau	Springfield - Greene County Emergency Communications Department
Kenny Weatherford	Greene County Sheriff’s Office

	Jan	Feb	Mar	Apr	Apr*	May	Jun	Jun*	Jul	Aug	Sep	Oct	Nov	Dec	Present	Absent	Proxy
2016																	
David Hall	1	1	1	1	1	1	1	1	1	1	P	X	1	1	12	0	1
Jim Arnott	A	1	P	1	P	1	A	1	A	A	P	X	P	P	4	4	5
Howard Fisk	1	1	1	A	A	1	1	1	A	1	1	X	1	1	10	3	0
Scott Kensel	1	1	A	1	1	A	1	A	A	A	A	X	A	A	5	8	0
Duane Compton	1	1	1	1	1	1	1	1	1	P	1	X	1	1	12	0	1
Nelson Prewitt	1	A	A	1	1	1	1	A	1	1	1	X	A	1	10	3	0
Collin Quigley	1	1	1	1	1	1	1	1	A	1	A	X	1	1	11	2	0
Chris Coulter	A	1	1	1	1	1	A	1	1	1	A	X	1	1	10	3	0
Paul Williams	1	P	1	1	1	1	1	1	1	1	1	X	P	P	10	0	3

- * Special Meeting April 18, 2016
- * Special Meeting June 24, 2016
- * X Canceled Meeting Oct 12, 2016